

**Oneonta City School District  
Board of Education  
April 12, 2017  
AGENDA**

Location: District Office Distance Learning Room – 31 Center Street

Time: 7:00 p.m.

**I. Opening**

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

***Action Item***

D. *Resolved*, to accept the minutes of the March 8, 2017 Regular Board of Education meeting and the March 23, 2017 Special meeting as presented.

***Action Item***

**II. Communications**

A. Opportunity to Address the Board

*The privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the Chair. The speaker's privilege may also be terminated by the Chair if found to be out of order.*

**III. Personnel**

A. Approval of Personnel Memorandum 2017-04

***Action Item***

1. Non-Certificated

*Resolved*, that the reading of the Non-Certificated Personnel Memorandum #2017-04 be waived and that the action items dated April 12, 2017 be approved as recommended by the Superintendent of Schools.



## 2. Teaching and Administrative

*Resolved*, that the reading of the Teaching and Administrative Personnel Memorandum #2017-04 be waived and that the action items dated April 12, 2017 be approved as recommended by the Superintendent of Schools.

### **IV. New Business**

#### **A. Superintendent's Report**

1. *Resolved*, upon the recommendation of the Superintendent of Schools that the 2017-2018 budget totaling \$38,678,108 be adopted by the Board of Education. *Action Item*
2. *Resolved*, upon the recommendation of the Superintendent to approve the 2017-2018 school year calendar as presented. *Action Item*
3. *Resolved*, that the Board of Education of the Oneonta City School District does hereby authorize the Superintendent, Joseph J. Yelich, to cast one vote on the Otsego Northern Catskills BOCES Administrative Budget as presented for the 2017-2018 school year and cast three votes for the BOCES Board of Education members. *Action Item*
4. Presentation: Thomas Brindley, OHS Principal with OHS teachers who attended a conference at the Ron Clark Academy in Atlanta, GA.  
*Presenters:* Sarah Beal, Katie Lishansky, Lisa Lutsic & Renee Stanley *Information Item*
5. OMS World Language Department is taking a field trip to New York City on Thursday, May 11, 2017.  
All expenses paid by the students. *Information Item*
6. Capital Project Update *Information Item*



**B. Business Manager's Report**

1. *Resolved*, that the reading of Financial Memorandum #2017-04 dated April 12, 2017 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

***Action Item***

**V. Opportunity to Address the Board**

*The privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the Chair. The speaker's privilege may also be terminated by the Chair if found to be out of order.*

**VI. Roundtable/Committee Reports/Minutes when available**

**VII. Executive Session**

**VIII. Adjournment**







ONEONTA CITY SCHOOL DISTRICT  
PERSONNEL MEMORANDUM NO. 2017 – 4

TO: Board of Education  
FROM: Joseph Yelich, Superintendent of Schools  
DATE: May 3, 2017  
RE: Personnel Memorandum No. 2017 – 4

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<b>William Hansen</b>	<b>Head Custodian</b>	<b>7/20/2017</b>

2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Civil Service Annual Appointments

1. a. Create Position

<u>Position</u>	<u>Salary</u>
<b>Information Technology Specialist</b>	<b>\$40,000.</b>

1. b. Provisional

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
<b>Jeremiah Dumond</b>	<b>Information Technology Specialist</b>	<b>\$40,000.</b>	<b>5/4/2017</b>

52 weeks probation this appointment is subject to the satisfaction of all applicable civil service requirements

2. Temporary Contingent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
<b>Theresa Lorette*</b>	<b>Keyboard Specialist 10 Mo</b>	<b>\$21,026.</b>	<b>9/26/2016</b>

52-week probation

3. Permanent

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. School Monitor/Substitute School Monitor

**George Foti\* Margaret Cohn\***

\*pending fingerprint clearance

8. Clerical Substitute effective 2016-2017

**Glenda Bolton\* Margaret Cohn\***

\*pending fingerprint clearance

9. Custodial Substitute 2016-2017

\*pending fingerprint clearance

10. Special Education Summer School Substitute Nurse

<u>Name</u>	<u>Hourly Rate</u>
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11. Substitute School Nurse effective 2016 – 2017

