

**Oneonta City School District
Board of Education
February 14, 2018
AGENDA**

Location: DISTRICT OFFICE – 31 Center Street, DL Room/1st Floor

Time: 7:00 p.m.

I. Opening

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. *Resolved*, to adopt the agenda as presented.

Action Item

E. *Resolved*, to accept the minutes of the January 10, 2018 Board of Education meeting as presented.

Action Item

II. Communications

A. Opportunity to Address the Board

The privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the Chair. The speaker's privilege may also be terminated by the Chair if found to be out of order.

III. Personnel

B. Approval of Personnel Memorandum 2018-02

1. Non-Certificated

Action Item

Resolved, that the reading of the Non-Certificated Personnel Memorandum #2018-02 be waived and that the action items dated February 14, 2018 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

Action Item

Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2018-02 be waived and that the action items dated February 14, 2018 be approved as recommended by the Superintendent of Schools.

IV. **New Business**

A. **Superintendent's Report**

1. *Resolved*, that the Board of Education hereby appoints the following persons to serve in the capacity of Registration Board and Poll Inspectors for the May 15, 2018 Budget Vote and Election. Site of the vote is The Foothills, 24 Market Street from noon to 9:00 p.m.

Action Item

*Martha Robinson, Machine Inspector
Ann Schulz, Machine Inspector
Charlotte Georgia, Machine Inspector
Regina McGuinness
Charlotte Santamont*

2. *Resolved*, that the Board of Education designates Tuesday, May 1, 2018 from 8:00 a.m. to 3:30 p.m. as Voter Registration Day. The site for registration is the District Office located at 31 Center Street, Oneonta, New York.

Action Item

3. The *OHS* Sr. Class trip itinerary has been changed from the previously announced Pocono Valley, to Great Escape followed by a dinner cruise on Lake George. The date of the trip is still June 1, 2018. All expenses are paid by the students.

Information Item

4. Capital Project Update

B. **Business Manager's Report**

1. *Resolved*, that the reading of Financial Memorandum #2018-02 dated February 14, 2018 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

Action Item

- V. **Opportunity to Address the Board**
- VI. **Roundtable/Committee Reports/Minutes when available**
- VII. **Executive Session**
- VIII. **Adjournment**

ONEONTA CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2018 – 02

TO: Board of Education
FROM: Joseph Yelich, Superintendent of Schools
DATE: February 14, 2018
RE: Personnel Memorandum No. 2018 – 02

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Susan Payne	School Secretary II	September 29, 2018

2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
-------------	-----------------	------------------

3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
-------------	-----------------	------------------

B. Civil Service Annual Appointments

1. a. Create Position

<u>Position</u>	<u>Salary</u>
-----------------	---------------

1. b. Provisional

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Baird, Richard	Custodian HS/MS 2nd Shift	11/2017

This appointment is subject to the satisfaction of all civil service requirements.

Permanent appointment contingent upon successful completion of, and reachability on civil service custodian eligibility list.

2. Temporary Contingent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Keith Burnham	Custodial Worker	\$27,332. Prorated	11/9/2017

This appointment is subject to the satisfaction of all civil service requirements.

2a. Probationary

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Theresa Lorette*	Keyboard Specialist 10 Mo	8/25/2017
Kevin Donnelly	Groundsman	11/13/2017
Joshua VanDewerker	Custodial Worker	8/30/2017
Joseph Perry	Custodial Worker	8/30/2017

This appointment is subject to the satisfaction of all civil service requirements. 52-week probationary period.

3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Cathy Deleski	Senior Clerk	3/8/2018
Julie Ward	Help Desk Coordinator	3/1/2018

52 weeks of probation completed

4. Exempt/Non-Competitive

<u>Position</u>	<u>Salary</u>	<u>Effective</u>
-----------------	---------------	------------------

5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
-------------	-----------------	---------------	------------------

6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
-------------	-----------------	----------------	------------------

7. School Monitor/Substitute School Monitor

*pending fingerprint clearance/ this appointment is subject to the satisfaction of all civil service requirements

8. Clerical Substitute effective 2017-2018

*pending fingerprint clearance

9. Custodial Substitute Summer

*pending fingerprint clearance

10. Special Education Summer School Substitute Nurse

<u>Name</u>	<u>Hourly Rate</u>
-------------	--------------------

11. Substitute School Nurse effective 2017-2018
 *Pending fingerprint clearance / this appointment is subject to the satisfaction of all civil service requirements

12. Student Worker / Life Guard

Mary Noorlander*

* This appointment is subject to the satisfaction of all civil service requirements

13. Game Staff/Life Guard (Recreational Attendant) effective 2017-2018

* This appointment is subject to the satisfaction of all civil service requirements

