

Oneonta City School District
Regular Meeting
of the
Board of Education
August 26, 2015

Location: District Office, 31 Center Street, 2nd floor

Time: 7:00 p.m.

I. Opening

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

Action Item

D. *Resolved*, to approve the minutes of the August 12, 2015 Board of Education meeting as presented.

Action Item

II. Communications

A. Opportunity to Address the Board

III. Personnel

Approval of Personnel Memorandum 2015-15

1. Non-Certificated

Action Item

Resolved, that the reading of the Non-Certificated Personnel Memorandum #2015-15 be waived and that the action items dated August 26, 2015 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

Action Item

Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2015-15 be waived and that the action items dated August 26, 2015 be approved as recommended by the Superintendent of Schools.

IV. New Business

A. Superintendent's Report

1. Energy Management Program Report by Janice Pidgeon, *Program Manager* *Information Item*
2. Building Condition Survey update by Joseph J. Yelich, Superintendent *Information Item*

B. Business Official's Report

1. *Resolved*, that the reading of Financial Memorandum #2015-15 dated August 26, 2015 be waived and that the financial action items be approved as recommended by the Superintendent of Schools. *Action Item*
2. *Resolved*, to approve the execution and delivery of an amended and restated Municipal Cooperation Agreement and related documents by and among the several municipal corporations, school district, fire districts and/or boards of cooperative educational services to provide for the cooperative temporary investment of public funds. *Action Item*
3. *Resolved*, to approve the 2015-2016 Free and Reduced Price Income Eligibility and Policy Booklet provided by the New York State Education Department as presented. *Action Item*

V. Opportunity to Address the Board

VI. Roundtable/Committee Reports & Minutes when available

VII. Executive Session

VIII. Adjournment

ENLARGED CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2015 – 15

TO: Board of Education
FROM: Joseph Yelich, Superintendent of Schools
DATE: August 26, 2015
RE: Personnel Memorandum No. 2015 – 15

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Civil Service Annual Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Cathy Deleski	Senior Clerk	\$25,381 pro	August 24, 2015

Permanent appointment contingent upon successful completion of, and reachability on civil service senior clerk eligibility list

Lyla Bonnici	School Secretary	\$26,796.15	7/23/15
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Permanent appointment contingent upon successful completion of, and reachability on civil service school secretary eligibility list

2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. School Monitor/Substitute School Monitor

*pending fingerprint clearance

8. Clerical Substitute effective 2015-2016

*pending fingerprint clearance

9. Custodial Substitute

10. Special Education Summer School Substitute Nurse

<u>Name</u>	<u>Hourly Rate</u>
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11. Substitute School Nurse effective 2015 – 2016

12. Student Worker

13. Game Staff (Recreational Attendant) effective 2015 - 2016

C. Other

1. Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Effective Date</u>
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2. Abolish Position

<u>Title</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>	<u>Salary</u>
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4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Effective Through</u>
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5. Hourly Rates/Game Fee Schedule

<u>Position</u>	<u>Hourly Rate</u>
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6. Job Title Change

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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7. Volunteers

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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2. Administrative/Teaching

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notif Date</u>	<u>Tenure Date</u>
3. Reinstatement

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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4. Long-term Substitute

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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5. Substitute Teacher/Teaching Assistant

John Frankl	Patricia Web	Maryellen Ackley
Shirley OShea	Elizabeth Welling	

6a. Special Education Summer Program 2015 -Appointments contingent upon Board approval and enrollment
Name Position Hourly Rate

6b. Summer School 2015 -Appointments contingent upon Board approval and enrollment
Name Position Hourly Rate

7. Volunteers

8. Coach effective 2015-2016: contingent upon compliance with NYSED mandates and student participation
Name Position Stipend*

+indicates split position

**Contingent upon no district new hire interest in this position

ALL appointments contingent on NYSED certification requirements remuneration reduced by half until completion of required certification

Pending: Winter Track Assistant, Varsity Lacrosse, Boys JV Soccer
JV Wrestling,

9. Extra-Curricular Advisors (Greater Plains/Riverside) effective 2015-2016
Name Position Stipend *

Extra-Curricular Advisors (Valleyview) effective 2014-2015
Name Position Stipend *

**prorated (half stipend for one building)

Extra-Curricular Advisors (Middle School) effective 2015-2016
Name Position Stipend *

