

*Oneonta City School District
Board of Education
Minutes of the Reorganizational Meeting
July 6, 2016*

Location: District Office Library

Time: 7:00 p.m.

Members Present: Darren Gaisford, Bill Grau, Susan Kurkowski, Melissa Jervis, Jamie Reynolds

Members Absent: Amy Burnsworth and Daniel Buttermann

Others Present: Joseph J. Yelich, *Superintendent*; Lisa Weeks, Business Manager, Tim Gracy, Nancy Osborn, Thomas Brindley, Kevin Johnson, Eileen Lishansky, *District Clerk*, public and media

Superintendent Yelich administered the Oath of Faithful Performance of District Clerk to Eileen Lishansky.

The District Clerk called the meeting to order @ 7:00 p.m.

Joseph J. Yelich, Superintendent, proceeded to ask for nominations for the office of President.

Darren Gaisford nominated Jamie Reynolds, seconded by Susan Kurkowski.

Mr. Yelich asked if there were any other nominations, being none he asked for a motion from the Board to appoint Jamie Reynolds as President of the Board of Education.

Resolution Moved:	Darren Gaisford	Resolution Passed
Seconded:	Susan Kurkowski	(5-0)

Results of the vote were unanimous 5-0. Jamie Reynolds was elected President.

Eileen Lishansky, District Clerk administered the Oath of Office of President to Jamie Reynolds.

Mr. Yelich then asked for nominations for the office of Vice-President.

Susan Kurkowski nominated Bill Grau, seconded by Darren Gaisford.

Mr. Yelich asked if there were any other nominations, being none he asked for a motion from the Board to appoint Bill Grau as Vice-President of the Board of Education.

Resolution Moved:	Susan Kurkowski	Resolution Passed
Seconded:	Darren Gaisford	(5-0)

Results of the vote were unanimous 5-0. Bill Grau was elected Vice-President.

Eileen Lishansky, District Clerk administered the Oath of Office of Vice-President to Bill Grau.

Mr. Reynolds, President, proceeded with the meeting.

Resolved, to approve the appointments of officers for the 2016-2017 school year as presented.

Resolution Moved: Bill Grau
Seconded: Melissa Jervis
Resolution Passed
(5-0)

	<i>Position</i>	<i>Employee</i>	<i>Rate of Pay</i>
A.	Clerk of the Board	Eileen Lishansky	\$6,864
B.	District Treasurer	Karen Czerkies	\$15,683
C.	Deputy Treasurer	Erica Labuz	Not Applicable
D.	Tax Collector	Regina McGuiness	\$4,894
E.	Deputy Tax Collector	Business Manager	Not Applicable
F.	Internal Claims Auditor	Jacquelyn Moore	\$5,185
G.	Alternate Internal Claims Auditor	John Chamard	\$100 per warrant
H.	Medicaid Billing Clerk	Jane Pidgeon	\$5,185
I.	Records Management Officer	Eileen Lishansky	\$6,493
J.	Athletic Director	Joseph Hughes	19,306.29

Resolved, to approve the following appointments for the 2016-2017 school year as presented.

Resolution Moved: Darren Gaisford
Seconded: Susan Kurkowski
Resolution Passed
(5-0)

	<i>Responsibility</i>	<i>Designee</i>	<i>Rate of Pay</i>
A.	School Attorney	Hogan, Sarzynski, Lynch Surowka & DeWind & & Gregory, LLP	\$12,000 + reimbursables
B.	School Physician	Fox Pediatrics	\$19,109.99

C.	Central Treasurer of Extra Curricular Accounts	John Chamard	\$8,876
D.	External Independent Auditor	Bonadio & Co., LLP	Not to exceed \$19,000
E.	Internal Auditor	Cwynar & Company	Not to exceed \$5,000
F.	Audit Committee/Community Member	George Palladino Walter Baskin	Not Applicable
G.	Records Access Officer	Lisa Weeks, Business Manager	Not Applicable
H.	Purchasing Agent	Lisa Weeks, Business Manager	Not Applicable
I.	"504" Officer	Timothy Gracy, Director of Special Education CPSE/CSE Chairperson	Not Applicable
J.	Title IX Officer	Coleen Lewis	Not Applicable
K.	ADA Coordinator	Timothy Gracy, Director of Special Education CPSE/CSE Chairperson	Not Applicable
L.	Complaint Officers	Thomas Brindley Nancy Osborn	Not Applicable
M.	<i>SAVE Legislation (responsible for prompt enrollment of students being released from residential placement)</i>	Timothy Gracy, Director of Special Education CPSE/ CSE Chairperson	Not Applicable
N.	Education Liaison for Homeless Students <i>(Required as per McKinney-Vento Act)</i>	Walter Baskin	Not Applicable
O.	Migrant Education Program	Kevin Johnson	Not Applicable
P.	Trustee/Broome-Tioga-Delaware Health Insurance Consortium Alternates	Melissa Jervis Board Members	Not Applicable Not Applicable

