

**Oneonta City School District
Board of Education
February 12, 2014
AGENDA**

Location: Oneonta High School – Science Wing (Large Instruction Room)

Time: 7:00 p.m.

I. Opening

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

Action Item

D. *Resolved*, to accept the minutes of the January 22, 2014 Board of Education meeting as presented.

Action Item

II. Communications

A. Opportunity to Address the Board

III. Personnel

A. Approval of Personnel Memorandum 2014-03

1. Non-Certificated

Action Item

Resolved, that the reading of the Non-Certificated Personnel Memorandum #2014-03 be waived and that the action items dated February 12, 2014 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

Action Item

Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2014-03 be waived and that the action items dated February 12, 2014 be approved as recommended by the Superintendent of Schools.

IV. New Business

A. Superintendent's Report

1. Dr. Christopher Kjolhede and Ms. Jane Hamilton regarding School-Based Health Programs

Information Item

2. *Resolved*, to approve a First Reading of an amendment to District Policy B. 28, Code of Conduct.

Action Item

To be amended as follows:

Page 5. Item E.10 currently reads:
Smoking a cigarette, cigar, pipe, or using chewing or smokeless tobacco.

Amended version: Smoking a cigarette, (*electronic cigarettes*), cigar, pipe, or using chewing or smokeless tobacco.

3. *Resolved*, that the Board of Education hereby appoints the following persons to serve in the capacity of Registration Board and Poll Inspectors for the May 20, 2014 Budget Vote and Election:

Action Item

Kathleen Winkler, *Machine Inspector*
Martha Robinson, *Machine Inspector*
Regina McGuinness
Jackie Frankl
Kathy Green

4. *Resolved*, that the Board of Education designates Tuesday, May 6, 2014 from 12:00 noon to 6:00 p.m. as Voter Registration Day. The site for registration is the District Office located at 31 Center Street, Oneonta, New York.

Action Item

5. 2014-2015 Budget Discussion

Information Item

B. Business Manager's Report

1. *Resolved*, that the reading of Financial Memorandum #2014-03 dated February 12, 2014 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

Action Item

V. Opportunity to Address the Board

VI. Roundtable/Committee Reports

VII. Executive Session

VIII. Adjournment

ENLARGED CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2014 – 03

TO: Board of Education
 FROM: Joseph Yelich, Superintendent of Schools
 DATE: February 12, 2014
 RE: Personnel Memorandum No. 2014 – 03

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>	
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>	
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>	
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B. Civil Service Annual Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>	
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4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Effective</u>	
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5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. School Monitor and School Monitor Substitute

→ **Marie Ellis***
 *pending fingerprint clearance

8. Clerical Substitute

9. Custodial Substitute

→ **Donna Rowe**

10. School Nurse Substitute

11. Student Worker (Peer Tutor)

12. Game Staff (Recreational Attendant)

13. Extended Day Programs Non-Instructional staff – Before/After School Programs

a. Appointments

<u>Name</u>	<u>Initial Placement</u>	<u>Hourly Rate</u>	
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b. Adjustment

<u>Name</u>	<u>Placement from</u>	<u>To</u>	<u>Hourly Rate From</u>	<u>To</u>
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c. Terminated

C. Other

1. Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Effective Date</u>
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2. Abolish Position

<u>Title</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>	<u>Hourly Rate</u>
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4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Effective Through</u>
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5. Hourly Rates/Game Fee Schedule

<u>Position</u>	<u>Hourly Rate</u>
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6. Job Title Change

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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2. Administrative/Teaching

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
3. Reinstatement

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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4. Long-term Substitute

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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5. Substitute Teacher

→ Marie Ellis*	Carly Gundlach	Kaitlyn Hutzel*	Sara Lebowitz*	Marissa Speranzi
*pending fingerprint clearance				
6. Summer School

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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7. Volunteers

→ Wendy Miller Willis

8. Coach: contingent upon completion of First Aid, AED/CPR, Concussion in Youth, and additional criteria as designated by NYSED and student participation

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Pending: modified track		
9. Extra-Curricular Advisors

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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10. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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11. Other Assignment

	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
→	Ian Austin	Scenic Designer*	\$1,000.00**
	*pending fingerprint clearance		
	**to be reimbursed to district by OHS Drama Club		

D. Adult Education

1. Appointments

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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E. District Extended Day Program

1. Appointment

<u>Name</u>	<u>Position/Initial Placement</u>	<u>Effective</u>	<u>Hourly Rate</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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F. Continuation Administrative/Teaching

1. First Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Dayle Allen	Elementary Teacher	9/3/13	6/4/16	9/2/16
Caterina Esposito	ESL Teacher	9/1/13	6/2/16	8/31/16
Megan Fulkerson	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
William Neale	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
Andrea Reece	Music Teacher	9/1/13	6/2/16	8/31/16
Anne Wolstenholme	Assistant Principal	8/16/13	5/17/16	8/15/16

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kari Ruff-Rivera	Elem. Teacher	9/1/13*	6/3/15	9/1/15
*original date of hire 9/1/11, rehired off preferred eligibility list				

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Stephanie Kozak	Teaching Assistant	9/1/13	6/3/14	9/1/14*
*as per conditions of preferred eligibility list				

4. First of Two Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. Second of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Jennifer Allers	For. Lang. Teacher	9/1/12	6/3/14	9/1/14
Abbe Furnari	Fam & Con. Sci. Tch	9/1/12	6/3/14	9/1/14
Nicole Gelbsman	Special Ed Teacher	9/1/12	6/3/14	9/1/14

7. First of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Lee Ann Myers	Teaching Assistant	9/1/13	6/3/15	9/1/15

9. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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G. Other

1. Leaves of Absence

	<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
→	Joseph Collier	Elementary Teacher	sick/FMLA*	Jan. 21, 2014 – Feb. 24, 2014**
	Lisa Giovagnoli	Spec. Ed. Teacher	sick/FMLA*	Jan. 27, 2014 – to be determined
	Teresa Patry	Art Teacher	personal (unpaid)	Dec. 2, 2013 – Feb. 14, 2014
	Kari Ruff-Rivera	Elementary Teacher	sick/FMLA*	April 22, 2014 – to be determined
→	Ken Sider	Elementary Teacher	family sick/FMLA**	Nov. 13, 2013 – March 1, 2014***

*leaves will run concurrently and be with pay as designated by available time and a physician's note.

**continuation of FMLA granted 11/13/13-1/6/14

***note change in effective end date of previously approved LOA

2. Abolish Position

Position Effective

3. Create Position

Position Effective

4. Contract Continuation

Name Position Extension Through

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2014-03
February 12, 2014

TO: JOSEPH J YELICH
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS *LW*
BUSINESS MANAGER

DATE: February 12, 2014

RE: FINANCIAL MEMORANDUM #2014-03

RESOLVED, that the reading of Financial Memorandum #2014-03, dated February 12, 2014 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Extraclassroom Activities –Quarterly Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the Quarterly Report dated December 31, 2013 from Extraclassroom Activities, as presented.

2. Surplus Items Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to declare the following items as surplus for donation or disposal

<i>ITEM</i>	<i>LOCATION</i>
<i>22 ISBN 13:978-0-15-378417-0 ISBN 10:0-15-378417-2 outdated textbooks</i>	<i>Greater Plains</i>