

ONEONTA

CITY SCHOOL DISTRICT

Framework for Reopening Schools

REVISED October 2, 2020 / April 9, 2021 / August 28, 2021 / **November 8, 2021**



The information in this framework will be updated and continue to evolve in the coming weeks and months as COVID19 continues to evolve.

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Introduction

In August of 2020, the Oneonta City School District presented its initial OCSD Reopening Framework wherein it was established that the 2020-2021 school year would open remotely and transition to a hybrid format on October 13th. After transitioning to the hybrid learning format on October 13th, we progressed to an instructional format of four days of in-person instruction for our Kindergarten through twelfth grade students in April of 2021. We completed the 2020-2021 school year in this capacity. Unfortunately, COVID-19 will now impact education for a third year and this document will highlight, in red, the changes or additions to this original plan describing the format for the opening of the 2021-2022 school year.

As always, this remains a team effort as we work together to do everything we can to keep each other safe and healthy along the way. Now, more than ever, it is crucial that if your child is COVID symptomatic in any way, please do not send her/him to school. Our schools function at an optimal level when we all feel safe and knowing that we can rely on each other to makes this committed is so important. Although the question of masks continues to wage on, the recommendation for universal indoor masking from the CDC, the American Academy of Pediatrics, the DoH, as well as our District Medical Director, is very clear and as such we will start this school year wearing acceptable facemasks. This is something that will be re-evaluated often as our hope is to no longer require masks once that is deemed safe and appropriate based on interaction and feedback from our medical collaborators.

Acceptable facemasks do not include bandanas, face shields, Gaiters, or masks with valves or vents. If/when outside of our buildings but on school grounds, masks are optional and not required to be worn by staff and students, unless 3 feet of separation cannot be maintained while outdoors at which time masks will need to be worn. Masks will also be worn on our school buses. However, please note that the CDC has now lifted the requirement to physically distance students while on school transportation. As such, please continue to provide two acceptable face masks that are properly sized and fitted with your child's name on them daily, and please share that mask wearing is not optional as it is a way for all school stakeholders to feel safe.

Please note that among the updated guidance for schools is that the CDC and our DoH no longer recommend daily health attestations or daily temperature screenings. As such, we will no longer require these. We all recognize that we should not be coming to our schools to learn or work if COVID-19 symptomatic. This ongoing understanding has truly helped maintain as safe of a school district as possible. We thank you for continuing to be proactive regarding COVID symptoms as together we try to limit the spread of this virus, reduce quarantining numbers, and class/grade/school/district closures.

The 2021-2022 school year will be 100% in-person instruction five days per week, while offering our full range of co- and extracurricular activities to our students. Students perform better academically and are absent less when they feel a sense of connection to their school. Operating these opportunities outside of the classroom in a safe manner will foster that connection and help students transition back into school as seamlessly as possible. Remote learning will be reserved for COVID-related closures if they are deemed necessary. Truly hoping that there are no situations when this measure is needed, but as a school district, we are ready in any event.

The unfortunate reality appears that we still have a ways to go regarding this pandemic and the challenges that it may pose for schools. But, this Yellowjacket community is strong and we are looking forward to the 2021-2022 school year and all of the wonderful opportunities that the OCSD offers!

Continued best wishes for health and safety. Thank you...Thomas Brindley

Superintendent's Directive on COVID-19 Health Precautions

All people who enter Oneonta City School District property are directed to follow the District's Re-opening Framework and written protocols. The Re-opening Framework can be found at [https://www.oneontacsd.org/Downloads/School%20Reopening%20Plan%20Framework%20\(WORKING%20DOCUMENT\)%20September%202024,%202020.pdf](https://www.oneontacsd.org/Downloads/School%20Reopening%20Plan%20Framework%20(WORKING%20DOCUMENT)%20September%202024,%202020.pdf) . This includes, but is not limited to, any requirements to wear face masks, wash hands, maintain social distancing, permit temperature checks, and answer screening questionnaires. Failure to follow the Framework or protocols, as well as failure to follow the directive of an appropriate school official relating to following the Framework or protocols, may result in a person being refused entrance, or an administrator directing the person to leave the school property or event. It may also result in further consequences as follows:

- for all people, the District may contact law enforcement for trespass where the person refuses to leave school property as directed, as well as for any other violations committed;
- for students, discipline pursuant to the District's Code of Conduct for insubordination, endangering the health, safety, or welfare of others, as well as other applicable violations of the Code of Conduct;
- for parents and other visitors, ban on attending school events as well as consequences pursuant to the expectations established for parents in the Code of Conduct.

This Directive will be posted on our Website.

Approved Face Masks for the OCSD

It is our hope that each student in attendance arrive wearing an acceptable facemask and a second one in her/his possession should the first mask become soiled. Acceptable facemasks are those that cover the nose and mouth at the same time. However, please note that bandanas, face shields, Gaiters, and vented or masks with valves are NOT acceptable.

DO choose masks that	Special Situations: Children
 <p>Have two or more layers of washable, breathable fabric</p>	 <p>If you are able, find a mask that is made for children</p>
 <p>Completely cover your nose and mouth</p>	 <p>If you can't find a mask made for children, check to be sure the mask fits snugly over the nose and mouth and under the chin</p>
 <p>Fit snugly against the sides of your face and don't have gaps</p>	 <p>Do NOT put on children younger than 2 years old</p>

DO NOT choose masks that		DO NOT choose masks that	
 <p>Are made of fabric that makes it hard to breathe, for example, vinyl</p>		NO Gaiters	
 <p>Have exhalation valves or vents, which allow virus particles to escape</p>		NO Faceshields	

ONEONTA CITY SCHOOL DISTRICT

SOCIAL COMPACT AND RESPONSE TO REOPENING

With the opening of the 2021-2022 school year in a 100% in-person capacity, it is so very important that we work collaboratively to help mitigate the risk of this virus throughout the entire year for all of our school community stakeholders.

As has been the case, it is the health and safety of our students, faculty, and the Oneonta City School District community that will continue to inform and drive our decision making process. As we look ahead to our return to in-person instruction it is our hope that we will be able to remain in this type of instructional model for the duration of this school year. To do this will take a commitment from our entire school community as to the role that each and every one of us can play in preventing the spread of COVID-19.

As we know all too well, this remains an unfolding situation which has precipitated this revised Opening Framework. However, even this revision is subject to change. We will continue to monitor, assess, and communicate any changes or pertinent information that comes to light. As such, we will:

The below represent those things that the Oneonta City School District will do:

- Limit access to the interior of the school to staff, students, service providers, and individuals with previously scheduled appointments.
- Clean and disinfect common area high-touch surfaces.
- Enforce face covering and social distancing protocols.
- Increase ventilation on buses, in classrooms, and other locations to the extent practicable.
- Provide hand sanitizer liberally throughout our schools.
- Provide non-surgical, disposable face coverings to any person entering the school who does not have one.
- Train staff and students in proper hand hygiene and respiratory practices.
- “Cohort” students to the extent practicable as we endeavor to attempt to maintain at least three feet of physical distancing and continue to remain a 100% mask-wearing school district.

Oneonta City School District personnel and service providers will:

- Not come to work if they have/are:
 - Experiencing any symptoms of COVID19, including a temperature of greater than 100.0°F, in the past 14 days;
 - been exposed, in the past 14 days with anyone who has tested positive through a diagnostic test for COVID19 or who has or had symptoms of COVID19; (Please note that those who are fully vaccinated DO NOT need to quarantine after contact with someone who has COVID-19 unless they have symptoms.) and/or:
 - tested positive through a diagnostic test for COVID19 in the past 14 days.
- Notify the school immediately if they have been exposed to someone with COVID19, attended an event where an outbreak has occurred.
- Wear face coverings at all times.

