

*Oneonta City School District
Regular Meeting
of the
Board of Education
October 7, 2015*

Location: District Office Library

Time: 7:00 p.m.

I. Opening

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

Action Item

D. *Resolved*, to accept the minutes of the September 23, 2015 Board of Education meeting as presented.

Action Item

II. Communications

Opportunity to Address the Board

III. Personnel

Approval of Personnel Memorandum 2015-18

1. Non-Certificated

Action Item

Resolved, that the reading of the Non-Certificated Personnel Memorandum #2015-18 be waived and that the action items dated October 7, 2015 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative *Action Item*
Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2015-18 be waived and that the action items dated October 7, 2015 be approved as recommended by the Superintendent of Schools.

IV. New Business

A. Superintendent's Report

1. Patti Zellmer – *4-H Program Leader* *Information Item*
Robotics Club transition to District
2. OHS Book Club *Information Item*
3. NYSCOSS Conference – Superintendent Yelich *Information Item*

B. Business Official's Report

1. *Resolved*, that the reading of Financial Memorandum #2015-17 dated October 7, 2015 be waived and that the financial action items be approved as recommended by the Superintendent of Schools. *Action Item*
2. Audit Report by Bonadio & Co, LLP by Tim Doyle. *Information Item*
3. *Resolved*, to accept the 2015 Audit Report of Bonadio & Co., LLP as presented. *Action Item*

V. Opportunity to Address the Board

VI. Roundtable/Committee Reports/Minutes

VII. Executive Session

VIII. Adjournment

ENLARGED CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2015 – 18

TO: Board of Education
 FROM: Joseph Yelich, Superintendent of Schools
 DATE: October 7, 2015
 RE: Personnel Memorandum No. 2015 – 18

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Civil Service Annual Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Cathy Deleski	Senior Clerk	\$25,381 pro	August 24, 2015

Permanent appointment contingent upon successful completion of, and reachability on civil service senior clerk eligibility list

Lyla Bonnici	School Secretary	\$26,796.15	7/23/15
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Permanent appointment contingent upon successful completion of, and reachability on civil service school secretary eligibility list

2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. School Monitor/Substitute School Monitor

*pending fingerprint clearance

8. Clerical Substitute effective 2015-2016

*pending fingerprint clearance

9. Custodial Substitute

10. Special Education Summer School Substitute Nurse

<u>Name</u>	<u>Hourly Rate</u>
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11. Substitute School Nurse effective 2015 – 2016

12. Student Worker

13. Game Staff (Recreational Attendant) effective 2015 - 2016
Stephanie Kozak

C. Other

1. Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Effective Date</u>
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2. Abolish Position

<u>Title</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>	<u>Salary</u>
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4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Effective Through</u>
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5. Hourly Rates/Game Fee Schedule

<u>Position</u>	<u>Hourly Rate</u>
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6. Job Title Change

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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7. Volunteers

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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2. Administrative/Teaching

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
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<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notif Date</u>	<u>Tenure Date</u>
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3. Reinstatement

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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4. Long-term Substitute

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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5. Substitute Teacher/Teaching Assistant

Sara Buttice* Carolyn Leon Palm*

*Pending Fingerprint Clearance

6a. Special Education Summer Program 2015 -Appointments contingent upon Board approval and enrollment
Name Position Hourly Rate

6b. Summer School 2015 -Appointments contingent upon Board approval and enrollment
Name Position Hourly Rate

7. Volunteers
June Adams **Leslie DeMorier** **Vivian Weaver**
Elizabeth Merrill

8. Coach effective 2015-2016: contingent upon compliance with NYSED mandates and student participation
Name Position Stipend*

*Pending Fingerprint clearance and Certification
+indicates split position

**Contingent upon no district new hire interest in this position
ALL appointments contingent on NYSED certification requirements remuneration reduced by half until completion of required certification
Pending: Winter Track Assistant, Varsity Lacrosse, JV Wrestling,

9. Extra-Curricular Advisors (Greater Plains/Riverside) effective 2015-2016
Name Position Stipend

Extra-Curricular Advisors (Valleyview) effective 2014-2015
Name Position Stipend

**prorated (half stipend for one building)
Extra-Curricular Advisors (Middle School) effective 2015-2016
Name Position Stipend

Extra-Curricular Advisors (High School) effective 2015-2016
Name Position Stipend