C. Other

1. Resignation

Name

Position

Effective Date

2. Leave of Absence

Name

Position

Type Leave

Effective Date

3. Abolish Position

Title

Effective

4. Create Position

Position

Effective

Salary

5. Contract Salary

Name

Position

Salary

Effective

6. Hourly Rates/Game Fee Schedule

7. Job Title Change

Name

From

To

Effective

8. Volunteers

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

Name

Position

Effective

Sandra Bright

Teacher

May 18, 2018

Jeanne Shea

Guidance Counselor

July 2, 2018

Resignation

Name

Position

Effective

Dawn Gillette

Teaching Assistant

January 18, 2018

3. Termination

Name

Position

Effective

B. Appointments

1. Tenure

Name

Tenure Area

Effective

2a. Administrative

Name

Position

Salary

Effective Date of Hire

Tenure Area

Cert Status

90 Day Notif Date

Tenure Date

2b. Teaching

Name

Position

Salary

Effective Date of Hire

Tenure Area

Cert Status

90 Day Notifi

Tenure Date

Name

Position

Salary

Effective Date of Hire

Tenure Area

Cert Status

90 Day Notifi

Tenure Date

Name

Position

Salary

Effective Date of Hire

Tenure Area

Cert Status

90 Day Notifi

Tenure Date

4. Long-term Substitute
Name Position Salary Effective Date

5. Substitute Teacher/Teaching Assistant
Vanessa M Ziegler* **Brianna Spector*** **Richard Brockman***
 *Pending Fingerprint Clearance

6a. Other Appointments
 Resignation
Name Position

6b. Other Appointments
Name Position

6c. Summer School 2018 -Appointments contingent upon the passing of the budget, board approval, and enrollment
 Staff will be paid at their contractual hourly rate

6d. Special Education Summer Program 2018 -Appointments contingent upon the passing of the budget, board approval and enrollment
 Staff will be paid at their contractual hourly rate

7. Volunteers
Andie Kincaid

8. Coach effective 2018 *contingent upon compliance with NYSED mandates and student participation*

Resignation
Name Position Effective
 Paige Harris Tripp JV Girls Basketball January 24, 2018

Name Position
 Matthew Miller JV Girls Basketball
 Completing the remainder of the season

9. Extra-Curricular Advisor (Elementary) effective 2017-2018
Name Position

Extra-Curricular Advisors (Middle School) effective 2017-2018
Name Position

Salary per agreement between the OTA and the Oneonta City School District

Extra-Curricular Advisors (High School) effective 2017-2018
Name Position

10. Additional Assignment effective 2017-2018
Name Position Hourly Rate

11. Other Assignment
Name Position

*pending clearance

C. Adult Education
 1. Appointments
Name Position Rate

Adjusted due to updated contract
 2. Resignations
Name Position Rate

D. TASC Test Center
 1. Appointments effective July 1, 2017 – June 30, 2018
Name Position Effective

E. District Extended Day Program
 1. Appointments effective September 1, 2017– June 30, 2018

F. Continuation Administrative/Teaching

1. First Year Probation of Four Years

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Emily Wright	Special Education	6/19/17	3/01/21	6/20/21
Christopher Mannina	Math	8/30/17	5/02/21	8/30/21
Laura Bouton	Guidance	7/01/17	4/01/21	7/01/21
Dena Watson	Math	8/30/17	5/02/21	8/30/21
Megan Connolly	Elementary	8/30/17	5/02/21	8/30/21
Kimberly Bode	Special Education	8/30/17	5/02/21	8/30/21
Susan Johnson	Physical Education	8/30/17	5/02/21	8/30/21
Renee Fairgrieve	Teaching Assistant	8/30/17	5/02/21	8/30/21
Teriann Baker	Teaching Assistant	9/14/17	6/2/21	9/15/21
Heather Bouton	Teaching Assistant	9/14/17	6/2/21	9/15/21

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Brandi Nissen	Special Education	8/31/16	5/31/20	8/31/20
Colleen Whitehurst	Foreign Lang	8/31/16	5/01/20	8/31/20
Kirby Morenus	Special Education	8/31/16	5/01/20	8/31/20
Zachary Hamllton	Music	8/31/16	5/01/20	8/31/20
Steve Andrews	Teaching Assistant	8/31/16	5/01/20	8/31/20
Nicholas Whelly	Social Studies	8/31/16	5/01/20	8/31/20
Nathan Mills	Social Studies	8/31/16	5/01/20	8/31/20
Jessica Stanton	Special Education	8/31/16	5/01/20	8/31/20
Dominick D'Imperio	Music	8/31/16	5/01/20	8/31/20
Jennifer Havens	Teaching Assist	3/09/17	12/9/20	3/09/20