- Reinforce and model proper hand hygiene practices, wearing of face coverings, and social distancing.
- Limit person-to-person contact to the greatest extent possible. For example, no hugging, handshaking, high fives, fistbumping.

Our parents/guardians will:

- Provide two (2) face coverings for their child with their name on it. Please note that the Centers for Disease Control and Prevention have indicated that acceptable masks are those in which both the nose and mouth are completely covered. As such, bandanas and gaiter-style masks may NOT be used. If unable to do so, the district will provide disposable, non-surgical masks to students upon arrival.
- Reinforce proper hand hygiene practices used at school, the wearing of face coverings, and social distancing protocols.
- Monitor the health of their child on a daily basis.
- Keep their child home if they have:
 - experienced any symptoms of COVID19, including a temperature of greater than 100.0°F, in the past 14 days
 - knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID19 or who has or had symptoms of COVID19; **(Please note that those who are fully vaccinated DO NOT need to quarantine after contact with someone who had COVID-19 unless they have symptoms.)**and/or
 - tested positive through a diagnostic test for COVID19 in the past 14 days;

Our Yellowjacket students will:

- Tell their parent/guardian if they are not feeling well before coming to school or tell any adult if they start feeling unwell during the school day.
- Wear face coverings at all times except for when seated for meals or during mask breaks and maintain the established social distancing protocol of 3 feet to the extent possible and limit person-to-person contact to the greatest extent possible. For example, no hugging or handshaking.
- Wash and dry their hands each time after going to the bathroom.
- Wash their hands after using the bathroom.

SHORT-TERM CLOSURE PREPAREDNESS

With the number of confirmed cases that the Oneonta City School District has experienced during this pandemic, it is well suited to work through situations created by the unpredictability and highly transmissible nature of COVID-19. As such, it may be required from time-to-time throughout the school year to have short-term closures to deal with different COVID-19 issues. This may be the result of a known case of COVID-19 in our school with a high exposure concern, a suspected case of COVID-19 in our school with a high exposure concern, a directive from the Department of Health to close, or because of our need to more thoroughly clean the school.

The below are those broad things that we will do as a school and our OCSD personnel:

- Communicate with all stakeholders through the below means:

- Utilization of ParentSquare – automated messaging system provides capabilities relative to voice (phone), text, and email messaging.
- Utilization of our District website: www.oneontacsd.org for additional messaging and communication.
- Utilization of district provided email system complete with already established email distribution lists for specific or widespread messaging.
- Be prepared to immediately convert all to the home learning environment if our closure is projected to last longer than two days, including coordinating with Information
- Coordinate food pickup/delivery options **if** closed for more than a week.
 - Meals will be provided at the following locations from 11:00 AM. – 12:30 PM.: Greater Plains Elementary, Center Street School Building (District Offices), as well as the Oneonta Middle School on Wednesdays (10 meals including 5 breakfast and 5 lunch).
 - Meals will be distributed from our buses from 11:00 AM. – 12:30 PM., at the following locations – Lantern Hill Mobile Home Park, Mountainview Mobile Home Park, 124 Oneida Street neighborhood, Fairview Street Apartment area, and the Silliman Cove neighborhood on Wednesdays (10 meals including 5 breakfast and 5 lunch).

What we are asking of our Parents/Guardians:

- Remind their child(ren) in grades 6-12 to bring their Chromebooks to school daily.
- To continue to be vigilant relative to your child’s health and please keep a child home that is experiencing any COVID-19 symptom.

Our Students in Grades 6-12 should:

- Make sure to have Chromebooks with them daily in school and take them home in advance of their remote learning days.
- Tell your parent/guardian if you are not feeling well.

COMMUNICATION AND COMMUNITY ENGAGEMENT



STRATEGY	GUIDANCE	PAGE(S)
<p>Stakeholder meetings were held to garner input/feedback prior to creation of the reopening plan and prior to the final version of the plan being submitted.</p> <p>NOTES</p> <ul style="list-style-type: none"> Stakeholder meetings were held on 6/08/20, with the transportation committee, 6/09/20 with the nurses, 06/15/2020 with Digital Equity Committee, ELL teachers, bus drivers, 06/16/2020 cafeteria staff, 06/17/20 with the psychologists and social worker, 06/17/20 with the School counselors, 06/18/20 Oneonta Teacher’s Association members including Licensed Teaching Assistants. Parent/Guardian/Faculty/Staff/Student “OCSD Re-Opening “Forum” was established Board Retreat was held on 07/22/2020 and the foundational plan was discussed. Re-opening committee meeting with Oneonta faculty and staff was held on 06/18/2020. Re-opening format survey conducted with Oneonta faculty and staff was held on 07/10/2020. Townhall meetings to be held virtually with staff on 07/27 & 7/29/2020. 05/15/21 Return to four-day instruction parent survey closed. 8/23 CDC and Otsego County Department of Health recommendations released. 	<p>NYSED ASSURANCE</p>	<p>15, Bullet 1 CFCE, 1</p>
<p>The District will use the following communication tools to notify the community of the reopening plan.</p> <ul style="list-style-type: none"> We will use our existing website www.oneontacsd.org to serve as the primary location for all communication that is not done through social media. The district’s official Facebook page: www.facebook.com/OneontaCitySchoolDistrict/ will be used to push notifications to individuals following the page. The district will also utilize Parent Square auto notification system to share messages via voice, text, email. Those without emails or social media accounts will be directed to the school district’s official website www.oneontacsd.org 	<p>NYSED ASSURANCE</p>	<p>15, Bullet 1 CFCE, 2</p>

<ul style="list-style-type: none"> As needed, the District will hold virtual meetings via Zoom or other videoconferencing software. 		
PLAN ACCESSIBILITY		
<ul style="list-style-type: none"> Our School Reopening Plan is posted on our district’s website (www.oneontacsd.org). This revised version will replace the initial version on our website. Every effort has been made to ensure that our plan is accessible to all individuals in accordance with the Web Content Accessibility Guidelines (WCAG) 2.0 Level A/AA. 		
STRATEGY		
<p>The Oneonta City School District has collaborated with ONC BOCES Safety and Risk Management to purchase and acquire signage and information to be displayed throughout the school to remind students, staff, and visitors of COVID19 protocols. Signage includes, but is not limited to:</p> <div data-bbox="310 565 1142 863" data-label="Image"> <p>The image shows two signs. The first is a white sign with a blue border and text that reads 'NOTICE FACE MASK REQUIRED BEYOND THIS POINT' with a blue circular icon of a face wearing a mask. The second is a purple and blue sign titled 'Stop Germs! Wash Your Hands.' with six steps: Wet Hands, Apply Soap, Scrub, Rinse Well, Dry Hands, and a final instruction to 'Wash Your Hands Often'.</p> </div>	<p>GUIDANCE NYSED ASSURANCE</p>	<p>PAGE(S) 15, Bullet 2 CFCE, 2</p>
<p>The district will ensure all students are taught or trained on how to follow new COVID19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.</p> <p>NOTES</p> <ul style="list-style-type: none"> Our District is utilizing short videos from the CDC to be used in the training of students in each of these areas. These videos have been uploaded to our webpage and may be found here: https://www.youtube.com/watch?v=qJG72sycQB8&feature=youtu.be And: https://www.youtube.com/watch?v=Mn6axdkbGd4&feature=youtu.be 	<p>NYSED ASSURANCE</p>	<p>15, Bullet 3 CFCE, 3</p>
<p>The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, at all times.</p>	<p>NYSED ASSURANCE</p>	<p>16, Bullet 1 CFCE, 4</p>
<p>The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. The written plan will be published in PDF</p>	<p>NYSED ASSURANCE</p>	<p>16 CFCE, 5</p>

format to ensure that those with visual and/or hearing impairments will be able to access the materials.		
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Health & Safety



