

**Oneonta City School District
Board of Education Meeting
June 14, 2017
AGENDA**

Location: District Office/Distance Learning Room – 31 Center Street

Time: 7:00 p.m.

I. Opening

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented. *Action Item*

D. *Resolved*, to approve the minutes of the May 17, 2017 Board of Education meeting as presented. *Action Item*

II. Communications

Opportunity to Address the Board

The privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the Chair. The speaker's privilege may also be terminated by the Chair if found to be out of order.

III. Personnel

A. Approval of Personnel Memorandum 2017-07 *Action Item*

1. Non-Certificated

Resolved, that the reading of the Non-Certificated Personnel Memorandum #2017-07 be waived and that the action items dated June 14, 2017 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

Action Item

Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2017-07 be waived and that the action items dated June 14, 2017 be approved as recommended by the Superintendent of Schools.

IV. New Business

A. Superintendent's Report

1. Capital Improvements Update

Information Item

B. Business Manager's Report

1. *Resolved*, that the reading of Financial Memorandum #2017-07 dated June 14, 2017 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

Action Item

2. *Resolved*, that the Board of Education hereby establishes a Repair Reserve Fund, pursuant to General Municipal Law 6-d. There may be paid into such fund amounts as may be provided by budgetary appropriation, transfers from other reserve funds as allowed by law, other voter approved transfers and from any source permitted by law.

Action Item

V. Communications

Opportunity to Address the Board

The privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the Chair. The speaker's privilege may also be terminated by the Chair if found to be out of order.

VI. Roundtable/Committee Reports/Minutes when available

VII. Executive Session

VIII. Adjournment

ONEONTA CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2017 – 07

TO: Board of Education
 FROM: Joseph Yelich, Superintendent of Schools
 DATE: June 14, 2017
 RE: Personnel Memorandum No. 2017 – 07

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Leland March	Groundsman	8/15/2017
2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>

B. Civil Service Annual Appointments

1. a. Create Position

<u>Position</u>	<u>Salary</u>
1. b. Provisional

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
2. Temporary Contingent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Theresa Lorette* <small>52-week probation</small>	Keyboard Specialist 10 Mo	\$21,026.	9/26/2016
3. Permanent

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
4. Exempt/Non-Competitive
5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
7. School Monitor/Substitute School Monitor
Christina Strenchak*
 *pending fingerprint clearance
8. Clerical Substitute effective 2016-2017
 *pending fingerprint clearance
9. Custodial Substitute 2016-2017
Jamie Kudal* Keith Allen* Keith Burnham*
 *pending fingerprint clearance
10. Special Education Summer School Substitute Nurse

<u>Name</u>	<u>Hourly Rate</u>
11. Substitute School Nurse effective 2016 – 2017
12. Student Worker
Harry Morton (Computer and Information)
Jonathon Miller (Computer and Information)

13. Game Staff/Life Guard (Recreational Attendant) effective 2016 – 2017

C. Other

1. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
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2. Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Effective Date</u>
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3. Abolish Position

<u>Title</u>	<u>Effective</u>
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4. Create Position

<u>Position</u>	<u>Effective</u>	<u>Salary</u>
(2) Computer & Information Student Workers	Summer months	\$10. per hour
		Not to exceed \$3000. per worker
(1) Social Studies/ Special Ed Teacher	8/30/2017	Per Contract
(1) Music Teacher	8/30/2017	Per Contract
Increase .4 PE to 1 FTE Physical Education	8/30/2017	Per Contract

5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Hourly Rates/Game Fee Schedule

7. Job Title Change

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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8. Volunteers

Harry Morton (IT Services)

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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Gia Nigoghossian	Teacher	6/23/2017
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Erin Filupeit	Teacher	6/24/2017
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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2a. Administrative

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notif Date</u>	<u>Tenure Date</u>
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2b. Teaching

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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Laura Bouton	Guidance Counselor	\$49,922.	7/01/2017
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<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notifi</u>	<u>Tenure Date</u>
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Guidance Counselor	School Counselor	4/1/2020	7/01/2020
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2b. Teaching continued

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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Kristopher Kaschak	Guidance Counselor	\$56,070.	7/01/2017
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<u>Tenure Area</u>	<u>Cert Status</u>	<u>90 Day Notifi</u>	<u>Tenure Date</u>
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Guidance Counselor	School Counselor	4/1/2020	7/01/2020
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2b. Teaching continued

<u>Name</u> Christopher Mannina	<u>Position</u> Math Teacher	<u>Salary</u> \$41,900.	<u>Effective Date of Hire</u> 8/30/2017
<u>Tenure Area</u> Mathematics	<u>Cert Status</u> Math 7-12	<u>90 Day Notifi</u> 5/30/2020	<u>Tenure Date</u> 8/30/2020

4. Long-term Substitute

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
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5. Substitute Teacher/Teaching Assistant
Emily Weite
***Pending Fingerprint Clearance**

6a. Other Appointments

<u>Name</u>	<u>Position</u>
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6b. Summer School 2017 -Appointments contingent upon the passing of the budget, board approval, and enrollment

