

*Oneonta City School District  
Regular Meeting  
of the  
Board of Education  
August 28, 2013*

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Location: District Office, 31 Center Street, 2<sup>nd</sup> floor

Time: 7:00 p.m.

**I. Opening**

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

*Action Item*

D. *Resolved*, to approve the minutes of the August 14, 2013 Board of Education meeting as presented.

*Action Item*

**II. Communications**

A. Opportunity to Address the Board

**III. Personnel**

Approval of Personnel Memorandum 2013-15

1. Non-Certificated

*Action Item*

*Resolved*, that the reading of the Non-Certificated Personnel Memorandum #2013-15 be waived and that the action items dated August 28, 2013 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

*Action Item*

*Resolved*, that the reading of the Teaching and Administrative Personnel Memorandum #2013-15 be waived and that the action items dated August 28, 2013 be approved as recommended by the Superintendent of Schools.

**IV. New Business**

**A. Superintendent's Report**

1. *Resolved*, to approve the Oneonta City School District's Code of Conduct as presented. *Action Item*
2. *Resolved*, that the Oneonta City School District Board of Education accept letters of application for a vacancy on the Board as the result of the resignation of Rosalie Higgins effective September 14, 2013. Letters must be received by Eileen Lishansky, District Clerk at 31 Center Street no later than 4:00 p.m. on September 11, 2013. It is the intention of the Board of Education to make an appointment at the September 25, 2013 Board of Education meeting. *Action Item*
3. Energy Management Program Report – *Janice Pidgeon* *Information Item*

**B. Business Official's Report**

1. *Resolved*, that the reading of Financial Memorandum #2013-15 dated August 28, 2013 be waived and that the financial action items be approved as recommended by the Superintendent of Schools. *Action Item*

**V. Opportunity to Address the Board**

**VI. Roundtable/Committee Reports**

**VII. Adjournment**

ENLARGED CITY SCHOOL DISTRICT  
PERSONNEL MEMORANDUM NO. 2013 – 15

TO: Board of Education  
FROM: Joseph Yelich, Superintendent of Schools  
DATE: August 28, 2013  
RE: Personnel Memorandum No. 2013 – 15

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Civil Service Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary*</u>	<u>Effective</u>
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6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. School Monitor effective 2013-14

→ **Gloria Krokos\***                      **Amy Slater\***  
\*pending fingerprint clearance

8. Substitute Clerical effective 2013-14

→ **Irene Johnson**

9. Substitute Custodial effective 2013-14

10. Substitute School Nurse effective 2013-14

→ **Valerie Herrmann**

11. Student Worker

12. Game Staff (Recreational Attendant) effective 2013-14

→ **Stephanie Miller**

13. Special Education Summer Program

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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14. Volunteers

→ **Pat Harmer**                      **Helmut Michelitsch**                      **Tim Pidgeon**

15. Extended Day Programs Non-Instructional staff – Before/After School Programs

a. Appointments

Name Initial Placement Hourly Rate

b. Adjustment

Name Placement from To Hourly Rate From To

c. Terminated

C. Other

1. Leave of Absence

Name Position Type Leave Approximate Effective Date

2. Abolish Position

Title Effective

3. Create Position

Position Effective Hourly Rate

4. Contract Continuation

Name Position Effective Through

5. Hourly Rates/Game Fee Schedule

Position Hourly Rate

6. Job Title Change

Name From To Effective

7. Emergency Clearance

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

Name Position Effective

2. Resignation

Name Position Effective

→ **AJ Hecox** **Link Crew/Orientation Assistant** **August 20, 2013**

3. Termination

Name Position Effective

B. Appointments

1. Tenure

Name Tenure Area Effective

2. Administrative/Teaching Reinstatement

Name Position Salary Effective Date of Hire

→ **Stephanie Kozak** **Licensed Teaching Assistant** **\$17,750.25** **September 1, 2013**  
Tenure Area Cert. Status 90 Day Notif. Date Tenure Date  
**Teaching Assistant** **Continuing** **June 3, 2014** **September 1, 2014**  
**Mrs. Kozak (Fredenburg) is being re-hired as per the conditions of preferred eligibility. All costs related to this position will be reimbursed to the district by Cooperstown CSD.**

Name Position Salary Effective Date of Hire

→ **Lee Ann Myers** **Licensed Teaching Assistant** **\$17,422.00** **September 1, 2013**  
Tenure Area Cert. Status 90 Day Notif. Date Tenure Date  
**Teaching Assistant** **Continuing** **June 3, 2015** **September 1, 2015**  
**All costs related to this position will be reimbursed to the district by Cooperstown CSD.**

3. Reinstatement

Name Position Salary Effective Date of Hire

4. Long-term Substitute

Name Position Salary Effective Date of Hire

5. Substitute Teacher

→ **Matthew Johnson**

6. Summer School  
Name Position Hourly Rate
7. Volunteers  
Name
8. Coach  
Name Position Stipend
9. Extra-Curricular Advisors - High School  
Name Position Stipend  
**Pending: Technical Director Fall, Technical Director Spring, Spring Show Vocal Music Director**
10. Additional Assignment 2013 - 2014  
Name Position Stipend