STRATEGY	GUIDANCE	PAGE(S)
<p>The Oneonta City School District hopes to open our schools in the following capacity:</p> <p>September 8th through October 9th, 2020 – All Oneonta City School District students will engage in remote learning. Oneonta is home to two colleges. The State University of New York College at Oneonta has an undergraduate enrollment of 6,066 students. Hartwick College has an undergraduate enrollment of 1,169 students, according to their respective websites. These students return to Oneonta from all over the State of New York as well as many other states and countries. The impact of their return from a community health perspective is unclear. As such, all OCSD students will engage in remote learning through Friday, October 9th, 2020 so that we may monitor the collective health of our community. All of this will be conducted through ongoing collaboration and communication with both the Otsego County and Delaware County Departments of Health.</p> <p>October 13th, 2020 through COVID19 Health Emergency while physical distancing stipulations are in place - Oneonta City School District students will engage in a hybrid schedule. In an attempt to create appropriate physical distancing in our classrooms, students were placed into a cohort designed to have all of the students from a particular residence attending on the same days. At the secondary level, and depending on subject and course offerings, some classes may have more students in the blue cohort as opposed to the yellow cohort.</p> <ul style="list-style-type: none"> • Blue Cohort: This group will attend in person and follow their assigned schedule on Monday and Tuesday of every school week. These students will engage in remote learning on Wednesday, Thursday, and Friday of each week. • Yellow Cohort: This group will attend in person and follow their assigned schedule on Thursday and Friday of every school week. These students will engage in remote learning on Monday, Tuesday, and Wednesday of each week. <p>A third group will consist of students who may have an underlying health condition that preclude them from attending school in person, or those whose parent(s)/guardian(s) are not comfortable</p>	<p>NYSED ASSURANCE</p>	<p>17, Checkbox 1 HS, 1</p>

returning their child(ren) to the in-person format. These students will engage in remote learning every day.

	Attends School
	Remote Learning

	Monday	Tuesday	Wednesday	Thursday	Friday
Blue Group					
Yellow Group					
All Remote					

Other factors:

- 4000 disposable, non-surgical masks and 1000 face shields are currently on-site.
- Parents have been polled and many support a self-transport campaign in order to reduce the ridership levels on our respective buses.

March 29th – End of the 2020-2021 School Year – Both Blue and Yellow student cohorts will return together for four-day in person instruction in grades Kindergarten through 5th Grade. We still have roughly 10% of our students fully remote. Wednesdays will remain as our Wellness Wednesday incorporating teacher virtual office hours and asynchronous instruction.

April 19th – End of the 2020-2021 School Year – Both Blue and Yellow student cohorts will return together for four-day in person instruction in grades Six through Twelve. We still have roughly 10% of our students fully remote. Wednesdays will remain as our Wellness Wednesday incorporating teacher virtual office hours and asynchronous instruction.

September 2021 – All students will return to school 100% in-person five days per week.

STRATEGY	GUIDANCE	PAGE(S)
<p>Stakeholder meetings were held to garner input/feedback prior to creation of the reopening plan and prior to the final version of the plan being submitted.</p> <p>NOTES</p> <ul style="list-style-type: none"> Stakeholder meetings were held on 6/08/20, with the transportation committee, 6/09/20 with the nurses, 06/15/2020 with Digital Equity Committee, ELL teachers, bus drivers, 06/16/2020 cafeteria staff, 06/17/20 with the psychologists and social worker, 06/17/20 with the School counselors, 06/18/20 Oneonta Teacher’s Association members including Licensed Teaching Assistants. Parent/Guardian/Faculty/Staff/Student “OCSD Re-Opening “Forum” was established Board Retreat was held on 07/22/2020 and the foundational plan was discussed. Re-opening committee meeting with faculty and staff was held on 06/18/2020. Re-opening format survey conducted with faculty and staff was held on 07/10/2020. Townhall meetings were held virtually with staff on 07/27 & 7/29/2020. 05/15/21 Return to four-day instruction parent survey closed. 8/23 CDC and Otsego County Department of Health recommendations released. 	<p>NYSED ASSURANCE</p>	<p>17, Checkbox 2 HS, 2</p>
<p>The District will use the following communication tools to notify the community of the reopening plan.</p> <ul style="list-style-type: none"> We will use our existing website www.oneontacsd.org to serve as the primary location for all communication that is not done through social media. The district’s official Facebook page: www.facebook.com/OneontaCitySchoolDistrict/ will be used to push notifications to individuals following the page. The district will also utilize its ParentSquare auto notification system to share messages via voice, text, email. Those without emails or social media accounts will be directed to the school district’s official website www.oneontacsd.org As needed, the District will hold virtual meetings via Zoom or other videoconferencing software. 	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The Oneonta City School District has collaborated with ONC BOCES Safety and Risk Management to purchase and acquire signage and information to be displayed throughout the school to remind students, staff, and visitors of COVID19 protocols. Signage includes, but is not limited to:</p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div>	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 3</p>
<p>The district reopening plan has a written protocol developed in collaboration with the district director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be assessed by the school nurse or other designated personnel.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • COVID19 SIGNS OF ILLNESS PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>18, Checkbox 1 HS, 4</p>
<p>Please note that the Centers for Disease Control and Prevention (CDC) no longer recommends temperature screenings or screening questionnaires at school. As such, we will no longer be requesting or conducting such practices.</p> <p>The district reopening plan has written protocols for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS</p> <ul style="list-style-type: none"> • SCREENING PROTOCOL - VISITORS • COVID19 HEALTH SCREENING QUESTIONNAIRE - VISITORS • SCREENING PROTOCOL - STAFF • COVID19 HEALTH SCREENING QUESTIONNAIRE – STAFF • SCREENING PROTOCOL - STUDENTS • COVID19 HEALTH SCREENING QUESTIONNAIRE – STUDENTS 	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 5, 8, 9,</p>
STRATEGY	GUIDANCE	PAGE(S)

<p>Ill students and staff will be assessed by a school nurse. If the school nurse is not available, ill students and staff will be sent home for follow up with a healthcare provider.</p>	<p>NYSED ASSURANCE</p>	<p>18, Checkbox 3 HS, 6</p>
<p>The district reopening plan has written protocols requiring students or staff with a temperature, signs of illness, and/or a positive a verbal screening to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS</p> <ul style="list-style-type: none"> • COVID19 SYMPTOM CONFIRMATION PROTOCOL – VISITORS • COVID19 SYMPTOM CONFIRMATION PROTOCOL – STAFF • COVID19 SYMPTOM CONFIRMATION PROTOCOL – STUDENTS 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 4), 22, 37-40 HS, 7</p>
<p>The district reopening plan has written protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.</p> <p>NOTES: Our District is making short videos, and/or utilizing ones created by the CDC to be used in the training of students. These videos have been uploaded to the district’s website, social media, and other presentation formats. The content for the videos is based on the CDC guidance for best practices in hand washing: https://www.cdc.gov/handwashing/videos.html</p> <ul style="list-style-type: none"> • The CDC videos may be here: https://www.youtube.com/watch?v=qJG72sycQB8&feature=youtu.be • https://www.youtube.com/watch?v=Mn6axdkbGd4&feature=youtu.be <p>Signage has been acquired and will be placed in appropriate spaces for handwashing:</p> 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 7), 26 HS, 10</p>