12. Student Worker



13. Game Staff/Life Guard (Recreational Attendant) effective 2016 – 2017

C. Other

1. Resignation  

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
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2. Leave of Absence  

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Effective Date</u>
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3. Abolish Position  

<u>Title</u>	<u>Effective</u>
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4. Create Position  

<u>Position</u>	<u>Effective</u>	<u>Salary</u>
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5. Contract Salary  

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Hourly Rates/Game Fee Schedule
7. Job Title Change  

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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8. Volunteers

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement  

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<b>Carol Gundlach</b>	<b>Guidance Counselor</b>	<b>7/01/2017</b>
- Resignation  

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination  

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure  

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
<b>Lori Ganio</b>	<b>Elementary</b>	<b>6/2/2017</b>
- 2a. Administrative  

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notif Date</u>	<u>Tenure Date</u>
- 2b. Teaching  

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notifi</u>	<u>Tenure Date</u>
4. Long-term Substitute  

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
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5. Substitute Teacher/Teaching Assistant  

<b>Glenda Bolton*</b>	<b>George Foti*</b>	<b>Margaret Cohn*</b>	<b>Marian Mattice*</b>
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\*Pending fingerprint clearance



## 6a. Other Appointments

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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6b. Summer School 2016 -Appointments contingent upon Board approval and enrollment

## 7. Volunteers

**Hong Hai Lac**8. Coach effective 2016-2017: *contingent upon compliance with NYSED mandates and student participation*

9. Extra-Curricular Advisor (Elementary) effective 2016-2017

<u>Name</u>	<u>Position</u>
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Extra-Curricular Advisors (Middle School) effective 2016-2017

<u>Name</u>	<u>Position</u>
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*Salary per agreement between the OTA and the Oneonta City School District*

Extra-Curricular Advisors (High School) effective 2016-2017

<u>Name</u>	<u>Position</u>
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**Paul Agoglia** **Co-Advisor****Dudley Copperwheat \*** **Co-Advisor****\*Pending Fingerprint Clearance**

10. Additional Assignment effective 2016-2017

<u>Name</u>	<u>Position</u>
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11. Other Assignment

<u>Name</u>	<u>Position</u>
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\*pending clearance

## C. Adult Education

1. Appointments

<u>Name</u>	<u>Position</u>	<u>Rate</u>
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2. Resignations

<u>Name</u>	<u>Position</u>	<u>Rate</u>
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## D. TASC Test Center

1. Appointments effective July 1, 2015 – June 30, 2016

<u>Name</u>	<u>Position</u>	<u>Rate</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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## E. District Extended Day Program

1. Appointments effective September 1, 2015-- June 30, 2016

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
<b>Carolyn Leon Palm</b>	<b>substitute</b>	<b>\$9.70</b>

## F. Continuation Administrative/Teaching

1. First Year Probation of Four Years

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Brandi Nissen	Special Education	8/31/16	5/31/20	8/31/20
Colleen Whitehurst	Foreign Lang	8/31/16	6/01/20	8/31/20
Kirby Morenus	Special Education	8/31/16	6/01/20	8/31/20
Erin Filupeit	Math	8/31/16	6/01/20	8/31/20
Zachary Hamilton	Music	8/31/16	6/01/20	8/31/20
Steve Andrews	Teaching Assistant	8/31/16	6/01/20	8/31/20
Nicholas Whelly	Social Studies	8/31/16	6/01/20	8/31/20
Nathan Mills	Social Studies	8/31/16	6/01/20	8/31/20
Dominick D'Imperio	Music	8/31/16	6/01/20	8/31/20



2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kaitlyn Hoffman	Guidance Counselor	7/01/15	4/01/18	6/30/18
Meta Manchester	Reading Teacher	9/01/15	6/03/19	9/01/19*
Grace Demerath	Music Teacher	9/01/15	6/03/19	9/01/19*
Genna Farrell	Spec Ed Teacher	9/01/15	6/03/19	9/01/19*
Debra Hamilton	Library/Media	9/01/15	6/03/19	9/01/19*
Gia Nigoghossian	Elem. Teacher	9/01/15	6/03/19	9/01/19*
Catherine Gorman	Spec Ed Teacher	1/04/16	10/04/19	1/04/20*
* Second of Four Years				

