

**Oneonta City School District
Board of Education Meeting
June 24, 2015**

AGENDA

Location: District Office Library – 31 Center Street, 2nd floor

Time: 7:00 p.m.

I. Opening

- A. Call to Order
- B. Roll Call
- C. *Resolved*, to adopt the agenda as presented. *Action Item*
- D. *Resolved*, to approve the minutes of the June 10, 2015 Board of Education meeting as presented. *Action Item*

Communications

Opportunity to Address the Board

II. Personnel

- A. Approval of Personnel Memorandum 2015-11 *Action Item*
 - 1. Non-Certificated
Resolved, that the reading of the Non-Certificated Personnel Memorandum # 2015-11 be waived and that the action items dated June 24, 2015 be approved as recommended by the Superintendent of Schools.
 - 2. Teaching and Administrative *Action Item*
Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2015-11 be waived and that the action items dated June 24, 2015 be approved as recommended by the Superintendent of Schools.

III. New Business

A. Superintendent's Report

1. *Resolved*, to establish an Interscholastic Cheerleading team and to appoint an Advisor at a stipend rate in accordance with Appendix H. of the OTA/OCSD Agreement.

Action Item

B. Business Manager's Report

1. *Resolved*, that the reading of Financial Memorandum #2015-11 dated June 24, 2015 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

Action Item

IV. Opportunity to Address the Board

V. Roundtable/Committee Reports *(attached when available)*

VI. Executive Session

VII. Adjournment

ONEONTA CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2015 – 11

TO: Board of Education
 FROM: Joseph Yelich, Superintendent of Schools
 DATE: June 24, 2015
 RE: Personnel Memorandum No. 2015 – 11

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>

2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>

3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>

B. Civil Service Annual Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Lyla Bonnici	Senior Clerk	\$25,381. Pro	08/18/14
Permanent appointment contingent upon successful completion of, and reachability on civil service senior clerk eligibility			

2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>

3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>

4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Effective</u>

5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>

6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
Bill Hansen	Pool Certification	\$350.00	07/01/15-06/30/16
David Knapp	Vehicle Lift Operator	\$350.00	07/07/15-06/30/16
David Lembo	Co-Energy Educator	\$10,462.	07/01/15-06/30/16

7. School Monitor and School Monitor Substitute

*pending fingerprint clearance

8. Clerical Substitute

9. Custodial Substitute

10. Special Education Summer Program 2015 -Appointment contingent upon Board approval and enrollment

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>

11. Student Worker (Peer Tutor)

12. Game Staff (Recreational Attendant)

13. Extended Day Programs Non-Instructional staff – Before/After School Programs
 - a. Appointments

<u>Name</u>	<u>Initial Placement</u>	<u>Hourly Rate</u>

 - b. Adjustment

<u>Name</u>	<u>Placement from</u>	<u>To</u>	<u>Hourly Rate From</u>	<u>To</u>

 - c. Terminated

C. Other

1. Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Effective Date</u>
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2. Abolish Position

<u>Title</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>	<u>Hourly Rate</u>
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4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Effective Through</u>
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5. Hourly Rates/Game Fee Schedule

<u>Position</u>	<u>Hourly Rate</u>	
→ Mail Courier: First Year		\$8.75*
		.25 increase for returning mail courier
Registered Nurse	First Year	\$20.00
School Monitor (door)		\$8.75*
School Monitor (noon hour)		\$9.50/\$10.00
Substitute Clerical/Maintenance	First Year	\$8.75
Life Guard		\$8.75*
District Peer Tutor		\$8.75*

<u>Sport</u>	<u>Position</u>	<u>Fee Per Game</u>
Football	Clock (Varsity)	\$30.00
	Clock (Junior Varsity)	\$25.00
	Announce	\$20.00
	Statistics	\$25.00
	Set Up	\$25.00
	Tickets	\$30.00
	Supervisor(s)	\$30.00
Soccer	Clock	\$20.00
Swimming	Table	\$25.00
	Score Keeper	\$25.00
Basketball	Tickets	\$30.00
	Door	\$30.00
	Supervisor(s)	\$30.00
	Clock	\$30.00
	Announce	\$20.00
	Book	\$25.00
	30-Second	\$20.00
Wrestling	Clock	\$30.00
	Book	\$25.00
	Announce	\$20.00
Volleyball	Table	\$25.00
Baseball	Supervisor(s)	\$25.00
Softball	Supervisor(s)	\$25.00
Track and Field	Supervisor(s)	\$25.00
Videotaping:	One game	\$15.00
	Two games	\$20.00