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to ensure all persons in school buildings keep social distance of at least 3 feet (students) 6 feet (adults or adult-student) whenever possible.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • SOCIAL DISTANCING PROTOCOLS/DECISIONS 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 8), 28-30 HS, 11</p>
<p>The district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear a cloth face covering at all times.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • FACE COVERING PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 10), 36 HS, 13</p>
<p>The district reopening plan has a plan for obtaining and maintaining adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.</p> <p>NOTES</p> <p>The district has an ample supply of non-surgical facemasks for those faculty, staff, or students who may have forgotten to bring their own. The district has hundreds of face shields on hand as well as N95 masks for those in our health offices.</p> <p>Our Inventory Control Officer will be responsible for monitoring the supply of PPE on-hand at all times.</p>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 11), 33-34 HS, 14</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has written a protocol for actions to be taken if there is a confirmed case of COVID19 in the school.</p> <p>It is unlikely that the school district would receive positive confirmation of a COVID19 case within a day of a staff member or student being either sent home or staying home due to COVID19 like symptoms. It is therefore our plan to maintain the highest levels of precaution and disinfect our schools on a daily basis using approved and proven products in coordination with regular cleaning.</p> <p>We will coordinate with the Otsego County Department of Health in any contact tracing and follow their recommendations regarding school closure or additional disinfection protocols.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 1), 40-41 HS, 15</p>
<p>The district reopening plan has a written protocol, please visit: https://www.oneontacsd.org/CoronavirusInformation.aspx , that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID19 symptoms, illness or diagnosis of confirmed case of COVID19 or following quarantine due to contact with a confirmed case of COVID19. Return to school will be coordinated with the local health department.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • QUICK GUIDE 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 2), 40-41 HS, 16</p>
<p>The district reopening plan has a written protocol to clean and disinfect schools following CDC guidance.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • CLEANING AND DISINFECTING PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 3), 42-44 HS, 17</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to conduct required school safety drills with modifications ensuring social distancing between persons</p> <p style="text-align: center;">SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • MODIFICATIONS TO SAFETY DRILLS 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 4), 45-47 HS, 18</p>
<p>The district reopening plan has a written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school’s charter)</p> <p style="text-align: center;">SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • BEFORE AND AFTER SCHOOL PROGRAMS 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 5) HS, 19</p>
<p>The district reopening plan designates a COVID19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school’s reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or “new normal” levels.</p> <ul style="list-style-type: none"> • The Superintendent of the Oneonta City School District will serve as the COVID19 safety coordinator. 	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 6) HS, 20</p>

FACILITIES



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which include changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.</p> <ul style="list-style-type: none"> No changes to facilities planned at this time. 	ASSURANCE	FAC, 1
<p>The district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.</p> <ul style="list-style-type: none"> They will be conducted as scheduled. 	ASSURANCE	FAC, 2
<p>The district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.</p> <ul style="list-style-type: none"> They will be conducted as scheduled by BOCES. 	ASSURANCE	FAC, 3
<p>The district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations is in accordance with FCNYS 2020 Section 5705.5.</p> <ul style="list-style-type: none"> All dispensers will meet NY State Code requirements. 	ASSURANCE	FAC, 4

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which include the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.</p> <ul style="list-style-type: none"> No dividers are planned at this time. 	ASSURANCE	FAC, 5
<p>The district reopening plan must ensure that all new building construction and temporary quarter project will be submitted to OFP for a full code review.</p> <ul style="list-style-type: none"> No new building projects planned at this time in response to COVID19. 	ASSURANCE	FAC, 6
<p>The district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation</p> <ul style="list-style-type: none"> No facilities will be leased in response to COVID19. 	ASSURANCE	FAC, 7
<p>At this time, we will no longer be utilizing tents on our school campuses.</p> <p>The district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.</p> <ul style="list-style-type: none"> The tents currently being utilized have been reviewed by ONC BOCES Safety and Risk Management for compliance purposes. 	ASSURANCE	FAC, 8
<p>The district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.</p> <ul style="list-style-type: none"> Toilets and sinks being updated as part of an already approved capital project. No additional alterations are planned. 	ASSURANCE	FAC, 9

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water.</p> <ul style="list-style-type: none"> All Oneonta City School buildings serving as schools meet this stipulation. 	ASSURANCE	FAC, 10
<p>The district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.</p> <ul style="list-style-type: none"> Ventilation systems are being updated as part of an approved capital project. 	ASSURANCE	FAC, 11
<p>The district reopening plan must ensure that all project submissions only dedicated to “COVID19 Reopening” will be labeled as such.</p> <ul style="list-style-type: none"> No projects planned at this time; however, if one is planned, it will be labeled as such. 	ASSURANCE	FAC, 12
<p>Each school and/or district reopening plan which include the use of plastic separators must comply with the 2020 BCNYS Section 2606.</p> <ul style="list-style-type: none"> No plastic separators are planned at this time; however, if they are they will be in compliance. 	ASSURANCE	FAC, 13

CHILD NUTRITION



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.</p> <p>IN-PERSON Students will have access to breakfast and lunch.</p> <p>REMOTE LEARNING Only students designated as medically homebound as indicted by a licensed physician will be in need of school meals. A parent survey and documented cases from our area physicians will provide the necessary data for the OCSD to address these needs.</p>	<p>NYSED ASSURANCE</p>	<p>54 (Checkbox 1) CN, 1</p>
<p>The district reopening plan must address all applicable health and safety guidelines.</p> <ul style="list-style-type: none"> All state and federal health and safety guidelines for food will be adhered to whether students are in-person or remote. 	<p>NYSED ASSURANCE</p>	<p>54 (Checkbox 2) CN, 2</p>
<p>The district reopening plan include measures to protect students with food allergies if providing meals in spaces outside the cafeteria.</p> <p>Cafeteria: The table(s) for students with food allergies will be clearly marked.</p> <p>Other: Any other established serving locations will be marked for students with food allergies AND any pre-packaged meals will be labeled accordingly.</p>	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 3) CN, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.</p> <p>Grades K-5: Classroom teachers or assistants will implement hand hygiene activities before and after meals. Students will be reminded before and during lunch that sharing of food and beverages is prohibited.</p> <p>Grades 6-12: Signage will be posted at the point of sale for students to wash their hands before and after meals. Signage will be posted discouraging the sharing of food and beverages.</p>	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 4) CN, 4</p>
<p>The district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.</p> <p>Tables The cafeteria and/or custodial staff will clean all tables and desks in between lunch periods with a detergent and cloths. The tables and desks, if utilized, will be disinfected at the end of each day.</p> <p>Keypad The keypad for registering counts of meals will not be in operation and staff will use paper copies of student enrollment to track student meals.</p>	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 5) CN, 5</p>
<p>The district reopening plan must ensure compliance with Child Nutrition Program requirements.</p> <ul style="list-style-type: none"> The district will continue its compliance with all Child Nutrition Program requirements. 	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 6) CN, 6</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.</p> <ul style="list-style-type: none"> • We will use our existing website www.oneontacsd.org to serve as the primary location for all communication that is not done through social media. • The district’s official Facebook page: www.facebook.com/OneontaCitySchoolDistrict/ will be used to push notifications to individuals following the page. • The district will also utilize its ParentSquare auto notification system to share messages via voice, text, email. Those without emails or social media accounts will be directed to the school district’s official website www.oneontacsd.org • As needed, the District will hold virtual meetings via Zoom or other videoconferencing software. 	<p>NYSED ASSURANCE</p>	<p>55 (Checkbox 7) CN, 7</p>
<p>The district reopening plan must require that students must social distance (three feet) while consuming meals in school unless a physical barrier is provided.</p> <p>For students onsite, breakfast and lunch will be available to students in settings that maintain appropriate social distancing between students. Students do not need to wear face coverings when seated and eating so long as they are appropriately socially distanced.</p> <p>The district will ensure social distancing between individuals while eating in the school cafeteria. If not feasible, meals may be served in alternate areas (e.g., classrooms).</p> <p>The sharing of food and beverages is prohibited, unless individuals are members of the same household. Adequate space will be reserved for students, faculty, and staff to observe social distancing while eating meals.</p> <p>Students with known food allergies or dietary restrictions shall be accommodated as needed to ensure their safety and well-being.</p> <p>Kitchens, food preparation areas, food service areas, and cafeterias/classrooms will be cleaned and sanitized to the standards recommended by the Department of Health and/or the Centers for Disease Control and Prevention (CDC).</p> <p>The district will comply fully with the state’s Child Nutrition requirements.</p>	<p>NYSED ASSURANCE</p>	<p>55 CN, 8</p>

