
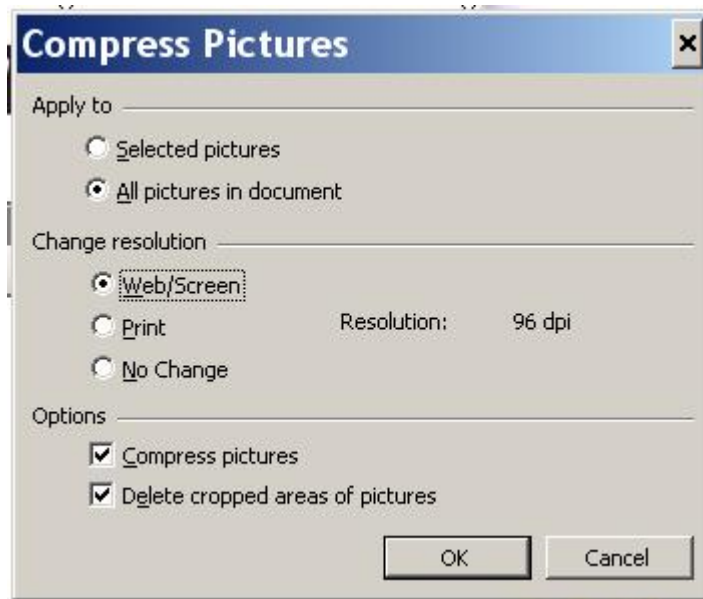


To Compress Images in a PowerPoint Presentation

1. Select any picture in the presentation.
2. On the **Picture** toolbar, click **Compress Picture** .



3. **Note** If you do not see the **Picture** toolbar, point to **View**, then point to **Toolbars**, and then click **Picture**.
4. Select the options as indicated below and click OK



5. Click **Apply** when you receive the below warning:



6. When the compressing completes, remember to save your presentation again.