

*Oneonta City School District
Finance/Audit Committee Meeting Minutes
October 20, 2020*

The meeting began at 3:30 PM via Zoom. (Link: <https://youtu.be/ApJ52xMXzOc>)

Members Present: Lisa Weeks, Business Manager; Tom Brindley, Superintendent; Bill Grau, Board of Education; Amy Burnsworth, Board of Education

Members Absent: Jamie Reynolds, Board of Education

Others Present: Scott Preusser joined us for the first agenda item-Independent Financial Audit.

Independent Financial Audit-Scott Preusser reviewed our audit for the year ended June 30, 2020. He explained that the district wide statements show a large deficit due to OPEB reporting liabilities. (OPEB=Other Post Employment Benefits). He highlighted our financial condition and presented a comparison with the prior two years. We spent 95% of our budget. In the prior year, we spent 97%. It was down slightly due to the COVID closure, which resulted in a slight increase to our unappropriated fund balance. Our actual to budgeted expenditures are very close and our asset to liability ratio is good. Although the district had a small deficit this past year, we are in good shape financially at this point. There were no audit/management findings.

The Extraclassroom Activity fund audit resulted in a few minor findings. In some cases, the advisors are not getting the deposits to the Treasurer in a timely manner and are not completing paperwork including accountability for fundraising and profit and loss statements. They will need to be reminded to do this.

Grant Status-All of our current year grants are still under review. Our federal and state grant funding for 2020-21 totals \$1,821,856. Most of this is Federal Grant funding so we don't expect that it will be reduced. UPK is a state grant and could potentially be reduced by 20%. CARES Act funding (\$431,953) has been applied for. However, we were notified that we will likely have to reapply as guidance provided by NYS was incorrect.

There was a question regarding what we applied for with CARES Act funding. Since this grant is used to supplant what was reduced from our state aid, we applied for positions that could have potentially been cut from the budget if we did not receive the aid as well as some PPE items.

Tax Updates-We have not had any new Tax Certioraris. However, we were recently notified that the new Corning project should have been taken off the tax rolls as they have a PILOT agreement. This did not happen. Corning has paid the tax bill in the amount of \$50,553 and has agreed to begin the PILOT in the next tax year.

Fund Balance Update-Fund Balance was reviewed with the Audit Report. We have made use of some of our reserve funds. Our unassigned balance at year end was 5.92%, which is slightly over the 4% allowable.

District will review budget to actual in the current year and report back to the committee.

Review of Financial Memorandum-We reviewed the items on the October 21st Financial Memorandum. Highlighted were consultant service agreement for professional development, which will be paid with grant funds, a budget amendment to reduce all supply budgets as a result of the 20% state aid reductions, and Occupational Health services agreement with Bassett Medical Center.

Other Discussion-

Health Insurance-District is in the beginning stages of gathering information on health insurance options, specifically related to retiree health insurance. We are looking at the potential savings which could be realized with a medigap plan or a buyout. We need to determine what the impact would be on active employees. There was a question regarding the timeline for implementation. It would most likely be implemented with the 2021-22 budget year.

Our meeting ended at 4:00pm.

Next meeting: November 17, 2020, 3:30pm

Location: District Office Conference Room

Respectfully submitted,

Lisa J. Weeks, Business Manager