

**Oneonta City School District  
Board of Education Meeting  
May 21, 2014  
AGENDA**

Location: Valleyview Elementary School

Time: 7:00 p.m.

**I. Opening**

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

*Action Item*

D. *Resolved*, to approve the minutes of the Board of Education meeting of April 23, 2014 as presented.

*Action Item*

E. Oath of Office administered to newly elected Board of Education members by Eileen Lishansky, District Clerk. Terms of office commence on July 1, 2014.

**II. Communications**

Opportunity to Address the Board

**III. Personnel**

A. Approval of Personnel Memorandum 2014-09

*Action Item*

1. Non-Certificated

*Resolved*, that the reading of the Non-Certificated Personnel Memorandum #2014-09 be waived and that the action items dated May 21, 2014 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

*Action Item*

*Resolved*, that the reading of the Teaching and Administrative Personnel Memorandum #2014-09 be waived and that the action items dated May 21, 2014 be approved as recommended by the Superintendent of Schools.

**New Business**

**A. Superintendent's Report**

1. *Resolved*, upon the recommendation of the Superintendent of Schools to accept the canvass of votes from the May 20, 2014 Oneonta City District Board of Education election and budget vote as presented.

*Action Item*

2. *Resolved*, upon the recommendation of the Superintendent of Schools to approve an agreement between the Oneonta Principals' Association and the Oneonta City School District as presented.

*Action Item*

3. BOND RESOLUTION:

*Resolved*, to approve a resolution authorizing the issuance of \$1,450,000 serial bonds of the City School District of the City of Oneonta, Otsego County, New York, to pay the cost of pool renovations, including incidental improvements and expenses at a maximum estimated cost of \$1,450,000 in and for the Oneonta City School District.

*Action Item*

*Roll call required.*

4. CAPITAL RESERVE FUND RESOLUTION:

*Action Item*

*Resolved*, that the Board of Education of the City School District of the City of Oneonta, Otsego County, New York, is hereby authorized to establish a reserve fund (to be known as the "Buildings and Facilities Capital Reserve Fund") in an ultimate amount of \$1,000,000, plus accrued interest, with a probable term of ten (10) years, with the purposes and source thereof being as follows:

- a) To provide funds for additions, improvements, alterations, renovations, reconstruction and protection of all school buildings and facilities, including machinery, equipment, apparatus or furnishings required or purposes of such buildings, including playgrounds, recreation areas, parking areas, roadways, and sidewalks connected to such buildings and facilities as permitted by the Local Finance Law.
- b) The source of the funds for such Reserve Fund shall be as follows: from budgetary appropriations, unappropriated fund balances, revenues that are not required by law to be paid into any other fund or account, and funds received from state building aid.

*Roll call required.*

5. RESOLUTION PROVIDING INCLUSION OF PROPOSITIONS:

*Resolved*, to approve that the preceding resolutions; #3. Bond Resolution and #4. Capital Reserve Fund Resolution, be presented to voters at the July 8, 2014 District vote.

*Action Item*

6. RESOLUTION OF NECESSITY:

*Resolved*, to approve a resolution specifying the necessity for pool renovations in and for the City School District of the City of Oneonta, Otsego County, New York.  
*(Resolution in its entirety available in District Office)*  
*Roll call required.*

*Action Item*

- 7. *Resolved*, to designate Tuesday, July 8, 2014 as the date of a public vote to be held in the Oneonta City School District. Voting will take place at the District Office located at 31 Center Street, Oneonta, New York between the hours of noon and 9:00 p.m.

*Action Item*

- 8. *Resolved*, that the Board of Education designates Tuesday, June 24, 2014 as the day and date for voter registration in preparation for the July 8, 2014 vote. The Registration Board will be available at the District Office at 31 Center Street, Oneonta, New York from noon to 4:00 p.m. on June 24, 2014.

*Action Item*

- 9. *Resolved*, to appoint the following persons to work as Poll Inspectors for the July 8, 2014 vote.

*Action Item*

*Jackie Frankl  
Kathy Green  
Regina McGuinness*

10. Presentation: Reading fluency using songs/singing @ Valleyview presented by Walter Baskin; Principal, teachers and students.