TRANSPORTATION



STRATEGY	GUIDANCE	PAGE(S)
<p>Parents/guardians are encouraged to self-transport students.</p>	DOHIG	3, "Transportation"
<p>The district reopening plan must ensure all buses which are used every day by districts will be cleaned/disinfected once a day and ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.</p> <ul style="list-style-type: none"> • Bus drivers will clean high-touch surfaces on the bus after each run with wipes; and/or cloths and detergents provided by Durham Transportation Services. • Durham Transportation Services will disinfect each bus after the AM and PM runs using the electrostatic disinfectant sprayer. 	DOHIG NYSED ASSURANCE	3, "Disinfection" 60 (Checkbox 2) TPORT, 1, 2
<p>The district reopening plan ensures school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district. Additionally, the plan ensures that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses.</p> <ul style="list-style-type: none"> • Hand sanitizers are prohibited on all school buses and vans owned by the Oneonta City School District. 	NYSED ASSURANCE	60 (Checkbox 3) TPORT, 3, 4
<p>The district reopening plan requires that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.</p> <ul style="list-style-type: none"> • All Durham School Services personnel will be appropriately clad in PPE. 	NYSED ASSURANCE	61 (Checkbox 2) TPORT, 5
<p>The district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID19. Additionally, transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.</p> <ul style="list-style-type: none"> • Durham School Services has and is providing this training. 	NYSED ASSURANCE	61 (Checkbox 3) TPORT, 6, 7

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan requires that transportation departments will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.</p> <ul style="list-style-type: none"> • Durham School Services will provide all necessary personal protective equipment to its employees. 	<p>NYSED ASSURANCE</p>	<p>61 (Checkbox 4) TPORT, 8</p>
<p>The district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.</p> <ul style="list-style-type: none"> • The Bus Garage will have hand sanitizer available for all employees. 	<p>ASSURANCE</p>	<p>TPORT, 9</p>
<p>The district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.</p> <ul style="list-style-type: none"> • Any transportation employee who must have direct physical contact with a child will wear gloves. 	<p>NYSED ASSURANCE</p>	<p>61 (Checkbox 5) TPORT, 10</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan requires that students must wear a mask on a school bus – no exceptions.</p> <p>Before boarding the school bus, students must have a face covering on which covers their mouth and nose – <u>No bandanas or gaiter-style coverings.</u> The face covering must remain on during the entire bus ride.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • FACE COVERING PROTOCOL 	<p>NYSED ASSURANCE</p>	<p>60 (Checkbox 1), 62 (Checkbox 2) TPORT, 12</p>
<p>The district reopening plan ensures that students who do not have a mask will NOT be denied transportation and provided a mask.</p> <p>If a student does not have a face covering, the bus monitor/aide or driver will provide a non-surgical face mask to the student.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • FACE COVERING PROTOCOL 	<p>NYSED DOHIG ASSURANCE</p>	<p>62 (Checkboxes 4,5) 14, “Personal Protective Equipment” TPORT, 13, 14</p>
<p>The district reopening plan requires students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID19.</p> <ul style="list-style-type: none"> • Through signage, periodic communication, as well as instructional videos, students will be trained and receive periodic reminders. 	<p>ASSURANCE</p>	<p>TPORT, 16</p>
<p>The district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.</p> <p>At bus stops, students not in the same household should wear face coverings. Buses will be operated at full capacity with students wearing masks and windows and roof hatches ajar to promote ventilation.</p> <p>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</p> <ul style="list-style-type: none"> • SOCIAL DISTANCING PROTOCOLS/DECISIONS 	<p>ASSURANCE</p>	<p>TPORT, 17</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in-person session education when/if the district is not.</p> <ul style="list-style-type: none"> The Oneonta City School District will continue to provide pupil transportation to those students attending off campus programs in the eventually of our district-wide closure. 	<p>NYSED ASSURANCE</p>	<p>63 (Checkbox 1) TPORT, 18</p>
<p>All windows on the school bus will be cracked to increase ventilation. The bus driver will monitor the warmth of the bus and adjust as necessary to provide a comfortable climate.</p>	<p>DOHIG</p>	<p>3, "Ventilation"</p>
<p>All other expectations for students riding a bus in accordance with our <i>Code of Conduct</i> remain in effect.</p>	<p>LOCAL</p>	<p>OCSD Policy #28</p>

SOCIAL EMOTIONAL WELL BEING



STRATEGY	GUIDANCE	PAGE(S)
<p>The district ensures that district-wide comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.</p> <p>NOTES The comprehensive school counseling program will be reviewed. The plan has been updated to address current needs.</p>	<p>NYSED ASSURANCE</p>	<p>65 (Checkbox 1) SEWB, 1</p>
<p>The district established a collegial team of school counselors, school psychologists, social worker, board members, nurses, to inform the comprehensive developmental school counseling program plan.</p> <p>NOTES The advisory council was established during the 2019-2020 school year, and met most recently the week of July 20, 2020 to review the program.</p>	<p>NYSED ASSURANCE</p>	<p>66 (Checkbox 1) SEWB, 2</p>
<p>The District recognizes that the social emotional well-being of our students and staff during these challenging times is critically important. Our district's plan requires that:</p> <ol style="list-style-type: none"> 1. We will support children and adults so that they better understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions. 2. We will review and update (as needed) district-wide and building-level comprehensive school counseling plans to meet current needs. 3. We will monitor our school climate and assess and support student and staff emotional health in each of our four buildings. 4. We will provide resources and referrals to address mental health, behavioral, and emotional support services and programs. 		

