

*Oneonta City School District
Regular Meeting
of the
Board of Education
October 9, 2013*

Location: Greater Plains Elementary School

Time: 7:00 p.m.

I. Opening

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

Action Item

D. *Resolved*, to accept the minutes of the September 25, 2013 Board of Education meeting as presented.

Action Item

II. Communications

Opportunity to Address the Board

III. Personnel

Approval of Personnel Memorandum 2013-18

1. Non-Certificated

Action Item

Resolved, that the reading of the Non-Certificated Personnel Memorandum #2013-18 be waived and that the action items dated October 9, 2013 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

Action Item

Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2013-18 be waived and that the action items dated October 9, 2013 be approved as recommended by the Superintendent of Schools.

IV. New Business

A. Superintendent's Report

1. Progress report on the Common Core Learning Standards.

Information Item

B. Business Official's Report

1. *Resolved*, that the reading of Financial Memorandum #2013-18 dated October 9, 2013 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

Action Item

V. Opportunity to Address the Board

VI. Roundtable/Committee Reports

VII. Executive Session

VIII. Adjournment

ENLARGED CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2013 – 18

TO: Board of Education
 FROM: Joseph Yelich, Superintendent of Schools
 DATE: October 9, 2013
 RE: Personnel Memorandum No. 2013 – 18

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Civil Service Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. School Monitor effective 2013-14

8. Substitute Clerical effective 2013-14

9. Substitute Custodial effective 2013-14

10. Substitute School Nurse effective 2013-14

11. Student Worker

→ **Gianluca Avanzato**

12. Game Staff (Recreational Attendant) effective 2013-14

→ **Blair Whitney Kaylyn Zipp**

13. Special Education Summer Program

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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14. Extended Day Programs Non-Instructional staff – Before/After School Programs

a. Appointments

<u>Name</u>	<u>Initial Placement</u>	<u>Hourly Rate</u>
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b. Adjustment

<u>Name</u>	<u>Placement from</u>	<u>To</u>	<u>Hourly Rate From</u>	<u>To</u>
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c. Terminated

C. Other

1. Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Type Leave*</u>	<u>Approximate Effective Date</u>
David Barlow	Custodian	Sick/FMLA	October 3, 2013
Richard Burgher	Custodian	Sick/FMLA	October 11, 2013
Larry Shultis	Custodial Worker	Sick/FMLA	October 21, 2013

*leaves will run concurrently and will be with pay as determined by available time and a physician's note

2. Abolish Position

Title Effective

3. Create Position

Position Effective Hourly Rate

4. Contract Continuation

Name Position Effective Through

5. Hourly Rates/Game Fee Schedule

Position Hourly Rate

6. Job Title Change

Name From To Effective

7. Emergency Clearance

Kermit Conrow

*working prior to completed processing

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

Name Position Effective

2. Resignation

Name Position Effective
 → **Li-Ju Chen** **GP/RS All County Instrumental** **September 2013**
Raphael Sason **Technical Director – fall play** **September 26, 2013**

3. Termination

Name Position Effective

B. Appointments

1. Tenure

Name Tenure Area Effective

2. Administrative/Teaching

Name Position Salary Effective Date of Hire
Tenure Area Cert. Status 90 Day Notif. Date Tenure Date

3. Reinstatement

Name Position Salary Effective Date of Hire

4. Long-term Substitute

Name Position Salary Effective Date of Hire

5. Substitute Teacher

→ **Jennifer Havens*** **Deborah Schneider*** **Jeffrey Wiltsie***
 *pending fingerprint clearance

6. Summer School

Name Position Hourly Rate

7. Volunteers

→ **Kelli Markham Nowakowski**

8. Coach: 2013-14 contingent upon completion of First Aid, AED/CPR, Concussion in Youth, and additional criteria as designated by NYSED and student participation

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
→ Mark Smithling	Varsity Bowling	\$4,910.00
Pending: modified track		

