

**Oneonta City School District  
Board of Education  
March 14, 2018  
AGENDA**

Location: DISTRICT OFFICE – 31 Center Street, DL Room/1<sup>st</sup> Floor

Time: 8:00 a.m.

**I. Opening**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. *Resolved*, to adopt the agenda as presented.

*Action Item*

E. *Resolved*, to accept the minutes of the February 14, 2018 Board of Education meeting as presented.

*Action Item*

**II. Communications**

A. Opportunity to Address the Board

*The privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the Chair. The speaker's privilege may also be terminated by the Chair if found to be out of order.*

**III. Personnel**

B. Approval of Personnel Memorandum 2018-03

1. Non-Certificated

*Action Item*

*Resolved*, that the reading of the Non-Certificated Personnel Memorandum #2018-03 be waived and that the action items dated March 14, 2018 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

*Action Item*

*Resolved*, that the reading of the Teaching and Administrative Personnel Memorandum #2018-03 be waived and that the action items dated March 14, 2018 be approved as recommended by the Superintendent of Schools.

**IV. New Business**

**Superintendent's Report**

1. *Resolved*, that the Board of Education of the Oneonta City School District does hereby authorize the Superintendent, Joseph J. Yelich, to cast one vote on the Otsego Northern Catskills BOCES Administrative Budget as presented for the 2018-2019 school year and cast three votes for the *BOCES* Board of Education members.

*Action Item*

2. District-Wide Safety/Safety Committee Report

*Information Item*

3. 2018-2019 Budget/Tax Cap information

*Information Item*

**B. Business Manager's Report**

1. *Resolved*, that the reading of Financial Memorandum #2018-03 dated March 14, 2018 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

*Action Item*

**V. Opportunity to Address the Board**

**VI. Roundtable/Committee Reports/Minutes when available**

**VII. Executive Session**

**VIII. Adjournment**

ONEONTA CITY SCHOOL DISTRICT  
PERSONNEL MEMORANDUM NO. 2018 – 03

TO: Board of Education  
FROM: Joseph Yelich, Superintendent of Schools  
DATE: March 14, 2018  
RE: Personnel Memorandum No. 2018 – 03

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Civil Service Annual Appointments

1. a. Create Position

<u>Position</u>	<u>Salary</u>
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1. b. Provisional

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jeremiah Dumond	Information Technology Specialist	4/12/2017*+
Richard Baird	Custodian HS/MS 2nd Shift	11/2017*+

\*This appointment is subject to the satisfaction of all civil service requirements.

+Permanent appointment contingent upon successful completion of, and reachability on civil service eligibility list.

2. Temporary Contingent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Keith Burnham	Custodial Worker	\$27,332. Prorated	11/9/2017

This appointment is subject to the satisfaction of all civil service requirements.

2a. Probationary

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Theresa Lorette*	Keyboard Specialist 10 Mo	8/25/2017
Kevin Donnelly	Groundsman	11/13/2017
Joshua VanDewerker	Custodial Worker	8/30/2017
Joseph Perry	Custodial Worker	8/30/2017

This appointment is subject to the satisfaction of all civil service requirements. 52-week probationary period.

3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. School Monitor/Substitute School Monitor

**Alexis Puylara\***

\*pending fingerprint clearance/ this appointment is subject to the satisfaction of all civil service requirements

8. Clerical Substitute effective 2017-2018

**Patricia Web Alexis Puylara\***

\*pending fingerprint clearance

9. Custodial Substitute Summer

\*pending fingerprint clearance

10. Special Education Summer School Substitute Nurse

<u>Name</u>	<u>Hourly Rate</u>
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11. Substitute School Nurse effective 2017-2018

\*Pending fingerprint clearance / this appointment is subject to the satisfaction of all civil service requirements

12. Student Worker / Life Guard

\* This appointment is subject to the satisfaction of all civil service requirements

13. Game Staff/Life Guard (Recreational Attendant) effective 2017-2018

\* This appointment is subject to the satisfaction of all civil service requirements

C. Other

1. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
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2. Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Effective Date</u>
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3. Abolish Position

<u>Title</u>	<u>Effective</u>
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4. Create Position