Extra-Curricular Advisors (High School) effective 2015-2016
Name Position Stipend *

***performance stipulations as per Teachers' Agreement

Pending: Forensics

10. Additional Assignment effective 2015-2016
Name Position Hourly Rate

11. Other Assignment
Name Position Daily Rate
Leigh Zimmerman Part-Time School Psychologist \$325.00 per re-evaluation
\$450.00 per new referral

***This is a part-time position, and there is no probationary appointment or a potential for a tenure appointment. This appointment supersedes all other previously made appointments.**

C. Adult Education

1. Appointments
Name Position Rate

2. Resignations
Name Position Rate

D. TASC Test Center

1. Appointments effective July 1, 2015 – June 30, 2016
Name Position Rate

2. Resignation
Name Position Effective

E. District Extended Day Program

1. Appointments effective September 1, 2015– June 30, 2016
Name Position/Initial Placement Hourly Rate

F. Continuation Administrative/Teaching

1. First Year Probation				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kaitlyn Hoffman	Guidance Counselor	7/01/15	4/01/18	6/30/18
Meta Mandris	Reading Teacher	9/01/15	6/03/19	9/01/19*
Grace Demerath	Music Teacher	9/01/15	6/03/19	9/01/19*
Genna Farrell	Spec Ed Teacher	9/01/15	6/03/19	9/01/19*
Debra Hamilton	Library/Media	9/01/15	6/03/19	9/01/19*
* First of Four Years				
2. Second Year Probation				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Allison Coe	Teaching Assist.	9/1/14	6/02/17	8/31/17
Shannon Forbes	Lib/ Media Spec.	9/1/14	6/02/17	8/31/17
Jillian McGraw	Spec. Ed. Teacher	9/1/14	6/02/17	8/31/17
Stephanie Milligan	Spec. Ed. Teacher	9/1/14	6/02/17	8/31/17
Sandra Moxley	Teaching Assist.	9/1/14	6/02/17	8/31/17
Larry Ramsey	Teaching Assist.	1/8/15	10/07/17	1/07/18
Amy Warren	Spec. Ed. Teacher	9/1/14	6/02/17	8/31/17
3. Third Year Probation				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Dayle Allen	Elementary Teacher	9/3/13	6/04/16	9/02/16*
Caterina Esposito	ESL Teacher	9/1/13	6/02/16	8/31/16*
Megan Fulkerson	Spec. Ed. Teacher	9/1/13	6/02/16	8/31/16*
Kelly Maynard	Spec. Ed. Teacher	2/24/14	11/25/16	2/23/17*
William Neale	Spec. Ed. Teacher	9/1/13	6/02/16	8/31/16*
Andrea Reece	Music Teacher	9/1/13	6/02/16	8/31/16*
Julie Shelp	Reading	9/1/14	6/02/16	8/31/16*
Patricia Sullivan	Reading	9/1/14	6/02/16	8/31/16*
Anne Wolstenholme	Assistant Principal	8/16/13	5/17/16	8/15/16*
Coleen Lewis	OMS Principal	7/01/15	4/01/16	7/01/16*
4. Fourth Year Probation				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
5. First of Two Year Probation				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
6. Second of Two Year Probation (Jarema Credit)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
7. Second of Two Year Probation (Previous Tenure)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Nancy Masucci	Spec. Ed. Teacher	10/20/14	7/21/16	10/19/16
Katie Miller	English Teacher	9/1/14	6/2/16	8/31/16
8. First of Two Year Probation (Jarema Credit)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
9. First of Two Year Probation (Previous Tenure)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
10. Fourth Year Probation (July Extension)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>

F. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate</u>
Eileen Robbins	Science Teacher	Sick****	10/11/14-10/13/15
Dave Knapp	Grounds	Sick	6/17/15- <small>undetermined</small>
Dave Raphaelson	Teacher	Sick	9/01/15-12/15/15 half days

*Leaves will run concurrently and be with pay as designated by available time and a physicians' note

**note change in approximate effective (end) date

***employee type does not qualify for FMLA

****this employee is not currently eligible for FMLA

2. Abolish Position

Position Effective

3. Create Position

Position Increase to Effective

4. Contract Continuation

Name Position Extension through

5 Hourly/Per Diem Rate Schedule

Name Position Stipend

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2015-15
AUGUST 26, 2015

TO: JOSEPH YELICH
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS
BUSINESS MANAGER *fw*

DATE: AUGUST 26, 2015

RE: FINANCIAL MEMORANDUM #2015-15

RESOLVED, that the reading of Financial Memorandum #2015-15, dated August 26, 2015 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Claims Audit Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending July 31, 2015.