Renee Stanley	Health
Eileen Bradshaw	Substitute

Staff will be paid at their contractual hourly rate

6c. Special Education Summer Program 2017 -Appointments contingent upon the passing of the budget, board approval and enrollment
 Staff will be paid at their contractual hourly rate

7. Volunteers

8. Coach effective 2016-2017: *contingent upon compliance with NYSED mandates and student participation*

9. Extra-Curricular Advisor (Elementary) effective 2016-2017

<u>Name</u>	<u>Position</u>
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Extra-Curricular Advisors (Middle School) effective 2016-2017

<u>Name</u>	<u>Position</u>
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Salary per agreement between the OTA and the Oneonta City School District

Extra-Curricular Advisors (High School) effective 2016-2017

<u>Name</u>	<u>Position</u>
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10. Additional Assignment effective 2016-2017

<u>Name</u>	<u>Position</u>
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11. Other Assignment

<u>Name</u>	<u>Position</u>
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*pending clearance

C. Adult Education

1. Appointments

<u>Name</u>	<u>Position</u>	<u>Rate</u>
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2. Resignations

<u>Name</u>	<u>Position</u>	<u>Rate</u>
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D. TASC Test Center

1. Appointments effective July 1, 2015 – June 30, 2016

<u>Name</u>	<u>Position</u>	<u>Rate</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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E. District Extended Day Program
 1. Appointments effective September 1, 2015– June 30, 2016

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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F. Continuation Administrative/Teaching

1. First Year Probation of Four Years

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Brandi Nissen	Special Education	8/31/16	5/31/20	8/31/20
Colleen Whitehurst	Foreign Lang	8/31/16	6/01/20	8/31/20
Kirby Morenus	Special Education	8/31/16	6/01/20	8/31/20
Erin Filupeit	Math	8/31/16	6/01/20	8/31/20
Zachary Hamilton	Music	8/31/16	6/01/20	8/31/20
Steve Andrews	Teaching Assistant	8/31/16	6/01/20	8/31/20
Nicholas Whelly	Social Studies	8/31/16	6/01/20	8/31/20
Nathan Mills	Social Studies	8/31/16	6/01/20	8/31/20
Dominick D'Imperio	Music	8/31/16	6/01/20	8/31/20
Jennifer Havens	Teaching Assist	3/09/17	12/09/19	3/09/20
Emily Wright	Special Education	6/19/17	3/18/20	6/20/20

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Kaitlyn Hoffman	Guidance Counselor	7/01/15	4/01/18	6/30/18
Meta Manchester	Reading Teacher	9/01/15	6/03/19	9/01/19*
Grace Demerath	Music Teacher	9/01/15	6/03/19	9/01/19*
Genna Farrell	Spec Ed Teacher	9/01/15	6/03/19	9/01/19*
Debra Hamilton	Library/Media	9/01/15	6/03/19	9/01/19*
Gia Nigoghossian	Elem. Teacher	9/01/15	6/03/19	9/01/19*
Catherine Gorman	Spec Ed Teacher	1/04/16	10/04/19	1/04/20*
Carrie Grace	Teaching Assist	9/01/15	6/03/19	9/01/19*

* Second of Four Years

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Larry Ramsey	Teaching Assist.	1/8/15	10/07/17	1/07/18

4. Fourth Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. First of Three Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Three Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Leigh Zimmerman	Psychologist	11/05/15	8/03/18	11/5/18

7. Third of Three Year Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Three Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure</u>
Jamie Privitera	Elementary Teacher	8/31/16	06/01/19	8/31/19
Matthew Martindale	PE Teacher	8/31/16	06/01/19	8/31/19

9. Second of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
	<u>Date of Hire</u>		<u>Notification</u>	<u>Effective</u>
Prior to regulations changing*				

10. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Prior to regulations changing				

11. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
			<u>Notification</u>	<u>Effective</u>
	<u>Date of Hire</u>			

F. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Corinne Davidson	Keyboard Specialist	personal	8/1/2017 covers probationary period
Deborah March	Teacher	medical*	9/2016-6/30/2017
Kaitlyn Hoffman	Guidance Counselor	medical*	6/2/2017 – 7/21/2017 tentative return
Marcia Bowne	OT	medical	4/24/2017
Maria McMullen	Teacher	medical	3/20/2017 – 6/30/2017
Lori Ganio	Teacher	personal	9/01/17-6/29/18

*Leaves will run concurrently and be with pay as designated by available time and a physicians' note

**note change in approximate effective (end) date

***employee type does not qualify for FMLA

****this employee is not currently eligible for FMLA

2. Abolish Position

<u>Position</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Salary</u>
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4. Continuation

<u>Name</u>	<u>Position</u>
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5. Hourly/Per Diem Rate Schedule

<u>Name</u>	<u>Position</u>	<u>Hourly</u>
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ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2017-07
June 14, 2017

TO: JOSEPH J YELICH
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS
BUSINESS MANAGER *lw*