<u>Position</u>	<u>Effective</u>	<u>Salary</u>
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5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Hourly Rates/Game Fee Schedule

7. Job Title Change

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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8. Volunteers

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<b>Kathleen C. Feiler</b>	<b>Teacher</b>	<b>6/30/2018</b>
<b>Kevin C. Johnson</b>	<b>Administrator</b>	<b>6/30/2018</b>

Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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2a. Administrative

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notif Date</u>	<u>Tenure Date</u>

2b. Teaching

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notifi</u>	<u>Tenure Date</u>

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notifi</u>	<u>Tenure Date</u>

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notifi</u>	<u>Tenure Date</u>

4. Long-term Substitute  
Name Position Salary Effective Date

5. Substitute Teacher/Teaching Assistant  
**Amanda Best\* Gabriella Rossi\* Lydia Burnham\* Rae Sobers\* Alexis Puylara\***  
**Allison Philpott\* Michelle Rossi\***  
 \*Pending Fingerprint Clearance

6a. Other Appointments  
 Resignation  
Name Position

6b. Other Appointments  
Name Position

6c. Summer School 2018 -Appointments contingent upon the passing of the budget, board approval, and enrollment  
 Staff will be paid at their contractual hourly rate

6d. Special Education Summer Program 2018 -Appointments contingent upon the passing of the budget, board approval and enrollment  
 Staff will be paid at their contractual hourly rate

7. Volunteers  
**Nathan Mills Baseball**

8. Coach effective 2018 *contingent upon compliance with NYSED mandates and student participation*

Name Position  
**David Lent Varsity Lacrosse Coach**

9. Extra-Curricular Advisor (Elementary) effective 2017-2018  
Name Position

Extra-Curricular Advisors (Middle School) effective 2017-2018  
Name Position

*Salary per agreement between the OTA and the Oneonta City School District*

Extra-Curricular Advisors (High School) effective 2017-2018  
Name Position

10. Additional Assignment effective 2017-2018  
Name Position Hourly Rate

11. Other Assignment  
Name Position

\*pending clearance

C. Adult Education  
 1. Appointments  
Name Position Rate

Adjusted due to updated contract  
 2. Resignations  
Name Position Rate

D. TASC Test Center  
 1. Appointments effective July 1, 2017 – June 30, 2018  
Name Position Effective

E. District Extended Day Program

1. Appointments effective September 1, 2017– June 30, 2018

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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F. Continuation Administrative/Teaching

1. First Year Probation of Four Years

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Emily Wright	Special Education	6/19/17	3/01/21	6/20/21
Christopher Mannina	Math	8/30/17	5/02/21	8/30/21
Laura Bouton	Guidance	7/01/17	4/01/21	7/01/21
Dena Watson	Math	8/30/17	5/02/21	8/30/21
Megan Connolly	Elementary	8/30/17	5/02/21	8/30/21
Kimberly Bode	Special Education	8/30/17	5/02/21	8/30/21
Susan Johnson	Physical Education	8/30/17	5/02/21	8/30/21
Renee Fairgrieve	Teaching Assistant	8/30/17	5/02/21	8/30/21
Teriann Baker	Teaching Assistant	9/14/17	6/2/21	9/15/21
Heather Bouton	Teaching Assistant	9/14/17	6/2/21	9/15/21

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Brandi Nissen	Special Education	8/31/16	5/31/20	8/31/20
Colleen Whitehurst	Foreign Lang	8/31/16	5/01/20	8/31/20
Kirby Morenus	Special Education	8/31/16	5/01/20	8/31/20
Zachary Hamilton	Music	8/31/16	5/01/20	8/31/20
Steve Andrews	Teaching Assistant	8/31/16	5/01/20	8/31/20
Nicholas Whelly	Social Studies	8/31/16	5/01/20	8/31/20
Nathan Mills	Social Studies	8/31/16	5/01/20	8/31/20
Jessica Stanton	Special Education	8/31/16	5/01/20	8/31/20
Dominick D'Imperio	Music	8/31/16	5/01/20	8/31/20
Jennifer Havens	Teaching Assist	3/09/17	12/9/20	3/09/20