D. Adult Education

1. Appointments effective September 1, 2013 – June 30, 2014

<u>Name</u>	<u>Position</u>
→ Daniel Field	GED Proctor
Lisa Lutsic	GED Examiner
Linda Rae Nichols	GED Proctor
Carolyn Reynolds	GED Examiner
Karen Rowe	GED Examiner
Tina Smith	GED Examiner
Cindy Struckle	GED Examiner
Cindy Struckle	GED Clerk
Judi Visnosky	GED Proctor

Stipends as per established hourly/per diem schedule

2. Additional Duties  
Name Position Stipend

3. Resignation  
Name Position Effective

E. District Extended Day Program effective 2013 - 2014

1. Appointment  
Name Position/Initial Placement Hourly Rate

2. Resignation  
Name Position Effective

F. Continuation Administrative/Teaching

1. First Year Probation
- | <u>Name</u>       | <u>Position</u>     | <u>Effective Date of Hire</u> | <u>90 Day Contractual Notification</u> | <u>Tenure Effective</u> |
|-------------------|---------------------|-------------------------------|--|-------------------------|
| Caterina Esposito | ESL Teacher         | 9/1/13                        | 6/2/16                                 | 8/31/16                 |
| Megan Fulkerson   | Spec. Ed. Teacher   | 9/1/13                        | 6/2/16                                 | 8/31/16                 |
| Andrea Reece      | Music Teacher       | 9/1/13                        | 6/2/16                                 | 8/31/16                 |
| Anne Woistenholme | Assistant Principal | 8/16/13                       | 5/17/16                                | 8/15/16                 |

2. Second Year Probation
- | <u>Name</u>      | <u>Position</u> | <u>Effective Date of Hire</u> | <u>90 Day Contractual Notification</u> | <u>Tenure Effective</u> |
|------------------|-----------------|-------------------------------|--|-------------------------|
| Kari Ruff-Rivera | Elem. Teacher   | 9/1/13*                       | 6/3/15                                 | 9/1/15                  |
- \*original date of hire 9/1/11, rehired off preferred eligibility list

3. Third Year Probation
- | <u>Name</u> | <u>Position</u> | <u>Effective Date of Hire</u> | <u>90 Day Contractual Notification</u> | <u>Tenure Effective</u> |
|-------------|-----------------|-------------------------------|--|-------------------------|
|-------------|-----------------|-------------------------------|--|-------------------------|

4. First of Two Year Probation
- | <u>Name</u> | <u>Position</u> | <u>Effective Date of Hire</u> | <u>90 Day Contractual Notification</u> | <u>Tenure Effective</u> |
|-------------|-----------------|-------------------------------|--|-------------------------|
|-------------|-----------------|-------------------------------|--|-------------------------|

5. Second of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Jennifer Allers	For. Lang. Teacher	9/1/12	6/3/14	9/1/14
Abbe Furnari	Fam & Con. Sci. Tch	9/1/12	6/3/14	9/1/14
Nicole Gelbsman	Special Ed Teacher	9/1/12	6/3/14	9/1/14

7. First of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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9. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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G. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Teresa Patry	Art Teacher	personal	Dec. 2, 2013 – Feb. 14, 2014

2. Abolish Position

<u>Position</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>
→ <b>Teaching Assistant (2)</b>	<b>September 1, 2013</b>

All costs related to these positions will be reimbursed for by the Cooperstown Central School District.

4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Extension Through</u>
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5. Hourly/Per Diem Rate Schedule

<u>Position</u>	<u>Stipend</u>
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6. Emergency Fingerprint Clearance

ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2013-15  
August 28, 2013

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TO: JOSEPH J. YELICH  
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS *lw*  
BUSINESS MANAGER

DATE: August 28, 2013

RE: FINANCIAL MEMORANDUM #2013-15

*RESOLVED, that the reading of Financial Memorandum #2013-15, dated August 28, 2013 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.*

1. Consultant Services Contract Action Item (To Approve)

*Resolved, upon the recommendation of the Superintendent, to approve the following Consultant Services Contract:*

Kelberman Center. \$14,100.

2. Donation Action Item (To Accept)

*Resolved, upon the recommendation of the Superintendent, to accept the following donation:*

FROM	FOR	AMOUNT
Middle/High School Band Activity Account	Band Ipad Accessories	\$1,584.92

3. E-Rate Partners Agreement Action Item (To Approve)  
E-Rate Services

*Resolved, upon the recommendation of the Superintendent, to approve the agreement with E-Rate Partners, Cicero, NY, for the assignment of e-rate services for the period covering 07/01/13 through 06/30/15, at a cost of \$1000. per year, as presented.*