6. Job Title Change

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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2. Administrative/Teaching

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>

3. Reinstatement

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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4. Long-term Substitute

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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5. Substitute Teacher/Teaching Assistant
*pending fingerprint clearance

6. Appointment FTE Adjustment due to reduction/increase of staff in respective tenure area

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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6a. Special Education Summer Program 2015 -Appointments contingent upon Board approval and enrollment

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Lacey Howard	Speech Therapist	\$41.69
Sara Jacobsen	Teaching Assistant	\$18.15 3 hours per day 5 days

6b. Summer School 2015 -Appointments contingent upon Board approval and enrollment

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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7. Volunteers

8. Coach: contingent upon compliance with NYSED mandates and student participation

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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9. Extra-Curricular Advisors

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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10. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
Janice Pidgeon	Co-Energy Educator	\$12,788.	07/01/15-06/30/16

11. Other Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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C. Adult Education

1. Appointment effective July 1, – August 31, 2016

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Steven Tines	ICY Teacher	\$25.00
Cheryl Holt	Teacher	\$25.00

Appointment effective June 30, 2015 – August 31, 2015

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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D. District Extended Day Program

1. Appointment

<u>Name</u>	<u>Position/Initial Placement</u>	<u>Effective</u>	<u>Hourly Rate</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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E. Continuation Administrative/Teaching

1. First Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Allison Coe	Teaching Assist.	9/1/14	6/2/17	8/31/17
Shannon Forbes	Lib/ Media Spec.	9/1/14	6/2/17	8/31/17
Jillian McGraw	Spec. Ed. Teacher	9/1/14	6/2/17	8/31/17
Stephanie Milligan	Spec. Ed. Teacher	9/1/14	6/2/17	8/31/17
Sandra Moxley	Teaching Assist.	9/1/14	6/2/17	8/31/17
Larry Ramsey	Teaching Assist.	1/8/15	10/7/17	1/7/18
Amy Warren	Spec. Ed. Teacher	9/1/14	6/2/17	8/31/17
Nicole Zavarella	Teaching Assist.	11/20/14	8/21/17	11/19/17

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Dayle Allen	Elementary Teacher	9/3/13	6/4/16	9/2/16
Caterina Esposito	ESL Teacher	9/1/13	6/2/16	8/31/16
Megan Fulkerson	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
Kelly Maynard	Spec. Ed. Teacher	2/24/14	11/25/16	2/23/17
William Neale	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
Andrea Reece	Music Teacher	9/1/13	6/2/16	8/31/16
Julie Shelp	Reading	9/1/14	6/2/16	8/31/16
Patricia Sullivan	Reading	9/1/14	6/2/16	8/31/16
Anne Wolstenholme	Assistant Principal	8/16/13	5/17/16	8/15/16

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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4. First of Two Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. Second of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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7. First of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Nancy Masucci	Spec. Ed. Teacher	10/20/14	7/21/16	10/19/16
Katie Miller	English Teacher	9/1/14	6/2/16	8/31/16

9. Fourth Year Probation (July Extension)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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F. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate</u>
Allison Cappiello	Elementary Teacher	Child Rearing (unpaid)	09/01/14 – 6/ 26/ 15
David Raphaelson	Music Teacher	Sick/FMLA*	4/7/15-6/30/15 Morning only
Eileen Robbins	Science Teacher	Sick	10/11/14-10/13/15
Renee DiMartin	Special Ed	Sick*	04/01/15-6/30/15
Patricia Follett	Teacher		5/14/15- to be determined

*Leaves will run concurrently and be with pay as designated by available time and a physicians' note

**note change in approximate effective (end) date

***employee type does not qualify for FMLA

****this employee is not currently eligible for FMLA (12 weeks used 3/11-6/6/2014)

2. Abolish Position
Position

Effective

3. Create Position
Position Increase to

Effective

4. Contract Continuation
Name Position

Salary

Effective

5. Hourly/Per Diem Rate Schedule
Name

Cindy Struckle

Position

TASC Chief Examiner

TASC Alternate Chief Examiner

TASC Proctor

TASC Clerk

Stipend

\$200.

