

Minutes of the Curricular Technology Committee Meeting  
October 24, 2006

Present: Colleen Lewis, Marie Shue, Deb Dalton, Pat Follett, Carol Wood, Mark Parmerter, Cheryl Miller, Barb Havlik, Allayne Heyduk, Amanda Scimeca, Bonnie Nobiling, Brady Cotter, Marilyn Rosas

I. Review of Conference Day

Comments regarding last Friday's Conference Day included a request for more sessions and a need for additional choices. The PowerPoint session had many different levels of users. It would have been better if there had been a working scanner in the PowerPoint presentation. There were good comments about the technology tour. The elementary teachers were pleased to see how technology was used at the high school Level.

Other suggestions for additional classes/sessions might be incorporating the use of a scanner in PowerPoint presentations, how to save what you want to use and having a half day to simply work on projects using technology.

II. Library Systems

OPACs randomly don't work at Riverside. They come back eventually and the G drive often disappears. The Middle School seems to be losing drives randomly also. Valleyview, Center Street and the High School are still slow.

Center Street's problem with restarting might have been related to a domain issue. It is still slow but useable. It is not getting worse as the week goes on as it use to.

A decision was made to stick with Valleyview for trouble shooting. Bonnie and Cheryl will schedule a time to work on it.

III. Technology Integration

Bonnie wanted to know how the Library Media Specialists were doing with integrating technology into the curriculum. Allayne needs a laptop and data projector on a cart. The TV setup they have at Valleyview is awkward to use in the Library because of space constraints. In all schools the wireless needs to be in just the right location to work correctly.

Mark is doing the integration lessons on the computers in the library for all Kindergarteners. He projects the lesson first and then they work in pairs. It seems to be working very well.

IV. 2007-2010 Technology Plan

All Technology Committee members should be part of the district technology planning process. They should meet with the appropriate people in their respective buildings to discuss the planning questionnaire (see attached) and bring ideas back to this Committee. While e-rate requires a three-year plan, we should consider revisiting the plan each year for updates. Bonnie will communicate this information to building principals to seek their involvement.

#### V. Round Table:

Valleyview is the only elementary school still waiting for Kid Pix. Computer Services hopes to rectify that by the end of October.

If you received a visit from Computer Services during the month, you will get a comment form to comment about the results of the service.

We are still working on login/logout problems for floaters at the high school. Options to investigate might include Palm Pilots with GradeQuick or tablet PCs for floaters.

The Middle School struggles with so many people wanting to use technology that Amanda often has three different groups in the library at the same time. It would help if each team had its own media cart (laptop, ELMO, data projector) like the one in Team 4. Amanda is hoping to move her computers out of the library into a separate room as in all of the other district buildings. It was suggested that perhaps the high school and middle school could share a lab if it were both staffed and centrally located.

Valleyview is having scheduling trouble regarding delivering technology curriculum to all students. Students are often pulled out of library for other programs and they are missing the technology piece being taught during library time.

Riverside is awaiting media carts now that the budget has been thawed. The G drive is not appearing on network laptops.

Center Street can get the wireless access point for their portable lab now that funds are no longer frozen. Principals mentioned creating more wireless portable labs and then using the lab space for something else. Bonnie thinks it is important to have both.

Claudia Koeppel is having trouble accessing her G drive both at Riverside and at Valleyview. She very much likes her large screen at Riverside and would benefit from having one at Valleyview as well.

Sue Morrell is having problems with sufficient functioning computers at the High School in room 308.

Fred Blatt at Center Street has no computer, no Groupwise and needs a computer for video projects. He would benefit from having a laptop that moves with him. Mark will make sure that he has a computer for his new art room for next year.

Carol Wood is interested in using the AIS Elmo at Valleyview. Carol and Pat Follett would like a hand held microscope that plugs into the computer.

Deb Dalton mentioned that we would like to work toward a data projector for each room or area. We would also like to get a portable lab for the High School.

Greater Plains is fine. Colleen suggested burning PowerMedia Clips on to a DVD and showing them on a TV rather than from a computer.

#### IV. iSafe Internet Safety

The conference day training sessions were good. Every librarian except Deb is trained. However Eileen Bradshaw, the Library LTA and Renee Stanley, the HS health teacher were trained. All those trained are now able to download materials for use. Colleen, Bonnie, and Barb can help. Each building will work with Bonnie to set up Internet safety assemblies.

Next Meeting: November 28, 2006 3:30 PM Location TBA

**Oneonta City School District**  
**Worksheet for Technology Planning & Objectives**  
**2007-2010**

Building:

Contact:

Keeping in mind your curricular agenda for the next three years, please think about the role technology can play and respond to the following questions.

- A. Overview
  - 1. What are your overall technology objectives?
  - 2. What plans do you have for grade-appropriate curriculum integration?
  - 3. What is your basic technology architecture and infrastructure plan?
- B. Equipment and service components
  - 1. Hardware/software
    - a. What is your optimum quantity and type of computers and other computer hardware (e.g. desktops, laptops, data projectors, hand-helds)?
    - b. Do you anticipate/desire any major software implementations?
    - c. Do you anticipate/desire any major hardware installations (e.g. portable lab)?
  - 2. Services
    - a. Do you have appropriate Internet access, both quantity and quality?
    - b. Do you have appropriate file sharing and print services?
    - c. Other (e.g., distance learning)
  - 3. Infrastructure
    - a. Do you anticipate any facility construction and/or renovation during this time period?
    - b. Will there be any major telecommunications and electrical wiring during this period?
  - 4. Related programs
    - a. Do you anticipate system upgrades and maintenance during this period?
    - b. Do you have adequate security and privacy?
    - c. Do you anticipate/desire any inter-school initiatives?
  - 5. Deployment schedule

- C. Staffing and training – please summarize your ideal professional development scenario to ensure the teachers and students in your building can use new technologies efficiently and effectively. Do you have the appropriate staffing in your building to provide technology leadership and support? Please think about the following areas:
1. Technology coordination
  2. Support and maintenance
  3. Curriculum planning
  4. Staff training
  5. Other resources