5. We will provide professional development opportunities for faculty and staff on how best to support students' social and emotional well-being.		
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STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.</p> <p>Students The Oneonta City School District is fortunate to have a well-staffed counseling program, school psychologists, and school social workers, along with many community outreach programs, the System of Care Grant, and the Department of Social Services. We are able to provide individual and group counseling, mental health evaluations, and direct support to families including referrals to outside services and programs for their children.</p> <p>Staff The Oneonta City School District provides all employees free access to the Lifeworks, an Employee Assistance Program (EAP). This is a confidential service. The contact numbers are 1-800-252-4555 or 1-800-225-2527.</p> <p>An employee assistance program (EAP) is a work-based intervention program designed to identify and assist employees in resolving personal problems (e.g., marital, financial or emotional problems; family issues; substance/alcohol abuse) that may be adversely affecting the employee's performance. The plan also includes a wide array of other services, such as nurse advice telephone access, basic legal assistance and referrals, adoption assistance, or assistance finding elder care services.</p> <p>We encourage you to take advantage of this benefit, and again it is 100% confidential.</p>	<p>NYSED ASSURANCE</p>	<p>66 (Checkbox 2) SEWB, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.</p> <p>NOTES Since the 2016-2017 school year, the Social-Emotional Well Being of both students and staff has been part of our district-wide goals. Professional development has been provided to staff on a yearly basis.</p> <p>Our goal is to continue to provide staff with the knowledge and skills to be able to engage with students in a manner that supports their social- and emotional-well being. We will utilize Superintendent Conference Days and early-release opportunities to provide the professional development needed for our staff.</p>	NYSED ASSURANCE	66 (Checkbox 3) SEWB, 4

SCHOOL SCHEDULE



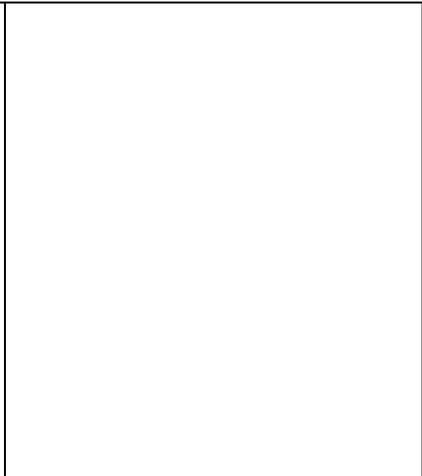
STRATEGY	GUIDANCE	PAGE(S)
<p>The OCSD will operate with a “normal” operating schedule. The 2021-2022 school year will open five days a week with 100% in-person learning.</p> <p>ELEMENTARY ARRIVAL Students should not arrive any earlier than 8:25 a.m.</p> <p>CLASSES BEGIN at 8:40 a.m.</p> <p>SCHEDULE</p> <p>Grades K-5: Normal schedule as directed by their teachers and classroom LTAs. Breaks from masks will occur throughout the day.</p> <p>LUNCH</p> <p>Grades K-5: Will eat lunch in the cafeteria or other designated areas, including classrooms, designed to maintain appropriate physical distancing.</p> <p>DISMISSAL</p> <ul style="list-style-type: none"> Buses will not load until 3:05. Walkers will be dismissed to parents: <p>MIDDLE SCHOOL AND HIGH SCHOOL</p> <p>ARRIVAL: Drop Off: 7:15 a.m. (students will be socially distanced inside the buildings) Buses: 7:30 a.m.</p>	<p>NYSED ASSURANCE</p>	<p>75 SCHS, 1</p>

FIRST BELL: 7:38 Students will move to each of their classes on the regular master bell schedule.

LUNCH: The open lunch policy in the high school will NOT be in effect during this COVID19 health emergency. As such, all students who attend in person will remain in the building during lunch.

SCHEDULE

Grades 6-12: Will follow the master schedule. Breaks from masks will occur throughout the day.



ATTENDANCE & CHRONIC ABSENTEEISM



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.</p> <p>Attendance will be taken in our student management system, eSchool.</p> <p>IN-PERSON LEARNING The District's Attendance Policy will be followed for all students who are attending in-person learning.</p>	NYSED ASSURANCE	81 (Bullet 1) ATT, 1

STRATEGY	GUIDANCE	PAGE(S)
<p data-bbox="107 139 947 167">ABSENCES DUE TO COVID19 OR COVID19 SYMPTOMS</p> <p data-bbox="205 212 1325 318">Although required to count all absences by State regulation, all absences due to COVID19 or COVID19 symptoms will be considered “Excused” for the duration of the student’s inability to engage in learning due to COVID19 or COVID19 symptoms.</p> <p data-bbox="205 358 1335 423">A student who is under quarantine or awaiting test results will receive a COVID excused absence.</p> <p data-bbox="205 467 1339 573">Teachers, school counselors, administrators will work with each student and family to insure that students who are kept home due to COVID19 may continue their learning and receive missed classroom work.</p> <p data-bbox="205 613 1287 683">Aside from illness, COVID-related symptoms, or quarantining as a result of COVID, students in grades 6-12 are expected to be in school every day.</p>	<p data-bbox="1377 139 1488 204">NYSED LOCAL</p>	<p data-bbox="1598 139 1633 167">83</p>
<p data-bbox="107 764 499 792">CHRONIC ABSENTEEISM</p> <p data-bbox="205 837 1335 976">During all periods of instruction (onsite, hybrid, and remote), student attendance shall be recorded by teachers on each day that school is in session. Teachers and counselors (Attendance Committee) shall monitor student attendance to ensure participation and engagement and to watch for signs of chronic absenteeism.</p> <p data-bbox="205 1016 1304 1122">Students exhibiting chronic absenteeism (defined as absences totaling 10% or more of schedule, eligible days of instruction) will receive intervention based on our OCSD updated Attendance Policy.</p>	<p data-bbox="1377 764 1488 829">NYSED LOCAL</p>	<p data-bbox="1598 764 1633 792">83</p>

TECHNOLOGY & CONNECTIVITY



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.</p> <p>From July 24 – July 28, the district engaged in an aggressive survey opportunity designed to assess degrees of access to high-speed internet. The district will assess (via surveys) student and staff access to appropriate devices and broadband connectivity in their homes.</p> <p>To the extent practicable, the district will provide devices and internet access to students and teachers who currently do not have sufficient access.</p> <p>Classroom teachers may provide multiple ways for students to participate in learning and demonstrate progress and mastery of NYS learning standards in remote or blended models.</p> <p>Students, faculty, staff, and families will receive orientation, training, and on-call technical assistance related to their use of required technology devices and applications.</p>	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 1) TECH, 1</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.</p> <p>The district will provide devices to all students and staff as needed and as appropriate.</p> <p>INTERNET ACCESS</p> <p>TEACHERS In the event that the district is using a hybrid or remote model, the school building will be opened to allow teachers access to their classrooms.</p> <p>STUDENTS If needed a survey will identify deficiencies from a connectivity standpoint and work with families including the possibility of providing internet WiFi hotspots.</p>	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 2) TECH, 2</p>
<p>The district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.</p> <p>The district will work directly with families who do not have access to high-speed internet for remote and/or hybrid schedules.</p> <ul style="list-style-type: none"> • If needed, a survey will identify deficiencies from a connectivity standpoint and work with families including the possibility of providing internet WiFi hotspots. 	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 3) TECH, 3</p>

TEACHING & LEARNING



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan includes a continuity of learning plan for the 2021-2022 school year. Such plan must prepare for in-person, remote, and hybrid models of instruction.</p> <ul style="list-style-type: none"> • OCSD Continuity of Learning Plan. <p>In Person: Students in Grades K – 12 will attend in-person five days per week. Medically Homebound students as designated by a licensed physician will receive remote instruction either through BOCES or through the hiring of remote teachers.</p> <p>Remote Learning: Only those identified as Medically Homebound as designated by a licensed physician will receive remote instruction either through BOCES or through the hiring of remote teachers.</p> <ul style="list-style-type: none"> • Career and Technical Education (CTE) <ol style="list-style-type: none"> 1. ONC BOCES will operate at full in-person capacity. 	<p>NYSED ASSURANCE</p>	<p>89 (Checkbox 1) TEACH, 1</p>
<p>The district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school’s charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.</p> <p>All instruction, regardless of model, will be aligned to the NY State Learning Standards.</p>	<p>NYSED ASSURANCE</p>	<p>89 (Checkbox 2) TEACH, 2</p>
<p>The district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in-person, remotely or through a hybrid model of instruction.</p>	<p>NYSED ASSURANCE</p>	<p>90 (Checkbox 1) TEACH, 3</p>