***performance stipulations as per Teachers' Agreement
Pending: Forensics

10. Additional Assignment effective 2015-2016
Name Position Hourly Rate
Ann Walton * **Tutor** **\$15.00**

* Pending Fingerprint Clearance

11. Other Assignment
Name Position Daily Rate

C. Adult Education

1. Appointments
Name Position Rate

2. Resignations
Name Position Rate

D. TASC Test Center

1. Appointments effective July 1, 2015 – June 30, 2016
Name Position Rate

2. Resignation
Name Position Effective

E. District Extended Day Program

1. Appointments effective September 1, 2015– June 30, 2016
Name Position/Initial Placement Hourly Rate

F. Continuation Administrative/Teaching

1. First Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kaitlyn Hoffman	Guidance Counselor	7/01/15	4/01/18	6/30/18
Meta Manchester	Reading Teacher	9/01/15	6/03/19	9/01/19*
Grace Demerath	Music Teacher	9/01/15	6/03/19	9/01/19*
Genna Farrell	Spec Ed Teacher	9/01/15	6/03/19	9/01/19*
Debra Hamilton	Library/Media	9/01/15	6/03/19	9/01/19*
Gia Nigoghossian	Elem. Teacher	9/01/15	6/03/19	9/01/19*

* First of Four Years

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Allison Coe	Teaching Assist.	9/1/14	6/02/17	8/31/17
Shannon Forbes	Lib/ Media Spec.	9/1/14	6/02/17	8/31/17
Jillian McGraw	Spec. Ed. Teacher	9/1/14	6/02/17	8/31/17
Stephanie Milligan	Spec. Ed. Teacher	9/1/14	6/02/17	8/31/17
Sandra Moxley	Teaching Assist.	9/1/14	6/02/17	8/31/17
Larry Ramsey	Teaching Assist.	1/8/15	10/07/17	1/07/18
Amy Warren	Spec. Ed. Teacher	9/1/14	6/02/17	8/31/17

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Dayle Allen	Elementary Teacher	9/3/13	6/04/16	9/02/16*
Caterina Soroka	ESL Teacher	9/1/13	6/02/16	8/31/16*
Megan Fulkerson	Spec. Ed. Teacher	9/1/13	6/02/16	8/31/16*
Kelly Maynard	Spec. Ed. Teacher	2/24/14	11/25/16	2/23/17*
William Neale	Spec. Ed. Teacher	9/1/13	6/02/16	8/31/16*
Andrea Reece	Music Teacher	9/1/13	6/02/16	8/31/16*
Julie Shelp	Reading	9/1/14	6/02/16	8/31/16*
Patricia Sullivan	Reading	9/1/14	6/02/16	8/31/16*
Anne Wolstenholme	Assistant Principal	8/16/13	5/17/16	8/15/16*
Coleen Lewis	OMS Principal	7/01/15	4/01/16	7/01/16*

4. Fourth Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. First of Two Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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7. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Nancy Masucci	Spec. Ed. Teacher	10/20/14	7/21/16	10/19/16
Katie Miller	English Teacher	9/1/14	6/2/16	8/31/16

8. First of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Lori Ganio	Elementary	6/02/15	3/31/17	6/02/17

9. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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10. Fourth Year Probation (Juul Extension)

Name	Position	Effective Date of Hire	90 Day Contractual Notification	Tenure Effective
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F. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate</u>
Eileen Robbins	Science Teacher	Sick***	10/11/14-10/13/15
Dave Knapp	Grounds	Sick*	6/17/15- undetermined
Dave Raphaelson	Teacher	Sick*	9/01/15-12/15/15 half days
Kristin Szerszen	School Psychologist	Sick/FMLA*	8/31/15-10/12/15
Teresa Patry	Teacher	Sick/FMLA**	9/2/15-11/24/15
Carol Gundlach	Counselor	Sick	9/24/15 - undetermined

*Leaves will run concurrently and be with pay as designated by available time and a physicians' note

**note change in approximate effective (end) date

***employee type does not qualify for FMLA

****this employee is not currently eligible for FMLA

2. Abolish Position

Position	Effective
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3. Create Position

Position Increase to	Effective
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4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Extension through</u>
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5. Hourly/Per Diem Rate Schedule

Name	Position	Hourly
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ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2015-17 ADDENDUM
OCTOBER 7, 2015

TO: JOSEPH YELICH
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS
BUSINESS MANAGER *lw*

DATE: OCTOBER 7, 2015

RE: FINANCIAL MEMORANDUM #2015-17

RESOLVED, that the reading of Financial Memorandum #2015-17 dated October 7, 2015 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Treasurer's Monthly Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending August 31, 2015.

2. Budget Monthly Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending August 31, 2015.

3. Autism Services Agreement Action Item (To Accept)

Resolved upon the recommendation of the Superintendent, to accept as presented the Agreement with Kelberman Center, Inc. for Autism Services for the 2015-16 school year.

4. Budget Adjustment for Sold Computer Equipment Action Item (To Accept)

Resolved upon the recommendation of the Superintendent, to accept as presented the Budget Adjustment for Sold Computer Equipment in the amount of \$1,745.00.

5. New York Liquid Asset Fund (NYLAF) Action Item (To Accept)

Resolved upon the recommendation of the Superintendent, to accept as presented the initial deposit to the NY Liquid Asset Fund from checking accounts. \$700,134 to be transferred from the following designated funds:

Scholarship Funds	\$246,422.
Unemployment Reserve	50,000.
Capital Reserve	113,787.
Employee Accrued Liability Reserve	289,925.

