

**Oneonta City School District  
Board of Education  
Reorganizational Meeting  
July 10, 2013**

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Location: District Office – 2<sup>nd</sup> floor Library

Time: 7:00 p.m.

- I. *Administration of Oath to the District Clerk* - Superintendent
  
- II. *Call to Order* - District Clerk
  
- III. *Administration of Oaths* - Eileen Lishansky, District Clerk will administer the Oath of Faithful Performance to newly elected member, Melissa Jervis and re-elected Board members Bill Grau and Grace Larkin.
  
- IV. *Election of Officers*

The Superintendent will now request nominations for the office of President of the Board of Education.

- A. President of the Board  
*The District Clerk will administer the Oath of Faithful Performance to the newly elected President.*

*Action Item*

The Superintendent will now request nominations for the office of Vice-President of the Board of Education.

- B. Vice-President of the Board  
*The District Clerk will administer the Oath of Faithful Performance to the newly elected Vice-President.*

*Action Item*

The Board President will now proceed with the meeting.

V. *Appointment of Officers*

*Action Item*

*Resolved*, to approve the appointment of officers for the 2013-2014 school year as presented.

	<i>Position</i>	<i>Employee Rate of Pay</i>
A.	Clerk of the Board	Eileen Lishansky \$6,312
B.	District Treasurer	Karen Czerkies \$14,422
C.	Deputy Treasurer	Regina McGuinness Not Applicable
D.	Tax Collector	Regina McGuinness \$4,500
E.	Deputy Tax Collector	Business Manager Not Applicable
F.	Internal Claims Auditor	Jacquelyn Moore \$4,768
G.	Alternate Internal Claims Auditor	John Chamard \$100 per warrant
H.	Medicaid Billing Clerk	Jane Pidgeon \$4,768
I.	Records Management Officer	Eileen Lishansky \$5,971

**VI. Other Appointments**

*Resolved*, to approve the following appointments for the 2013-2014 school year as presented.

*Action Item*

	<i>Responsibility</i>	<i>Designee</i> <i>Rate of Pay</i>
A.	School Attorney	Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP \$20,400 + reimbursables
B.	Central Treasurer of Extra Curricular Accounts	John Chamard \$8,162
C.	External Independent Auditor	Bonadio & Co.,LLP not to exceed \$19,000
D.	Internal Auditor	No appointment
E.	Records Access Officer	Business Manager Not Applicable
F.	Purchasing Agent	Business Manager Not Applicable
G.	504 Officer	Director of Special Education/CSE Chairpersc Grades 9-12 Not Applicable
H.	Title IX Officer	Kevin Johnson Not Applicable

I.	ADA Coordinator	Director of Special Education/CSE Chairperson Grades 9-12	Not Applicable
J.	Complaint Officers	Thomas Brindley Nancy Osborn	Not Applicable
K.	<i>SAVE Legislation (responsible for prompt enrollment of students being released from residential placement)</i>	Director of Special Education/CSE Chairperson Grades 9-12	Not Applicable
L.	Education Liaison for homeless students <i>(Required as per McKinney-Vento Act)</i>	Walter Baskin	Not Applicable
M.	Migrant Education Program Coordinator	Karen Rowe	Not Applicable
N.	Trustee/Broome-Tioga- Delaware Health Insurance Consortium <i>Alternates</i>	Rosalie Higgins  Board Members	Not Applicable  Not Applicable

**VII. Designations**

*Resolved*, to approve the following designations for the 2013-14 school year as presented.

***Action Item***

- |    |                                       |  |
|----|---------------------------------------|--|
| A. | Official Bank Depositories, All Funds | J.P. Morgan Chase Bank<br>Key Bank, NA,<br>Community Bank, N.A.,<br>NBT, N.A., Citizens Bank,<br>and any other bank<br>or trust company located and<br>authorized to do business<br>in New York State. |
| B. | Official Newspaper                    | The Daily Star   |

**VIII. Authorizations**

*Resolved*, to approve the following authorizations for the 2013-2014 school year as presented.

**Action Item**

**Responsibility**

**Designee**

- |    |   |   |
|----|---|---|
| A. | To Certify Payrolls   | Superintendent  |
| B. | To approve Conferences, Conventions, Workshops Attendance with expenses   | Karen Rowe  |
| C. | To establish Petty Cash Funds   | Kathy Green   |
| D. | Designation of Signatures on Checks   | Karen Czerkies, Treasurer<br>Regina McGuinness,<br>Deputy Treasurer |
| E. | Budget Transfers on Chief School Officer's approval   | Superintendent  |
| F. | Superintendent to apply for Grants in Aid (State & Federal)   | Superintendent  |
| G. | Delegation to the President of the Board of Education of the Oneonta City School District the power to authorize, from time to time and year to year, the issuance and sale of Revenue Anticipation Notes of said school district in anticipation of the collection of revenues to be received as State Aid by said school district from the State of New York. | OCSD Board President  |

**IX. Other Items**

*Resolved*, to approve the following items as presented.

*Action Item*

- A. Mileage Reimbursement Rate continues @ .50 cents per mile or as per mileage reimbursement procedure.
- B. Designate the Superintendent as Chief School Officer, to approve the Free and Reduced Price Lunch Policy according to Federal regulations.
- C. Designate the Superintendent as Chief School Officer to be the Hearing Officer for the Free and Reduced Price Lunch Program.
- D. All persons and positions required by law or regulation to be bonded.
- E. Adoption of all Textbooks currently in use.
- F. Adoption of the Policy Manual as presented.
- G. Approval of members of CPSE and CSE for the 2013-2014 school year as presented.

**X. Establishment of Board Committees:**

The following committees will be established:

*Information Item*

(B) indicates *Board* committee (D) indicates *District* committee

- 1. Buildings & Grounds Committee (B)
  - 2. Policy Committee (B)
  - 3. Litigation Committee (B)
  - 4. Multicultural Committee (D)
  - 5. Audit Committee (D)
  - 6. Wellness Committee (D)
  - 7. Safety Committee (D)
  - 8. Finance Committee (B)
  - 9. Technology Committee (D)
  - 10. Negotiations Committee (B)
  - 11. Health Insurance/Labor Management Advisory Committee (D)
- Others as needed

**XI. Adjournment**