

*Oneonta City School District  
Regular Meeting  
of the  
Board of Education  
August 13, 2014*

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Location: District Office Library

Time: 7:00 p.m.

**I. Opening**

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

*Action Item*

D. *Resolved*, to approve the minutes of the July 22, 2014 Board of Education meeting as presented.

*Action Item*

**II. Communications**

A. Opportunity to Address the Board

**III. Personnel**

Approval of Personnel Memorandum 2014-14

1. Non-Certificated

*Action Item*

*Resolved*, that the reading of the Non-Certificated Personnel Memorandum #2014-14 be waived and that the action items dated August 13, 2014 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

*Action Item*

*Resolved*, that the reading of the Teaching and Administrative Personnel Memorandum #2014-14 be waived and that the action items dated August 13, 2014 be approved as recommended by the Superintendent of Schools.

**IV. New Business**

**A. Superintendent's Report**

1. Energy Management Report – *Janice Pidgeon, Energy Management Coordinator*
2. Building Project Update – *Joseph J. Yelich, Superintendent*

*Information Item*

*Information Item*

**B. Business Manager's Report**

1. *Resolved*, that the reading of Financial Memorandum #2014-13 dated August 13, 2014 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

*Action Item*

**V. Opportunity to Address the Board/Committee Reports**

**VI. Roundtable**

**VIII. Adjournment**

ENLARGED CITY SCHOOL DISTRICT  
PERSONNEL MEMORANDUM NO. 2014 – 14

TO: Board of Education  
FROM: Joseph Yelich, Superintendent of Schools  
DATE: August 13, 2014  
RE: Personnel Memorandum No. 2014 – 14

NON-CERTIFIED

A. Discontinuance

1. Retirement  

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation  

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination  

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Civil Service Annual Appointments

1. Provisional  

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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→ **Lyla Bonnici**      **Senior Clerk (12 mo)**    **\$25,381 pro**    **August 14, 2014**  
Permanent appointment contingent upon successful completion of, and reachability on civil service senior clerk eligibility list.
2. Permanent with Probationary Period  

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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Eugene Knapp III      Custodial Worker      June 1, 2014 - June 1, 2015
3. Permanent  

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive  

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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5. Contract Salary  

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Additional Assignment  

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. School Monitor/Substitute School Monitor  
→ **Tara Gates\***      **Ann Marie Moody**  
\*pending fingerprint clearance
8. Clerical Substitute effective 2014-2015
9. Custodial Substitute
10. Substitute School Nurse effective 2014 – 2015  
→ **Elizabeth Logue**
12. Student Worker
13. Game Staff (Recreational Attendant) effective 2014 - 2015  
→ **Abby Miller\***  
\*pending receipt of application materials

C. Other

1. Leave of Absence – Amendment

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Effective Date</u>
→ Susan Payne	Secretary	Sick/FMLA*	August 5, 2014 – August 20, 2014**

\*leaves will run concurrently and be with pay as designated by available time and a physician's note.  
 \*\*note change in effective (end) date

2. Abolish Position

<u>Title</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>	<u>Hourly Rate</u>
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4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Effective Through</u>
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5. Hourly Rates/Game Fee Schedule

<u>Position</u>	<u>Hourly Rate</u>
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6. Job Title Change

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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2. Administrative/Teaching

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
→ Julie Shelp	Reading Teacher	\$40,000	September 1, 2014
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
Reading	permanent	June 2, 2016	August 31, 2016

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
→ Patricia Sullivan	Reading Teacher	\$40,000	September 1, 2014.
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
Reading	professional	June 2, 2016	August 31, 2016

3. Reinstatement

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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4. Long-term Substitute

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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5. Substitute Teacher/Teaching Assistant

→ Tara Gates*	Belinda Jones	Sara Lebowitz	Catherine Liberatore	Carolyn Marks
Margaret Pendrak	Lane Potter	Nancy Scorzafava	Kristen Shultz	Kathryn VanDeusen

6a. Special Education Summer Program 2014 -Appointments contingent upon Board approval and enrollment

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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6b. Summer School 2014 -Appointments contingent upon Board approval and enrollment

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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7. Volunteers

→ Barbara Angell	Jim Calhoun	Noble Champen	Kaitlyn Culpepper	David Forbes
Patrick Harmer	Matt Miller	Tim Pidgeon	Vincent Romano	

8. Coach effective 2014-2015: contingent upon compliance with NYSED mandates and student participation

Name Position Stipend\*

\*adjustment if warranted upon settling of Teachers' Agreement

\*\*contingent upon no district new hire interest in this position

Pending: Bowling, Winter Track Assistant

9. Extra-Curricular Advisors effective 2014-2015

Name Position Stipend\*

\*adjustment if warranted upon settling of Teachers' Agreement

Pending: Cheerleading, Forensics, Technical Director Fall, Technical Director Spring

10. Additional Assignment effective 2014-2015

Name Position Stipend\*

→	Marilyn Bailey	LTA Medical/Health Duties	\$750.00
	Dawn Gillette	LTA Medical/Health Duties	\$750.00
	Sara Jacobson	LTA Medical/Health Duties	\$750.00
	Ellen Keane	LTA Medical/Health Duties	\$750.00
	Fayemala Munson	LTA Medical/Health Duties	\$750.00
	Celeste Strenn	LTA Medical/Health Duties	\$750.00
	Robert Velasco	LTA Medical/Health Duties	\$750.00