*Information Item*

**B. Business Manager's Report**

1. *Resolved*, that the reading of Financial Memorandum #2014-08 dated May 21, 2014 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

*Action Item*

**IV. Opportunity to Address the Board**

**V. Roundtable**

**VI. Executive Session**

**VII. Adjournment**

PERSONNEL MEMORANDUM NO. 2014 – 09

TO: Board of Education  
 FROM: Joseph Yelich, Superintendent of Schools  
 DATE: May 21, 2014  
 RE: Personnel Memorandum No. 2014 – 09

NON-CERTIFIED

A. Discontinuance

- 1. Retirement  
Name Position Effective
- 2. Resignation  
Name Position Effective
- 3. Termination  
Name Position Effective

B. Civil Service Annual Appointments

- 1. Provisional (Temporary)  
Name Position Salary Effective
- 2. Permanent with Probationary Period  
Name Position Salary Effective
- 3. Permanent  
Name Position Effective
- 4. Exempt/Non-Competitive  
Name Position Effective
- 5. Contract Salary  
Name Position Salary Effective
- 6. Additional Assignment  
Name Position Stipend Effective
- 7. School Monitor and School Monitor Substitute  
 → Megan Benjamin\* Catherine Earl  
 \*pending fingerprint clearance
- 8. Clerical Substitute  
 → Jayne Kelly
- 9. Custodial Substitute
- 10. Special Education Summer Program 2014 -Appointment contingent upon Board approval and enrollment  
 → Name Position Hourly Rate  
Martha Becker Nurse \$23.80/6 hours per day
- 11. Student Worker (Peer Tutor)
- 12. Game Staff (Recreational Attendant)
- 13. Extended Day Programs Non-Instructional staff – Before/After School Programs
  - a. Appointments  
Name Initial Placement Hourly Rate
  - b. Adjustment  
Name Placement from To Hourly Rate From To
  - c. Terminated

1. Leave of Absence  
Name                                      Position                      Type Leave                      Effective Date
2. Abolish Position  
Title    Effective
3. Create Position  
Position    Effective    Hourly Rate
4. Contract Continuation  
Name    Position    Effective Through
5. Hourly Rates/Game Fee Schedule  
Position    Hourly Rate
6. Job Title Change  
Name    From    To    Effective

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement  
Name    Position    Effective  
→ **Beth Donovan**                                      **English Teacher**                                      **June 28, 2014**  
**Suzanne Miller**                                      **Teaching Assistant**                                      **July 1, 2014**
2. Resignation  
Name    Position    Effective  
→ **Deborah Dalton**                                      **Library Media Specialist**                                      **June 28, 2014**
3. Termination  
Name    Position    Effective

B. Appointments

1. Tenure  
Name    Tenure Area    Effective  
→ **Jennifer Allers**                                      **Foreign Language**                                      **9/1/14**  
**Abbe Furnari**                                      **Home Economics - General**                                      **9/1/14**  
**Nicole Gelbsman**                                      **Education of Children with Handicapping**                                      **9/1/14**  
**Conditions – General Special Education**  
**Stephanie Kozak**                                      **Teaching Assistant**                                      **9/1/14**
2. Administrative/Teaching  
Name    Position    Salary    Effective Date of Hire  
Tenure Area    Cert. Status    90 Day Notif. Date    Tenure Date
3. Reinstatement  
Name    Position    Salary    Effective Date of Hire
4. Long-term Substitute  
Name    Position    Salary    Effective Date of Hire
5. Substitute Teacher/Teaching Assistant  
→ **Megan Benjamin\***                                      **Allison Coe**                                      **Catherine Earl**                                      **Jayne Kelly**  
**\*pending fingerprint clearance**

Name	Position	Hourly Rate
Renee DiMartin	Special Education Teacher	\$71.39 / 3 hours per day
Sharon Dulkis-Sisson	Special Education Teacher	\$58.34 / 6 hours per day
Lori Ganio	Spec. Ed. Teacher-Substitute	\$50.66 per hour
Kathy Greenberg	Special Education Teacher	\$53.23 / 6 hours per day
Gabriel Lane	Special Education Teacher	\$43.58 / 3 hours per day
Kimberly Velasco	Special Education Teacher	\$61.54 / 6 hours per day
Aaron Witkowski	Special Education Teacher	\$39.52 / 3 hours per day
Sallye Sadlocha	School Counselor	\$63.84 / 2 days per wk/3 hrs per day
Lacey Howard	Speech Therapist	\$40.57 / not to exceed 20 hrs per wk
David Rissberger	Physical Therapist	\$67.02 / not to exceed 20 hrs per wk
David Bishop	Teaching Assistant	\$19.31 / 3 hours per day
Constance Gross	Teaching Assistant	\$17.27 / 6 hours per day
Ellen Keane	Teaching Assistant	\$21.07 / 6 hours per day
Faye Munson	Teaching Assistant	\$19.74 / 6 hours per day
Sheryl Potter	Teaching Assistant	\$18.94 / 3 hours per day
Patricia Puylara	Teaching Assistant	\$18.60 / 3 hours per day
Cheryl Rotolo	Teaching Assistant	\$18.75 / 6 hours per day
Fred Shumway	Teaching Assistant	\$18.69 / 3 hours per day
Celeste Strenn	Teaching Assistant	\$18.50 / 6 hours per day
Kelly Tavarone	Teaching Assistant	\$18.60 / 3 hours per day
Maria Vega	Teaching Assistant	\$16.92 / 6 hours per day
Emily Price	Substitute Physical Therapist	\$59.56 per hour
Judith Visnosky	Substitute Teacher	\$64.08
Jessica Burr	Substitute Teaching Asst.	\$17.26
Stephanie Reeves	Substitute Teaching Asst.	\$18.52
Sara Zimmerman	Substitute Teaching Asst.	\$17.61