* Second of Four Years

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kaitlyn Hoffman	Guidance Counselor	7/01/15	4/01/18	6/30/18
Meta Manchester	Reading Teacher	9/01/15	6/03/19	9/01/19*
Grace Demerath	Music Teacher	9/01/15	6/03/19	9/01/19*
Genna Farrell	Spec Ed Teacher	9/01/15	6/03/19	9/01/19*
Debra Hamilton	Library/Media	9/01/15	6/03/19	9/01/19*
Catherine Gorman	Spec Ed Teacher	1/04/16	10/4/19	1/04/20*
Carrie Grace	Teaching Assist	9/01/15	6/03/19	9/01/19*

* Third of Four Years

4. Fourth Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
-------------	-----------------	-----------------------------------	--	-----------------------------

5. First of Three-Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kristopher Kaschak	Guidance	7/1/2017	4/1/20	7/1/20
Laura Wahlberg	Music	8/30/17	6/02/20	8/30/20
Jessica Jochem	Elementary	8/30/17	6/02/20	8/30/20
Lauren Seward Thomas	Elementary	8/30/17	6/02/20	8/30/20
Kevin Dorritie	Special Ed	8/30/17	6/02/20	8/30/20
Julie Shelp	Teacher	8/31/17	6/02/20	8/30/20

*pending tenure letter

6. Second of Three-Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
-------------	-----------------	-----------------------------------	--	-----------------------------

7. Third of Three-Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
	<u>Date of Hire</u>		<u>Notification</u>	<u>Effective</u>
Leigh Zimmerman	Psychologist	11/05/15	8/03/18	11/5/18

8. First of Three-Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	

9. Second of Two-Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
	<u>Date of Hire</u>		<u>Notification</u>	<u>Effective</u>
Jamie Privitera	Elementary Teacher	8/31/16	06/01/19	8/31/19
Matthew Martindale	PE Teacher	8/31/16	06/01/19	8/31/19
Prior to regulations changing*				

10. First of Two-Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Prior to regulations changing				

11. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>

F. Other.

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Marcia Bowne	OT	medical	4/24/2017
Michelle Osterhoudt	Teacher	personal	8/17/2017-6/30/2018
Teresa Patry	Teacher	Child Rearing (not paid)	9/14/17-2/16/18
*This is an extension of a previously granted FMLA.			
Kenneth Sider	Teacher	Sabbatical	second half of school year
Flannery Foster	Social Worker	FMLA*	1/22/2018-4/2018
Renee Fairgrieve	Teaching Assistant	FMLA*	3/26/18-5/2018

*Leaves will run concurrently and be with pay as designated by available time and a physicians' note

**note change in approximate effective (end) date

***employee type does not qualify for FMLA

****this employee is not currently eligible for FMLA

2. Abolish Position

<u>Position</u>	<u>Effective</u>
-----------------	------------------

3. Create Position

<u>Position</u>	<u>Salary</u>
-----------------	---------------

4. Continuation

<u>Name</u>	<u>Position</u>
-------------	-----------------

5. Hourly/Per Diem Rate Schedule

<u>Name</u>	<u>Position</u>	<u>Hourly</u>
-------------	-----------------	---------------

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2018-02
February 14, 2018

TO: JOSEPH J YELICH
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS
BUSINESS MANAGER *lw*

DATE: February 14, 2018

RE: FINANCIAL MEMORANDUM #2018-02

RESOLVED, that the reading of Financial Memorandum #2018-02, dated February 14, 2018 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Budget Monthly Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending December 31, 2017.
2. Treasurer's Monthly Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending December 31, 2017.
3. Claims Audit Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending December 31, 2017.
4. Extra Classroom Activities –Quarterly Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept the Quarterly Report dated December 31, 2017 for Extra Classroom Activities, as presented.
5. Otsego County Department of Social Services Contract for In-house Caseworker Services Action Item (To Approve)
Resolved, upon the recommendation of the Superintendent, to approve the contract for in-house caseworker services with Otsego County Department of Social Services from January 1, 2018 to December 31, 2018. The estimated annual cost of 14% of the caseworker's salary, fringe and mileage is \$30,000.00
5. Keystone Purchasing Network Action Item (To Approve)
Resolved, upon the recommendation of the Superintendent, to approve a resolution to become a member of the Keystone Purchasing Network to use publically bid contracts to acquire products, equipment and other services.

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2018-2
February 14, 2018

6. Excellence in School Wellness Award
Basset Healthcare Rural Health Education Network

Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the Growth Award in the amount of \$1,500.00 from the Basset Healthcare Rural Health Education Network. The award is being presented to Greater Plains in recognition of pursuing and demonstrating school wellness.

7. Donations

Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the following donations:

FROM

Denise Michelson

FOR

High School

ITEM

Used paperback books, athletic cleats, shin and elbow pads, young men's suits, and trumpet mutes with a total estimated value of \$183.50