2. 2015-16 Budget Amendment Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to amend as presented the 2015-16 Budget to increase the Truck and Tractor Budget by the net proceeds of vehicles and equipment auctioned on-line.

3. Food Service Budget for 2015-16 Information Item

The Food Service budget for 2015-16 is in the amount of \$563,734.00, as presented.

4. Preliminary Tax Rate and Tax Levy Information Item

Preliminary Tax Rate and Tax Levy for 2015-16

5. Donations Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the following donations:

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Riverside PTO	Communication Folders	\$505.00
Stephen Baker, Esq.	Athletic Department In Memory of James Konstanty	\$300.00

Oneonta City School District
Claims Audit Report by Fund

Month of July 2015

Legend:	
Fund	Other
G - General	H- Hand Drawn
C - Cafeteria	
F - Federal	
Cpt - Capital	
S - Scholarship	
T - Trust & Agency	

Warrant Date	Audit Date	Warrant #	Total claims	Total Warrant \$	Fund	Check Sequence	Inquiry #	Warrant item #	Inquiry Type	\$ Value	Resolved Yes/No	Resolution
7/10/2015	07/17/15	1	41	\$754,028.84	G	50564 & 59749-59788	ck#59766	Mileage reimb	incorrect amount	\$28.35	Yes	corrected
7/10/2015	07/17/15	1	41	\$754,028.84	G	50564 & 59749-59788	ck#59755	Voucher	incorrect vendor #	\$6.00	Yes	vendor # corrected
7/30/2015	08/04/15	2	86	\$181,958.47	G	59789-59874	ck#59799	PO#150157	new vendor address	\$800.00	Yes	vendor address corrected
7/30/2015	08/04/15	2	86	\$181,958.47	G	59789-59874	ck#59836	Voucher	diff. amount	\$10,420.46	Yes	due to rounding
7/29/2015	08/04/15	1	2	\$42,522.47	C	1768-1769	no findings					
7/29/2015	08/04/15	1	2	\$51,671.85	Cpt	2433-2434	no findings					
7/29/2015	08/04/15	1	1	\$88.40	F	5342	no findings					

mw
8/17/15

ENLARGED CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2015 – 15 ADDENDUM

TO: Board of Education
FROM: Joseph Yelich, Superintendent of Schools
DATE: August 26, 2015
RE: Personnel Memorandum No. 2015 – 15 ADDENDUM

NON-CERTIFIED

A. Civil Service Annual Appointments

1. School Monitor/Substitute School Monitor
Sarah Myers*
*pending fingerprint clearance
2. Custodial Substitute
David Barlow III
3. Substitute School Nurse effective 2015 – 2016
Maryann Capra
4. Game Staff (Recreational Attendant/Life Guard) effective 2015 - 2016
Sarah Brackett Abby Miller

TEACHING AND ADMINISTRATIVE

B. Appointments

1. Substitute Teacher/Teaching Assistant
Daniel Ouimet Samantha Carrabba* Joseph Beang
*pending fingerprint clearance

C. District Extended Day Program

1. Appointments effective September 1, 2015– June 30, 2016

<u>Name</u>	<u>Position/Initial Placement</u>	<u>Hourly Rate</u>
Kevin Donnelly	Site Coordinator	\$13.00

ONEONTA CITY SCHOOL DISTRICT
ADDENDUM TO
FINANCIAL MEMORANDUM #2015-15
August 26, 2015

1. Surplus Items Action Item (To Approve)

*Resolved, upon the recommendation of the Superintendent,
to declare the following items as surplus for sale:*

Wurlitzer Spinet Piano – 1970

Story and Clark Spinet Piano - 1975

2. Surplus Items Action Item (To Approve)

*Resolved, upon the recommendation of the Superintendent,
to declare the following items as surplus for disposal:*

Industrial Duke “E” Series Oven from Riverside Cafeteria