<p>Regardless of model, teachers always work hard to prepare lessons that are designed to engage students in meaningful ways. For those students without high-speed internet access at home, the district will make every effort to provide WiFi hotspots.</p>		
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STRATEGY	GUIDANCE	PAGE(S)
<p>Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are clear opportunities for instruction that are accessible to all students. Such opportunities must be aligned with State standards and include routine scheduled times for students to interact and seek feedback and support from their teachers.</p> <p>Regardless of model, teachers always work hard to prepare lessons that are designed to engage students in meaningful ways. Should a hybrid or remote model be implemented, teachers will be provided access to their classrooms in order to facilitate both synchronous and asynchronous instruction. For those students without high-speed internet access at home, the district will make every effort to provide WiFi hotspots.</p> <p>The district will work with our educators to create opportunities for all students to be able to interact and receive feedback directly from their teacher. This will include interactions via phone, internet, or in other ways that are allowed which maintain social distancing and face covering protocols.</p>	<p>NYSED ASSURANCE</p>	<p>89 (Checkbox 3) TEACH, 4</p>
<p>Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).</p> <p>All faculty and staff have district-issued email. Students have also been issued district email opportunities. The district’s HELP DESK in the Instructional Technology Department is/will be available for students and families to provide support which cannot be answered by the student’s teacher, and a number will be created specifically for this support.</p>	<p>NYSED ASSURANCE</p>	<p>90 (Checkbox 2) TEACH, 5</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>Districts that contract with eligible agencies, including CBOs (Community based Organizations), to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.</p> <p>Such assurances will be made with our Prekindergarten providers.</p>	<p>NYSED ASSURANCE</p>	<p>91 (Checkbox 3) TEACH, 6</p>

SPECIAL EDUCATION



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.</p> <p>The district will protect the health and safety of students with disabilities and those providing special education and services through the use of the health and safety protocols outlined in this document. This includes, but is not limited to all of the documents contained in Appendix A.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 1) SPED, 1</p>
<p>The district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.</p> <p>The district will continue to use the Clear Track program to document and provide documentation to families through that system.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 5) SPED, 2</p>
<p>The district reopening plan addresses meaningful parent engagement in the parent’s preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.</p> <p>The district will continue to meet and communicate with parents through multiple means including, but not limited to phone, email, and virtual meetings. The district will accommodate parent requests for in-person meetings when they are allowed.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 2) SPED, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.</p> <p>Such collaboration is ever present in the Oneonta City School District. The OCSD participates in regional meetings for Special Education when possible to keep informed of program options that are available.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 3) SPED, 4</p>
<p>The district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.</p> <p>IN-PERSON LEARNING Students with disabilities who receive in-person learning will be provided necessary accommodations, modifications, services, and technology in accordance with their IEP.</p> <p>REMOTE LEARNING Students with disabilities deemed Medically Homebound by a licensed physician will, to the extent practicable, have all accommodations, modifications, services, and technology in accordance with their IEP. The Director of Special Education Services will determine if a meeting is needed in order to modify the IEP if certain aspects of the IEP cannot be implemented remotely.</p> <p>STUDENTS AT HOME DUE TO COVID19 SYMPTOMS OR COVID19 To the extent practicable, teachers and service providers will provide the necessary accommodations for students who are not in school due to COVID19 symptoms or a positive COVID19 diagnosis. Employees and service providers will not be required to meet in person with these students. Alternative methods for instruction and services will be explored.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 4) SPED, 5</p>

BILINGUAL EDUCATION & WORLD LANGUAGES



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner’s Regulations Part 154.</p> <p>Oneonta City School District assures that all of these provisions will be met for our ELL students. However, the OCSD did receive a waiver from NYSED to extend this process.</p>	<p>NYSED ASSURANCE</p>	<p>122 (Checkbox 1) BEWL, 1</p>
<p>The district reopening plan must provide required instructional Units of Study to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.</p> <p>The district will continue to offer ELL services to all requiring such instruction. These instructional units of study will be met regardless of the model of instruction.</p>	<p>NYSED ASSURANCE</p>	<p>123 (Checkbox 1) BEWL, 2</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children’s education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.</p> <p>Our ELL and classroom teachers will engage with parents of ELL students as we prepared for the re-opening of school. The district will make every effort to communicate with the parent/guardian in their preferred language and mode of communication.</p>	<p>NYSED ASSURANCE</p>	<p>123 (Checkbox 3) BEWL, 3</p>

TEACHER & PRINCIPAL EVALUATION



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.</p> <p>The district will conduct all evaluations in accordance with our approved APPR plan.</p>	NYSED ASSURANCE	131 (Checkbox 1) APPR, 1

CERTIFICATION AND INCIDENTAL TEACHING



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.</p> <p>The district has and always will, seek to fill all positions and teaching assignments to the extent practicable with individuals certificated in that area.</p>	NYSED ASSURANCE	133 (Checkbox 1) CERT, 1

References/Guidance



ABBREVIATION USED	REFERENCE																																
ASSURANCE	<p>THE STATE EDUCATION DEPARTMENT REQUIRES THE DISTRICT TO ASSURE SPECIFIC ACTIONS, PLANS AND PROTOCOLS. THEY WILL BE REFERENCED BY THE CATEGORY (ABBREVIATED BELOW) AND THEIR SEQUENTIAL ORDER IN THE LIST</p> <table border="1" data-bbox="569 704 1864 1045"> <thead> <tr> <th>CATEGORY</th> <th>ABBREVIATION</th> <th>CATEGORY</th> <th>ABBREVIATION</th> </tr> </thead> <tbody> <tr> <td>Communication/Family & Community Engagement</td> <td>CFCE</td> <td>Attendance</td> <td>ATT</td> </tr> <tr> <td>Health & Safety</td> <td>HS</td> <td>Technology</td> <td>TECH</td> </tr> <tr> <td>Facilities</td> <td>FAC</td> <td>Teaching</td> <td>TEACH</td> </tr> <tr> <td>Child Nutrition</td> <td>CN</td> <td>Special Education</td> <td>SPED</td> </tr> <tr> <td>Transportation</td> <td>TPORT</td> <td>Bilingual</td> <td>ELL</td> </tr> <tr> <td>Social Emotional Well-Being</td> <td>SEWB</td> <td>Evaluation</td> <td>APPR</td> </tr> <tr> <td>Schedules</td> <td>SCHS</td> <td>Certification</td> <td>CERT</td> </tr> </tbody> </table>	CATEGORY	ABBREVIATION	CATEGORY	ABBREVIATION	Communication/Family & Community Engagement	CFCE	Attendance	ATT	Health & Safety	HS	Technology	TECH	Facilities	FAC	Teaching	TEACH	Child Nutrition	CN	Special Education	SPED	Transportation	TPORT	Bilingual	ELL	Social Emotional Well-Being	SEWB	Evaluation	APPR	Schedules	SCHS	Certification	CERT
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DOHIG	NY STATE DEPARTMENT OF HEALTH INTERIM GUIDANCE FOR IN-PERSON INSTRUCTION AT PRE-K TO GRADE 12 SCHOOLS DURING THE COVID19 PUBLIC HEALTH EMERGENCY																																
LOCAL	LOCAL DECISION																																
OCS DSC	ONEONTA CITY SCHOOL DISTRICT SOCIAL CONTRACT																																
NYS ED	NY STATE EDUCATION DEPARTMENT – REOPENING GUIDANCE																																
NYS ED FAQ-1	NY STATE EDUCATION DEPARTMENT – FREQUENTLY ASKED QUESTIONS 7-17-2020																																

APPENDIX A
HEALTH & SAFETY DOCUMENTS

COVID19 SIGNS OF ILLNESS PROTOCOL



KNOW THE SIGNS OF COVID19 ILLNESS

Fever or chills	Cough	Shortness of breath or difficulty breathing	Fatigue	Muscle or body aches
Headache	New loss of taste or smell	Sore throat	Congestion or runny nose	Nausea or vomiting
Diarrhea				

Look for emergency warning signs for COVID-19. If someone is showing any of these signs, seek emergency medical care immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

WHAT DO YOU DO IF YOU SEE THESE SIGNS IN YOUR COLLEAGUES OR STUDENTS?