DATE: June 14, 2017

RE: FINANCIAL MEMORANDUM #2017-07

RESOLVED, that the reading of Financial Memorandum #2017-07, dated June 14, 2017 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Treasurer's Monthly Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending April 30, 2017.
2. Budget Monthly Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending April 30, 2017.
3. Claims Audit Report Action Item (To Accept)
Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending April 30, 2017.
4. Budget Transfers Prior Years Summer Special Education Program Action Item (To Approve)
Resolved, upon the recommendation of the Superintendent, to approve the budget transfers in the amount of \$54,014.22 for the purpose of closing out the years through June 2014, as presented.
5. Fund Balance Adjustment Action Item (To Approve)
Resolved, upon the recommendation of the Superintendent, to adjust a Board Established Reserve for Tax Certiorari, with a reduction of \$218,348 which will go to the Undesignated, Unreserved Fund Balance. as presented.
6. Delaware Academy Central School District at Delhi Agreement Incarcerated Youth Program Action Item (To Approve)
Resolved, upon the recommendation of the Superintendent, to approve the Agreement with Delaware Academy Central School District at Delhi to provide educational services for incarcerated youth in the Delaware County Correctional Facility, effective 07/01/17 to 06/30/18, as presented. The district will be paid \$57,026.53.

ONEONTA CITY SCHOOL DISTRICT
 FINANCIAL MEMORANDUM 2017-07
 JUNE 14, 2017

7. The OMNI Group Services Agreement Reinstatement Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the Services Agreement Reinstatement with The Omni Group 403(b)/ 457(b) administrative services for 7/1/2017 – 6/30/2018 in the amount of \$2,328.00 as presented.

8. Donations Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the following donations:

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Community Bank	OMS Choir	\$ 100.00
Valleyview PTO	Explore Learning	\$3,295.00
	Reflex Site License	

9. State University of New York at Oneonta Revocable Permit Use of Athletic Facilities and Emergency Shelters Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the Revocable Permit – Use of Facilities for Covered Activities, For the 2017-18 academic year, as presented.

10. BOCES Contract for Rental of Facilities Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the Revised Contract for Rental of Facilities for the period of 9/1/2017 – 8/31/2018 in the amount of \$57,703.35 as presented.

11. Eastern Heating and Cooling, Inc. Service Agreement Heating, Air Conditioning and Refrigeration Systems Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve as presented the service agreement for heating, air conditioning and refrigeration systems maintenance and service in the amount of \$5,707.50 effective July 1, 2017.

12. Eastern Heating and Cooling, Inc. Service Agreement Temperature Control Systems Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve as presented the service agreement for temperature control systems maintenance and service in the amount of \$10,340.00 annually effective July 1, 2017 through 6/30/2020.

13. Refuse & Recyclables Removal Bid Award Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the 2017-18 Refuse & Recyclables Removal Bid award to Waste Recovery Ent. LLC, in the amount of \$24,150.00, as presented.

ONEONTA CITY SCHOOL DISTRICT
 FINANCIAL MEMORANDUM 2017-07
 JUNE 14, 2017

14. Surplus Items Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to declare the following items as surplus for disposal, donation or sale:

<u>Item</u>	<u>Location</u>
Vehicle 213 - 2002 Chevrolet Suburban VIN3GNGK6U42G325142	Maintenance Building
Bus 70 - 2004 Ford VIN 1FDSE35P94HB30203	Matthews Buses
3 Nortel Switches	Information Technology
1 Allied Telesyn Switch	Information Technology
20 Dell Monitors	Information Technology
Computers per attached list	Information Technology

15. Resolution Committing to the Purchase of Instructional Technology Equipment Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept as presented the Resolution Committing to the Purchase of Instructional Technology Equipment from the ONC BOCES in the amount of \$141,848.00. The cost will be financed over a four (4) year installment plan.

16. Food Service Budget for 2017-18 Information Item

The Food Service budget for 2017-18 is in the amount of \$575,991.00, as presented.

17. Lunch Prices Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve Lunch Prices for 2017-18 as presented:

*Lunch Grades K - 5 \$1.90
 Lunch Grades 6 - 12 \$2.15*

18. Athletic Supplies Bid Award Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the bid awards and bid rejections for 2017-18 Athletic Supplies. The awards are to those being the lowest responsible bidders meeting specifications, as presented. Total bid award is \$ 9,648.70.

19. YMCA Day Care Program Contract Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the contract with the Oneonta Family YMCA to lease space in Center Street District Office Building from 07/01/17 - 06/30/18 in the amount of \$11,402.28 as presented.

ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM 2017-07
JUNE 14, 2017

20. YMCA Center Street Gymnasium Contract Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the contract with the Oneonta Family YMCA to rent the Center Street gymnasium from 07/01/17-06/30/18 in the amount of \$3,800.75 as presented.

21. YMCA Center Street Office Contract Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the contract with the Oneonta Family YMCA to rent Center Street Office Space from 07/01/17-06/30/18 in the amount of \$1,266.96 as presented.

22. Extended Day Program Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the Extended Day Budget for the 2017-2018 school year in the amount of \$145,150 as presented.