\*adjustment if warranted upon settling of Teachers' Agreement

11. Other Assignment effective July 30, 2014

→	<u>Name</u>	<u>Position</u>	<u>Daily Rate</u>
	Jillian McGraw	Wonders Training Attendee	\$216.67

C. Adult Education

1. Appointments effective September 1, 2014 – June 30, 2015

→	<u>Name</u>	<u>Position</u>	<u>Rate</u>
	Sharon Knapp	Tutor	\$15.00
	Katie (Lishansky) Miller	Tutor	\$15.00
	Stephanie Milligan	Tutor	\$15.00
	Andrea Thies	Tutor	\$15.00
	Ann Walton	Tutor	\$15.00

2. Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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D. TASC Test Center

1. Appointments effective September 1, 2014 – June 30, 2015

<u>Name</u>	<u>Position</u>	<u>Rate</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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E. District Extended Day Program

1. Appointments effective September 1, 2014 – June 30, 2015

<u>Name</u>	<u>Position/Initial Placement</u>	<u>Hourly Rate</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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F. Continuation Administrative/Teaching

1. First Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Shannon Forbes	Library Media Spec.	9/1/14	6/2/17	8/31/17
Stephanie Milligan	Spec. Ed. Teacher	9/1/14	6/2/17	8/31/17
Amy Warren	Spec. Ed. Teacher	9/1/14	6/2/17	8/31/17
Jillian McGraw	Spec. Ed. Teacher	9/1/14	6/2/17	8/31/17

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Dayle Allen	Elementary Teacher	9/3/13	6/4/16	9/2/16
Caterina Esposito	ESL Teacher	9/1/13	6/2/16	8/31/16
Megan Fulkerson	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
Kelly Maynard	Spec. Ed. Teacher	2/24/14	11/25/16	2/23/17
William Neale	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
Andrea Reece	Music Teacher	9/1/13	6/2/16	8/31/16
Anne Wolstenholme	Assistant Principal	8/16/13	5/17/16	8/15/16

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kari Ruff-Rivera	Elem. Teacher	9/1/13*	6/3/15	9/1/15
*original date of hire 9/1/11, rehired off preferred eligibility list				

4. First of Two Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. Second of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Lee Ann Myers	Teaching Assistant	9/1/13	6/3/15	9/1/15

7. First of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Katie Lishansky	English Teacher	9/1/14	6/2/16	8/31/16

9. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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G. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Allison Cappiello	Elementary Teacher	Child Rearing (unpaid)	Sept 1, 2014 – Feb. 2, 2015
→ <b>Jamie Gabriel</b>	<b>Elementary Teacher</b>	<b>FMLA/sick*</b>	<b>Sept. 1, 2014-to be determined</b>
Sarah Tirado	Social Studies Teacher	FMLA/sick*	Sept, 1, 2014-to be determined
*Leaves to run concurrently and be with pay as designated by available time and a physicians note			

2. Abolish Position

<u>Position</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>
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4. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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5. Hourly/Per Diem Rate Schedule

<u>Position</u>	<u>Stipend</u>
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ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2014-13  
August 13, 2014

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TO: JOSEPH J. YELICH  
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS *LJW*  
BUSINESS MANAGER

DATE: August 13, 2014

RE: FINANCIAL MEMORANDUM #2014-13

*RESOLVED, that the reading of Financial Memorandum #2014-13, dated August 13, 2013 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.*

1. Claims Audit Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending June 30, 2014.*
2. Treasurer's Monthly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending June 30, 2014.*
3. Budget Monthly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending June 30, 2014.*
4. Extraclassroom Activities –Quarterly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept the report dated June 30, 2014 from Extraclassroom Activities, as presented.*
5. Budget Transfers (over \$10,000) Action Item (To Approve)  
*Resolved, upon the recommendation of the Superintendent, to approve a Budget Transfer in the amount of \$103,069.14 as presented.*
6. Budget Transfers (under \$10,000) Information Item  
*In accordance with Board of Education Policy No. 5330, budget transfers totaling \$12,614.48 were executed, as presented.*

ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2014-13  
August 13, 2014

7. Fiscal Advisors & Marketing Agreement Action Item (To Accept)  
  
*Resolved, upon the recommendation of the Superintendent, to accept the financial advisory services agreement effective 8/1/14 -6/30/15, as presented.*
8. Food Service Budget for 2014-15 Information Item  
  
*The Food Service budget for 2014-15 is in the amount of \$587,075, as presented.*
9. Mancini Associates, Inc. Action Item (To Approve)  
Change Order #GC-01  
  
*Resolved, upon the recommendation of the Superintendent, to approve the Change Order #GC-01 to replace existing doors and hardware at doors 326, 326a. The contract will increase by \$22,145.11*
9. Mancini Associates, Inc. Action Item (To Approve)  
Change Order #GC-02 (F)  
  
*Resolved, upon the recommendation of the Superintendent, to approve the Change Order #GC-02 to remove existing floor finish and wall base at Valleyview Elementary Rooms 103, 104, 105, B02, B03, B04 and Provide new floor patch, new VCT, wall base and VCT reducers strip. The contract will increase by \$25,152.87*