9. Extra-Curricular Advisors

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
→ Paul Durgala	GP/RS All County Instrumental	\$676.00
Austin McCaslin-Doyle	Technical Director – HS fall play*	\$1,483.00
*pending fingerprint clearance		
Pending appointments: Spring Show Vocal Music Director		

10. Additional Assignment 2013 - 2014

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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D. Adult Education

1. Appointments effective September 1, 2013 – June 30, 2014

<u>Name</u>	<u>Position</u>
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2. Additional Duties

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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3. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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E. District Extended Day Program effective 2013 - 2014

1. Appointment

<u>Name</u>	<u>Position/Initial Placement</u>	<u>Hourly Rate</u>
→ Fred Shumway	Instructional Staff (MS)	\$10.00

2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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F. Continuation Administrative/Teaching

1. First Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Dayle Allen	Elementary Teacher	9/3/13	6/4/16	9/2/16
Caterina Esposito	ESL Teacher	9/1/13	6/2/16	8/31/16
Megan Fulkerson	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
William Neale	Spec. Ed. Teacher	9/1/13	6/2/16	8/31/16
Andrea Reece	Music Teacher	9/1/13	6/2/16	8/31/16
Anne Wolstenholme	Assistant Principal	8/16/13	5/17/16	8/15/16

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kari Ruff-Rivera	Elem. Teacher	9/1/13*	6/3/15	9/1/15
*original date of hire 9/1/11, rehired off preferred eligibility list				

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Stephanie Kozio	Teaching Assistant	9/1/13	6/3/14	9/1/14*
*as per conditions of preferred eligibility list				

4. First of Two Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. Second of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Jennifer Allers	For. Lang. Teacher	9/1/12	6/3/14	9/1/14
Abbe Furnari	Fam & Con. Sci. Tch	9/1/12	6/3/14	9/1/14
Nicole Gelbsman	Special Ed Teacher	9/1/12	6/3/14	9/1/14

7. First of Two Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Lee Ann Myers	Teaching Assistant	9/1/13	6/3/15	9/1/15

9. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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G. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
→ Joseph Collier	Elementary Teacher	sick/FMLA*	Oct. 16 – Nov. 20, 2013
Teresa Patry	Art Teacher	personal	Dec. 2, 2013 – Feb. 14, 2014

*leaves will run concurrently and be with pay as designated by available time and a physician's note. FMLA begins effective Nov. 13, 2013 (12 weeks previously used during rolling 12 month period).

2. Abolish Position

<u>Position</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>
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4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Extension Through</u>
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5. Hourly/Per Diem Rate Schedule

<u>Position</u>	<u>Stipend</u>
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6. Emergency Fingerprint Clearance

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2013-18
October 9, 2013

TO: JOSEPH J YELICH
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS
BUSINESS MANAGER 

DATE: October 9, 2013

RE: FINANCIAL MEMORANDUM #2013-18

RESOLVED, that the reading of Financial Memorandum #2013-18, dated October 9, 2013 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. External Auditor Management Letter Response Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent and Audit Committee, that the responses to the External Independent Auditor Management Letter for FYE 06/30/13 be accepted as presented.

2. Claims Audit Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending August 31, 2013

3. Budget Transfers (under \$10,000) Information Item

~~2011-12~~: #414, #423, #422, #425, #426
2013-14:

In accordance with Board of Education Policy No. 5330, Budget Transfers #414, #423, #422, #425, #426 were executed, as presented.

4. Donations Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the following donations:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Charlotte K. Hyzer In memory of Dr. Jarvis E. Hyzer	VV Kindergarten Pumpkin Patch Trip	\$ 400.00
Oneonta Clothing Guild	School Nurses (\$250 each)	\$1,250.00
OfficeMax	School Supplies	\$1,099.30

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2013-18
October 9, 2013

5. Surplus Items Action Item (To Approve)

*Resolved, upon the recommendation of the Superintendent,
to declare the following items as surplus for disposal:*

See attached list