



Oneonta City School District

31 Center Street * Oneonta, New York 13820 * (607)433-8230, ext. 302 * Fax: (607)433-8290

August 2016

Dear Parent/Guardian:

Children need healthy meals to learn. Oneonta City School District offers healthy meals every school day.

For Grades K-5, breakfast costs \$1.00, lunch costs \$1.90 and for Grades 6-12, breakfast costs \$1.25, lunch costs \$2.10 **The prepaid option allows you to purchase fourteen (14) meals and receive one (1) bonus meal. See the reverse side of this letter for more information.**

Children from households that meet federal income guidelines are eligible for free or reduced price meals. Federal income guidelines can be found on the district's website. If you do not have internet access, you may request a printed copy. Reduced price meal costs are \$.25 for lunch and \$.25 for breakfast.

To apply for free or reduced price meals, submit a Direct Certification letter from the NYS Office of Temporary and Disability Assistance **OR** complete the enclosed application. Sign the application and return it to your child's school.

IF YOU WERE ELIGIBLE FOR FREE OR REDUCED PRICE MEALS LAST YEAR, YOUR ELIGIBILITY STATUS WILL BE VALID THROUGH SEPTEMBER. IF YOU SUBMIT AN APPLICATION DURING SEPTEMBER, THE ELIGIBILITY STATUS MAY BE CHANGED DEPENDING ON YOUR NEW INFORMATION.

*****YOU MUST SUBMIT A NEW APPLICATION BEFORE OCTOBER 1 TO CONTINUE MEAL BENEFITS FOR THE 2016-17 SCHOOL YEAR.*****

ON OCTOBER 1, YOU WILL BE RESPONSIBLE TO PAY FOR MEAL PURCHASES IF WE HAVE NOT RECEIVED A NEW APPLICATION.

We need only **one application per family**. If your children are in more than one school building, you may receive more than one application. You may keep or discard any duplicates.

Please refer to the guidelines contained in this letter when completing the application. We cannot approve an application that is not complete, so be sure to fill out all required information.

You will be notified by letter or e-mail when your application is approved or denied.

Sincerely,

Lisa J. Weeks
Business Manager

ONEONTA CITY SCHOOL DISTRICT
Oneonta, NY

PREPAID MEALS/CHARGE PROCEDURE

September 2016

Parent/Guardian:

In an effort to ensure your child will get the meals for which you have paid in advance, may we suggest:

- ❖ Pay for prepaid meals by check or money order, made payable to Oneonta City School District.
- ❖ In the memo of the check, please write the exact dollar amount for the breakfast account (B) and the lunch account (L).
- ❖ Write your child's name in an obvious spot on the check.

You may mail your payment to:

Oneonta City School District
Attn: Food Service Director
31 Center Street
Oneonta, NY 13820

or

Deliver payment to your child's school. Your payment will be forwarded to the food service director.

or

The District offers an on-line payment process. This system allows for depositing of money on account for purchases in the cafeteria. It also allows a 30-day review of the cafeteria purchases.

The system can be accessed from the District website (www.oneontacsd.org). Click on the Parent Information link, Cafeteria Info. and then on MySchoolBucks. Easy directions allow you to set up an account.

The deposit amount can be placed against a credit card, debit card or your checking account. All payments are securely processed using a high secure website and encryption. All payments are quickly credited to your students account.

The only charge for use of the site is \$1.95 per money transaction. Signing up and review of student purchasing history is free.

The District realizes there may be an occasion when your child will be unable to pay for a meal. Cafeteria employees have been advised to provide a student with a hot lunch anyway, but this meal must be paid for the following day. Once three days of hot meals are charged, credit will no longer be extended for hot meals. Instead, peanut butter & jelly or American cheese sandwich, milk and fruit will be the only lunch available until the outstanding bill is settled. A la carte and snack items cannot be charged at any time. This policy may be changed or modified by the school district.