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Allison Coe	Teaching Assist.	9/1/14	6/02/17	8/31/17
Shannon Forbes	Lib/ Media Spec.	9/1/14	6/02/17	8/31/17
Stephanie Milligan	Spec. Ed. Teacher	9/1/14	6/02/17	8/31/17
Sandra Moxley	Teaching Assist.	9/1/14	6/02/17	8/31/17
Larry Ramsey	Teaching Assist.	1/8/15	10/07/17	1/07/18
Amy Warren	Spec. Ed. Teacher	9/1/14	6/02/17	8/31/17

4. Fourth Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. First of Three Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Three Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Leigh Zimmerman	Psychologist	11/05/15	8/03/18	11/5/18

7. Third of Three Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Three Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure</u>
Jamie Privitera	Elementary Teacher	8/31/16	06/01/19	8/31/19
Matthew Martindale	PE Teacher	8/31/16	06/01/19	8/31/19

9. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Prior to regulations changing*				

10. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Prior to regulations changing				

11. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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F. Other



1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Corinne Davidson	Keyboard Specialist	personal	8/1/2017 covers probationary period
Jessica Dorritie	OT	medical/FMLA *	2/3/17 – TBD
Debra March	Teacher	medical*	9/2016-TBD

\*Leaves will run concurrently and be with pay as designated by available time and a physicians' note

\*\*note change in approximate effective (end) date

\*\*\*employee type does not qualify for FMLA

\*\*\*\*this employee is not currently eligible for FMLA

2. Abolish Position

<u>Position</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Salary</u>
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4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Extension through</u>
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5. Hourly/Per Diem Rate Schedule

<u>Name</u>	<u>Position</u>	<u>Hourly</u>
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ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2017-04  
April 12, 2017

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TO: JOSEPH J YELICH  
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS  
BUSINESS MANAGER *LJW*

DATE: April 12, 2017

RE: FINANCIAL MEMORANDUM #2017-04

*RESOLVED, that the reading of Financial Memorandum #2017-04, dated April 12, 2017 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.*

1. Treasurer's Monthly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending February 28, 2017.*
2. Budget Monthly Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending February 28, 2017.*
3. Claims Audit Report Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending February 28, 2017.*
4. Putnam Pest Control Contracts Action Item (To Accept)  
*Resolved, upon the recommendation of the Superintendent, to approve the contracts with Putnam Pest Control in the amount of \$3,720.00 for the period of 7/1/17 – 6/30/18, as presented*
5. Mary Imogene Bassett Hospital Contract Action Item (To Approve)  
*Resolved, upon the recommendation of the Superintendent, to approve the contract for Medical Services with Mary Imogene Bassett Hospital, effective 4/1/17 – 6/30/18, as presented. The contract fee is \$19,109.99.*
6. Consultant Services Contracts Information Item  
*In accordance with the district's policy on Consultant Services Contracts, contracts to be funded by the Drama Club have been approved as presented:*  
  
*David Burch                      \$450.00*  
*Musician in the Pit Band for the Spring Musical*



ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2017-4  
April 12, 2017

7. 2016-17 Budget Transfers (under \$10,000 per line item) Informational Item

*In accordance with Board of Education Policy No. D.12, budget transfers in the amount of \$95.00 were approved, as presented.*

8. Surplus Items Action Item (To Approve)

*Resolved, upon the recommendation of the Superintendent, to declare the following items as surplus for disposal, donation or sale:*

<u>ITEM</u>	<u>LOCATION</u>
Playground Equipment	Behind Center Street School

9. Construction Management Contract Action Item (To Approve)

*Resolved, upon the recommendation of the Superintendent, to approve the contract for Construction Management Services in the amount of \$700,000.00 to LeChase Construction Services, LLC. The anticipated design and construction schedule is January 1, 2017 through November 2020.*



ONEONTA CITY SCHOOL DISTRICT  
ADDENDUM TO  
FINANCIAL MEMORANDUM #2017-04  
APRIL 12, 2017

1. Cooperative Natural Gas Bid Action Item (To Approve)

*Resolved, upon the recommendation of the Superintendent, to participate in the Cooperative Natural Gas Bid coordinated by Wayne Finger Lakes BOCES for the period 10/1/2017 – 9/30/2018.*