6b. Summer School 2014 -Appointments contingent upon Board approval and enrollment

Name	Position	Hourly Rate
Brian Fronckowiak	English 11 &12	\$46.40
Catherine Lynch	Economics & Participation in Government	\$54.85
Susan Murphy	English 9 & 10	\$82.83
George Moussa	Global 9 & 10	\$55.68
Carol Pierce	Algebra	\$60.25
Darlene Platukis	Teaching Assistant	\$19.13
Eileen Robbins	Earth Science & Biology or Chemistry, if needed	\$76.43
Jennifer Sitts	Geometry & Trigonometry	\$60.40
Sarah Tirado	US History	\$41.90
Lisa Bundy	Substitute Teacher	\$34.83
Allan J. Hecox	Substitute Teacher	\$42.05
Lisa Lutsic	Substitute Teacher	\$57.05
Jean Miller	Substitute Teacher	\$62.42
Phyllis Orłowski	Substitute Teacher	\$46.24
Fran Romano	Substitute Teacher	\$43.69
Anna Rossi	Substitute Teacher	\$60.86
Eileen Bradshaw	Substitute Teaching Assistant	\$18.14
Stephanie Reeves	Substitute Teaching Assistant	\$18.52
Sara Zimmerman	Substitute Teaching Assistant	\$17.61

Pending: Library Media Specialist

7. Volunteers

8. Coach: contingent upon compliance with NYSED mandates and student participation

Name	Position	Stipend
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9. Extra-Curricular Advisors

Name	Position	Stipend
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10. Additional Assignment

Name	Position	Stipend	Effective
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11. Other Assignment

Name	Position	Stipend
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1. Appointments  
Name Position Hourly Rate

2. Resignation  
Name Position Effective

D. District Extended Day Program

1. Appointment  
Name Position/Initial Placement Effective Hourly Rate

2. Resignation  
Name Position Effective

E. Continuation Administrative/Teaching

1. First Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Dayle Allen	Elementary Teacher	9/3/13	6/4/16	9/2/16
Caterina Esposito	ESL Teacher	9/1/13	6/2/16	8/31/16
Megan Fulkerson	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
Kelly Maynard	Spec. Ed. Teacher	2/24/14	11/25/16	2/23/17
William Neale	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
Andrea Reece	Music Teacher	9/1/13	6/2/16	8/31/16
Anne Wolstenholme	Assistant Principal	8/16/13	5/17/16	8/15/16

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kari Ruff-Rivera	Elem. Teacher	9/1/13*	6/3/15	9/1/15

\*original date of hire 9/1/11, rehired off preferred eligibility list

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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4. First of Two Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. Second of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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7. First of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Lee Ann Myers	Teaching Assistant	9/1/13	6/3/15	9/1/15

9. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Allison Cappiello	Elementary Teacher	sick/FMLA*	June 2 – June 26, 2014
Joseph Collier	Elementary Teacher	sick	Jan. 21, 2014 – June 26, 2014
→ <b>Jerry Mackey</b>	Social Studies Teacher	sick/FMLA***	Feb. 24-2014 - to be determined
→ <b>Stacy Markell</b>	Math Teacher	sick/FMLA*	March 11 – <b>May 26, 2014**</b>
→ <b>Kari Ruff-Rivera</b>	Elementary Teacher	sick/FMLA*	<b>April 10, 2014</b> – to be determined**
→ <b>Ken Sider</b>	Elementary Teacher	family sick	Nov. 13, 2013 – June 26, 2014
→ <b>Kim Velasco</b>	<b>Spec. Ed. Teacher</b>	<b>family sick/FMLA</b>	<b>June 9 – June 27, 2014</b>

\*leaves will run concurrently and be with pay as designated by available time and a physician's note.