\$130.

\$100.

\$130.

*partial administration (1-3 sub-tests of exam) could be imposed, payment for that equal to ½ the established rate

Hourly Rates

	1-3 years	over 3 years
Tutor (non-certified teacher)	\$10.00	\$12.00
Tutor (certified teacher)	\$15.00	\$18.00
Tutor (special education certification)	\$15.00	\$20.00

Per Diem Rates

Substitute Teacher (certified)	\$75.00
Substitute Teacher (non-certified)	\$65.00
Substitute Teaching Assistant	\$57.00

6. Emergency Fingerprint Clearance

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2015-11
JUNE 24, 2015

TO: JOSEPH YELICH
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS
BUSINESS MANAGER

DATE: JUNE 24, 2015

RE: FINANCIAL MEMORANDUM #2015-11

RESOLVED, that the reading of Financial Memorandum #2015-11, dated June 24, 2015 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Treasurer's Monthly Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending May 31, 2015.
2. Claims Audit Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending May 31, 2015.
3. Budget Monthly Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending May 31, 2015.
4. Internal Controls Audit Annual Risk Assessment Action Item (To Accept)
Resolved upon the recommendation of the Superintendent and Audit Committee, to accept as presented the responses to the Internal Controls Annual Risk Assessment Auditor Recommendations for FYE 6/30/2015.
5. Otsego County Office of Employment Training Agreement Action Item (To Accept)
Resolved upon the recommendation of the Superintendent, to accept as presented the Agreement with Otsego County Office of Employment Training.

6. Donations Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the following donations:

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Oneonta Ford	Oneonta Volleyball	\$100.00
Diana and Alejandro Gracias	Oneonta Volleyball	\$ 50.00
Empire Toyota	Oneonta Volleyball	\$500.00
Siro Vergari	Athletic Department	\$100.00
	In Memory of James Konstanty	

7. Surplus Items Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to declare the following items as surplus for sale or disposal:

<u>ITEM</u>	<u>LOCATION</u>
Dell Desktop and Laptop Computers per attached list	Information Technology Department

8. Fuel Oil/Diesel/Kerosene Bid Award Action Item (To Approve)

Resolved upon the recommendation of the Superintendent, to award the #2 Fuel Oil/ Diesel/ Kerosene Bid for 2015-16 to Reinhardt Home Heating, West Oneonta, NY at the firm differential price, as presented. They were the lowest responsible bidder meeting specifications.

9. Propane Bid Award Action Item (To Approve)

Resolved upon the recommendation of the Superintendent, to award the Propane Bid for 2015-16 to Suburban Propane, L. P., Whippany, N. J., at the firm differential price, as presented. They were the lowest responsible bidder meeting specifications.

10. Vehicle Fuel Bid Award Action Item (To Approve)

Resolved upon the recommendation of the Superintendent, to award the Vehicle Fuel Bid for 2015-16 to, COCO-Voyager, Scio, NY, at the firm differential price, as presented. They were the lowest responsible bidder meeting specifications.

11. Purchase of Instructional Technology Equipment from ONC BOCES Information Item

The Resolution Committing to the Purchase of Instructional Technology Equipment for the Oneonta City School District from ONC BOCES in the amount of \$122,800.00 replaces the IPA approved on 5/20/2015.

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2015-11
June 24, 2015

12. Affordable Care Act Reporting Service Action Item (To Approve)

Resolved upon the recommendation of the Superintendent, to award the RFP for the Affordable Care Act Reporting Service to US Employee Benefit Services Group with an initial onetime setup cost of \$2,000.00 and an annual cost of \$5,500.00 (\$1.00 per employee per month)

13. Extended Day Program Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the Extended Day Budget for the 2015-2016 school year, as presented.