\* Second of Four Years

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kaitlyn Hoffman	Guidance Counselor	7/01/15	4/01/18	6/30/18
Meta Manchester	Reading Teacher	9/01/15	6/03/19	9/01/19*
Grace Demerath	Music Teacher	9/01/15	6/03/19	9/01/19*
Genna Farrell	Spec Ed Teacher	9/01/15	6/03/19	9/01/19*
Debra Hamilton	Library/Media	9/01/15	6/03/19	9/01/19*
Catherine Gorman	Spec Ed Teacher	1/04/16	10/4/19	1/04/20*
Carrie Grace	Teaching Assist	9/01/15	6/03/19	9/01/19*

\* Third of Four Years

4. Fourth Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. First of Three-Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kristopher Kaschak	Guidance	7/1/2017	4/1/20	7/1/20
Laura Wahlberg	Music	8/30/17	6/02/20	8/30/20
Jessica Jochem	Elementary	8/30/17	6/02/20	8/30/20
Lauren Seward Thomas	Elementary	8/30/17	6/02/20	8/30/20
Kevin Dorritie	Special Ed	8/30/17	6/02/20	8/30/20
Julie Shelp	Teacher	8/31/17	6/02/20	8/30/20

\*pending tenure letter

6. Second of Three-Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
	<u>Date of Hire</u>		<u>Notification</u>	<u>Effective</u>

7. Third of Three-Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
	<u>Date of Hire</u>		<u>Notification</u>	<u>Effective</u>
Leigh Zimmerman	Psychologist	11/05/15	8/03/18	11/5/18

8. First of Three-Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	

9. Second of Two-Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
	<u>Date of Hire</u>		<u>Notification</u>	<u>Effective</u>
Jamie Privitera	Elementary Teacher	8/31/16	06/01/19	8/31/19
Matthew Martindale	PE Teacher	8/31/16	06/01/19	8/31/19
Prior to regulations changing*				

10. First of Two-Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Prior to regulations changing				

11. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>

F. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Marcia Bowne	OT	medical	4/24/2017
Michelle Osterhoudt	Teacher	personal	8/17/2017-6/30/2018
Kenneth Sider	Teacher	Sabbatical	second half of school year
Flannery Foster	Social Worker	FMLA*	1/22/2018-4/2018
Renee Fairgrieve	Teaching Assistant	FMLA*	3/26/18-5/2018

\*Leaves will run concurrently and be with pay as designated by available time and a physicians' note

\*\*note change in approximate effective (end) date

\*\*\*employee type does not qualify for FMLA

\*\*\*\*this employee is not currently eligible for FMLA

2. Abolish Position

<u>Position</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Salary</u>
<b>Monitor (Center Street)</b>	<b>\$10.40 per hour</b>
Full Time	

4. Continuation

<u>Name</u>	<u>Position</u>
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5. Hourly/Per Diem Rate Schedule

<u>Name</u>	<u>Position</u>	<u>Hourly</u>
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ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2018-03  
March 7, 2018

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TO: JOSEPH J YELICH  
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS  
BUSINESS MANAGER

DATE: March 7, 2018

RE: FINANCIAL MEMORANDUM #2018-03

*RESOLVED, that the reading of Financial Memorandum #2018-03, dated March 7, 2018 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.*

1. Budget Monthly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending January 31, 2018.*
2. Treasurer's Monthly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending January 31, 2018.*
3. Claims Audit Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending January 31, 2018.*
4. User Agreement with the County of Otsego Action Item (To Approve)  
*Resolved, upon the recommendation of the Superintendent, to approve the User Agreement with the County of Otsego for the use of voting machines owned by Otsego County for the district's public vote on May 15, 2018, as presented.*
5. Physical Therapy Services Agreement Action Item (To Approve)  
*Resolved upon the recommendation of the Superintendent, to accept as presented the Agreement with the Cooperstown Central School District for Physical Therapy Services for the 2017-18 school year. The cost of shared physical therapy services is \$67,043.92.*
6. Surplus Items Action Item (To Approve)  
*Resolved, upon the recommendation of the Superintendent, to declare the following items as surplus for disposal, donation or sale:*

<u>ITEM</u>	<u>LOCATION</u>
2006 Chevrolet Express Van B&G Vehicle #210; VIN 1GCHG39V861158572	Bus Garage