\*\*note change in approximate effective date

\*\*\*Twelve week FMLA coverage ends effective May 27, 2014

2. Abolish Position

Position Effective

3. Create Position

Position Effective

4. Contract Continuation

Name Position Extension Through



ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2014-08  
May 21, 2014

TO: JOSEPH J. YELICH  
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS  
BUSINESS MANAGER *LW*

DATE: May 21, 2014

RE: FINANCIAL MEMORANDUM #2014-08

RESOLVED, that the reading of Financial Memorandum #2014-08, dated May 21, 2014 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Treasurer's Monthly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending March 31, 2014.*
2. Budget Monthly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending March 31, 2014.*
3. Athletic Field Maintenance Bid Award Action Item (To Approve)  
*Resolved, upon the recommendation of the Superintendent, to approve the Athletic Field Maintenance Bid award for 2014-15 to, Turfgrass Technologies in the amount of \$ 17,500.00 for the base bid and \$3,000.00 for Alternates #1- #5, for work to be performed as needed. Turfgrass Technologies was the lowest responsible bidder meeting specifications, as presented. Total bid award is \$20,500.00*
4. Extraclassroom Activities -Quarterly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept the Quarterly Report dated March 31, 2014 from Extraclassroom Activities, as presented.*
5. Claims Audit Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending April 30, 2014.*
6. Donations Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept the following donations:*

FROM	FOR	AMOUNT
<i>United Methodist Women</i>	<i>OMS After School Program Scholarship Funding</i>	<i>\$730.00</i>
7. 2013-14 Budget Transfers (under \$10,000) Information Item  
*In accordance with Board of Education Policy No. D.12, budget transfer numbers 446 and 448 were approved as presented.*

ONEONTA CITY SCHOOL DISTRICT  
 FINANCIAL MEMORANDUM #2014-08  
 May 21, 2014

- |     |  |             |              |
|-----|--|-------------|--------------|
| 8.  | Advanced Therapy Contract<br>Occupational Therapy Services – Special Education   | Action Item | (To Approve) |
|     | <i>Resolved, upon the recommendation of the Superintendent, to approve the contract for occupational therapy services with Advanced Therapy, Albany, NY, in the amount of \$58,000 for the 2014 -2015 school year and \$3,600 for summer services starting 7/7/14 - 8/15/14.</i> |             |              |
| 9.  | Internal Controls Audit Annual Risk Assessment   | Action Item | (To Accept)  |
|     | <i>Resolved, upon the recommendation of the Superintendent and Audit Committee, that the responses to the Internal Controls Annual Risk Assessment Auditor Recommendations for FYE 06/30/13 be accepted as presented.</i>  |             |              |
| 10. | Audit Committee Charter  | Action Item | (To Accept)  |
|     | <i>Resolved, upon the recommendation of the Superintendent, to accept as presented the Audit Committee Charter.</i>  |             |              |
| 11. | YMCA Day Care Program Contract   | Action Item | (To Approve) |
|     | <i>Resolved, upon the recommendation of the Superintendent, to approve the contract with the Oneonta Family YMCA to lease space in Center Street District Office Building from 07/01/14 - 06/30/15 in the amount of \$10,800.00 as presented.</i>                                |             |              |
| 12. | YMCA Center Street Gymnasium Contract  | Action Item | (To Approve) |
|     | <i>Resolved, upon the recommendation of the Superintendent, to approve the contract with the Oneonta Family YMCA to rent the Center Street gymnasium from 07/01/14-06/30/15 in the amount of \$3,600.00 as presented</i>   |             |              |
| 13. | YMCA Center Street Office Contract   | Action Item | (To Approve) |
|     | <i>Resolved, upon the recommendation of the Superintendent, to approve the contract with the Oneonta Family YMCA to rent Center Street Office Space from 07/01/14-06/30/15 in the amount of \$1,200.00 as presented</i>  |             |              |
| 14. | Treasurer's Monthly Report   | Action Item | (To Accept)  |
|     | <i>Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending April 30, 2014.</i>  |             |              |
| 15. | Budget Monthly Report  | Action Item | (To Accept)  |
|     | <i>Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending April 30, 2014.</i>   |             |              |
| 16. | Instructional Technology Equipment Purchase  | Action Item | (To Approve) |
|     | <i>Resolved, upon the recommendation of the Superintendent, to approve the Resolution to purchase instructional technology equipment from ONC BOCES through a multi-year installment purchase contract as presented.</i>   |             |              |
|     | <i>Estimated Total Payments (including interest) \$140,869.00</i>  |             |              |