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|----|--|-----------------|----------------|
| Q. | DASA Coordinator
Dignity for All Students Act | Thomas Brindley | Not Applicable |
| R. | Home School Instruction
Liaison | Kevin Johnson | Not Applicable |

Resolved, to approve the following designations for the 2016-2017 school year as presented.

Resolution Moved:	Darren Gaisford	Resolution Passed
Seconded:	Susan Kurkowski	(5-0)

(Mr. Reynolds just noted that he is employed by NBT Bank)

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|----|--|----------------|--|
| A. | Official Bank Depositories, All Funds J. P. Morgan Chase Bank, Community Bank, NBT, NA., New York Liquid Asset Fund (NYLAF) and any other bank or trust company located and authorized to do business in New York State. | | |
| B. | Official Newspaper | The Daily Star | |

Resolved, to approve the following authorizations for the 2016-2017 school year as presented.

Resolution Moved:	Bill Grau	Resolution Passed
Seconded:	Darren Gaisford	(5-0)

	<i>Responsibility</i>	<i>Designee</i>
A.	To Certify Payrolls	Superintendent
B.	To approve Conferences, Conventions, Workshops Attendance with expenses	Kevin Johnson Director of Instruction
C.	To establish Petty Cash Funds	Kathy Green
D.	Designation of Signatures on Checks	Karen Czerkies, Treasurer Erica Labuz, Deputy Treasurer
E.	Budget Transfers not exceeding \$10,000 on Chief School Officer's approval	Joseph J. Yelich, Superintendent

- F. Superintendent to apply for Grants in Aid
(*State & Federal*) Joseph J. Yelich, Superintendent

- G. Delegation to the President of the Board of
Education of the Oneonta City School District
the power to authorize, from time to time and
year to year, the issuance and sale of Revenue
Anticipation Notes of said school district in
anticipation of the collection of revenues to be
received as State Aid by said school district
from the State of New York. *OCSD* Board President

IX. Other Items

Resolved, to approve the following items as presented.

Resolution Moved:	Darren Gaisford	Resolution Passed
Seconded:	Susan Kurkowski	(5-0)

- A. Mileage reimbursement rate continues at .50 cents per mile or
in accordance with the mileage reimbursement procedure.

- B. Designate the Superintendent as Chief School
Officer, to approve the Free and Reduced Price
Lunch Policy according to Federal regulations.

- C. Designate the Superintendent as Chief School
Officer to be the Hearing Officer for the Free
and Reduced Price Lunch Program.

- D. All persons and positions required by law or regulation
to be bonded.

- E. Adoption of all Textbooks currently in use.

- F. Adoption of the Policy Manual as presented.

- G. Approval of members of CPSE and CSE for the
2016-2017 school year as presented.

- H. 2016-2017 Board of Education meeting calendar as presented.

I. Substitute Pay Increases:

	<u>Current</u>	<u>Proposed Rate</u>
Licensed Teaching Assistant	\$58.50	\$65.00
Non-Certified Teacher	\$65.00	\$75.00
Certified Teacher	\$75.00	\$85.00
Teacher Retired from OCSD		\$90.00

X. *Establishment of Board/District Committees:*

The following committees will be established:

Information Item

(B) indicates Board committee (D) indicates District committee

1. Buildings & Grounds/Capital Improvements Committee (B)
2. Policy Committee (B)
3. Labor Relations/Litigation Committee (B)
4. Committee for Equity and Inclusion (D)
5. Audit Committee (D)
6. Wellness Committee (D)
7. Safety Committee (D)
8. Finance Committee (B)
9. Technology Committee (D)
10. Health Insurance/Labor Management
Advisory Committee (D)
11. Communications Committee (D)
12. Academic Sub-Committee (B)
(others as needed)

Being no further business the Chair entertained a motion to adjourn and proceed with the regular Board meeting. At 7:12 p.m. Melissa Jervis motioned, seconded by Darren Gaisford. Motion passed unanimously (5-0). The Re-organizational portion of the meeting was adjourned at 7:12 p.m. and the Board proceeded with the regular meeting agenda.

Respectfully Submitted,

Eileen Lishansky
District Clerk

