

Curricular Technology Committee
Meeting Minutes

Tuesday, January 22, 2008
Valleyview School Library
3:30 – 5:00 PM

Present:

Walt Baskin
Deb Dalton
Pat Follett
Mary Harrison
Barb Havlik
Allayne Heyduk
Claudia Koepfel
Coleen Lewis
Cheryl Miller
Bonnie Nobiling
Marilyn Rosas
Karen Rowe
Amanda Scimeca
Carol Wood

- I. **Virus report:** Virus under control for the most part. New version of Symantec, version 10.1.6.nnnn being automatically installed on all computers. This process is happening more quickly/easily in some buildings than others. If the newest version of Symantec is not installed, the PC is still susceptible to that same virus. The “real time virus scan” process (rtvscan.exe) which we shut down to stop the virus from traveling should be back on once Symantec is upgraded. Library Media Specialists can/should do a spot check to be sure their machines do have Symantec 10.1.6.

The library servers in the MS, VV and CS were heavily affected by the virus. Steve Currie needed to pull all three devices completely off the network over the weekend to clean up the virus damage and then reconnected them first thing Tuesday morning after the holiday (MLK). Cheryl Miller reminded us to please be sure that she is in the loop whenever library server work is completed.

II. **Upgrades/Tech needs**

a. **Outstanding items**

i. Screen installations

1. Tom Tolley has the information to install the MS screens. We might need to nudge him.
2. Tom Tolley has the information regarding locations desired for the CS screens. We need to go room by room with Tom to determine feasibility of each desired location.

3. Bonnie plans to meet with Walt Baskin and Dave Lembo to tour Valleyview very soon and determine new screen locations for that building.

b. Staffing update

- i. Mike Dwight and Mike Hyzer continue to act as temporary PC technicians. We can not hire a full-time PC technician until all candidates (including those two individuals) take civil service exams. We expect to have results of civil service exams by first week in February. At that point, we will select a permanent candidate.

c. GIG upgrade update

- i. March 13-16 switch-over: Beginning as school as school dismisses on Thursday, March 13, all systems will come down while we work with BOCES technicians to upgrade our entire network to GIG bandwidth. The entire network will essentially be unavailable until Monday morning, 7:30 AM, March 17. Blackboard and Cleartrack will still be available from non-district computers.

III. Budget Process Update

- a. We have received all technology budget requests except from the MS. The IPA “order” for the HS technology refresh needs to be placed by mid-February. Other buildings want to know when they are due to be refreshed. Bonnie will establish a refresh cycle by next meeting to assist each building with technology planning.

IV. Professional development

- a. March conference day – no technology due to GIG upgrade taking place.
- b. April conference day – Wellness Theme
 - i. Keeping IT Clean session is desired.
- c. Blackboard – 2 hours remain. There is interest in a session on the Discussion Board.
- d. ISTE webinar feedback
 - i. 12/11 Teacher’s Guide to Classroom Blogging went very well.
- e. TET ‘08 program – participants are Valleyview and Greater Plains.
- f. Remaining Sessions
 - i. 1/29 Learner 2.0: The MySpace Generation
 - ii. 1/30 Advanced PowerPoint
 - iii. 2/13 School-Wide Technology Integration
 - iv. 2/28 Tech Refresh
 - v. 3/25 School 2.0: Technology and the Future of School
 - vi. 3/26 Google & Beyond
 - vii. 4/30 PowerMedia Plus Refresh

V. Software & Video

- a. Web/MAX update: Deb Dalton reported that the WebMAX presentation to Mr. Shea went very well and they feel positive about the potential for adding this service.

VI. Technology Literacy

- a. Keyboarding curriculum: the elementary principals and library media specialists met to discuss options for implementing a keyboarding curriculum at the elementary level. They will report their plans at a follow-up meeting of all principals and the curriculum office in early February. Marilyn Rosas and Mary Harrison expressed concern that software be used in place of a certified teacher for instructional purposes.
- b. Math and ELA software- Karen Rowe the Curriculum Advisory Team will be addressing the issue of whether math (such as CCC) and ELA software continue to be effective. The Curriculum Advisory Team would work in collaboration with this committee to find acceptable software, should that direction be desired.
- c. Technology Literacy Standards should be reviewed/ revised on a yearly basis, using ISTE NETS standards as a guide.

VII. Round Table

- a. Coleen Lewis and Barb Havlik are testing out the use of “Crazy Talk” software.
- b. Students at the MS and HS are figuring out how to use Novell Messaging and are using it inappropriately to send out district-wide messages. This is both an education issue and a technology issue. Computer Services will investigate pros & cons of turning this utility off.
- c. Valleyview TET teachers are seeking media carts.
- d. Valleyview is experiencing success with developing digital slide shows using KidPix.
- e. The HS has a new electronic book service from the Gale Virtual Reference Library. This is an online database of encyclopedias and specialized reference sources.
- f. MS library will be upgrading OPAC software to OPALS, a web-based interface in March 2008.

VIII. Next meeting: March 25, HS Room 224. The meeting will be moved to 2:30 PM so that we finish in time for the 4:00 PM ISTE webinar “School 2.0” scheduled in Room 218. (see <http://www.oneontacsd.org/cservice/ctc.html> for remaining meeting dates/locations)