DO NOT LEAVE THEM ALONE

CALL THE NURSE OR MAIN OFFICE

FOLLOW THE DIRECTIONS GIVEN

Screening Protocol- Visitors



STRATEGY	GUIDANCE	PAGE
Visitors to any OCSD property will be asked to sign in by listing their address and telephone number for contact tracing purposes		
Visitors inside any OCSD property must wear an acceptable face mask		

COVID19 HEALTH SCREENING QUESTIONNAIRE - VISITORS



Monday, November 8, 2021

NAME (Printed Clearly)	
ADDRESS	
PHONE NUMBER	()
PRE-SCHEDULED MEETING WITH	

ATTESTATION BY VISITOR

In the past two weeks (14 days) have you experienced any symptoms of COVID19 such as a temperature of greater than 100.0°F, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID19 or who has or had symptoms of COVID19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID19 in the past 14 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

SIGNATURE	
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VERIFICATION BY STAFF REQUIRED

Staff Member (Print/Sign)	
Attestation Questions	<input type="checkbox"/> All "No" <input type="checkbox"/> Any marked "Yes" – MAY NOT ENTER
Temperature Check	<input type="checkbox"/> Less than 100.0°F <input type="checkbox"/> Greater than 100.0°F – MAY NOT ENTER
Time	

Screening Protocol - Staff

STRATEGY	GUIDANCE	PAGE
The CDC no longer recommends temperature screenings or screening questionnaires at school.	H&SG2-22	14

Screening - Students

STRATEGY	GUIDANCE	PAGE
The CDC no longer recommends temperature screenings or screening questionnaires <u>at school</u> . However, it is critical that parents/guardians assess their child's health prior to coming to school.	H&SG2-22	14

COVID19 Symptom Confirmation Protocol - Visitors



STRATEGY	GUIDANCE	PAGE
If an individual visiting the school has a temperature greater than 100.0°F or attests in the affirmative to any of the screening questions, they must leave the campus immediately and may not return until cleared by a medical professional.	DOHIG	19, "Positive Screen Protocols"

COVID19 Symptom Confirmation Protocol – Staff



STRATEGY	GUIDANCE	PAGE
<p>Symptom confirmation prior to coming to work: The staff member may not come to work. They will log their absence into AESOP as “COVID19 Symptoms”.</p>	OCSDSC	
<ul style="list-style-type: none"> • Before returning to school, the student(s) must: Cleared by a physician to return to school with documentation, AND • Tested and found Covid19 free (negative test) <ul style="list-style-type: none"> • Been feeling well and fever free without medication for at least 24 hours • And documentation of a negative test is provided to the school • Diagnosed with Covid (positive test): <ul style="list-style-type: none"> • 10 days isolation from onset of symptoms, AND • Fever free for 24 hours without fever reducing medication, AND • Symptoms have improved, AND • Released by the DoH. Student/staff will receive release documentation to provide to the school. <p>TEST OUT OF QUARANTINE OPTION</p> <ul style="list-style-type: none"> • Request consideration for release from quarantine by sharing that request with the contact tracer who checks-in on those quarantined on a daily basis. The contact tracer will then notify the DoH that a request for release from quarantine has been made. • <u>After day 5</u> of the quarantine, your child(ren) will need to receive a Polymerase Chain Reaction (PCR) Test through your family healthcare provider, or one administered at any of the other area COVID-19 testing locations; • Your family healthcare provider or lab testing location will automatically report all COVID tests to the DoH; • If the test is negative and your child(ren) is/are symptom free, the DoH will provide documentation indicating that your child(ren) may return to instruction <u>after day 7</u> of the quarantine; • Parent/Guardian will submit this release to the school nurse in your child’s school. 	DOHIG	20, Bullet 5 from top
STRATEGY	GUIDANCE	PAGE
<p>Symptom confirmation during the school day: If a staff member develops symptoms of COVID19 during the school day, they must immediately call for the school nurse.</p>	DOHIG	20, Bullet 4 from top
<p>ISOLATION PROTOCOL:</p> <ul style="list-style-type: none"> • The school nurse will assess if the staff member has symptoms consistent with COVID19. The staff member’s temperature must be taken. 	DOHIG	20, Bullet 1 from top
<ul style="list-style-type: none"> • Before returning to school, the student(s) must: Cleared by a physician to return to school with documentation, AND • Tested and found Covid19 free (negative test) 	DOHIG	20, Bullet 5 from top

- Been feeling well and fever free without medication for at least 24 hours
- And documentation of a negative test is provided to the school
- Diagnosed with Covid (**positive test**):
 - 10 days isolation from onset of symptoms, AND
 - Fever free for 24 hours without fever reducing medication, AND
 - **Symptoms have improved, AND**
 - Released by the DoH. Student/staff will receive release documentation to provide to the school.

TEST OUT OF QUARANTINE OPTION

- Request consideration for release from quarantine by sharing that request with the contact tracer who checks-in on those quarantined on a daily basis. The contact tracer will then notify the DoH that a request for release from quarantine has been made.
- After day 5 of the quarantine, your child(ren) will need to receive a Polymerase Chain Reaction (PCR) Test through your family healthcare provider, or one administered at any of the other area COVID-19 testing locations;
- Your family healthcare provider or lab testing location will automatically report all COVID tests to the DoH;
- If the test is negative and your child(ren) is/are symptom free, the DoH will provide documentation indicating that your child(ren) may return to instruction after day 7 of the quarantine;
- Parent/Guardian will submit this release to the school nurse in your child's school.

COVID19 Symptom Confirmation Protocol – Students



STRATEGY	GUIDANCE	PAGE
<p>Symptom confirmation prior to coming to school:</p> <ul style="list-style-type: none"> • The parent/guardian will not send their child(ren) to school. • The parent/guardian will contact the school nurse or main office immediately. 	OCSDSC	
<ul style="list-style-type: none"> • Before returning to school, the student(s) must: Cleared by a physician to return to school with documentation, AND • Tested and found Covid19 free (negative test) <ul style="list-style-type: none"> • Been feeling well and fever free without medication for at least 24 hours • And documentation of a negative test is provided to the school • Diagnosed with Covid (positive test): <ul style="list-style-type: none"> • 10 days isolation from onset of symptoms, AND • Fever free for 24 hours without fever reducing medication, AND • Symptoms have improved, AND • Released by the DoH. Student/staff will receive release documentation to provide to the school. <p>TEST OUT OF QUARANTINE OPTION</p> <ul style="list-style-type: none"> • Request consideration for release from quarantine by sharing that request with the contact tracer who checks-in on those quarantined on a daily basis. The contact tracer will then notify the DoH that a request for release from quarantine has been made. • <u>After day 5</u> of the quarantine, your child(ren) will need to receive a Polymerase Chain Reaction (PCR) Test through your family healthcare provider, or one administered at any of the other area COVID-19 testing locations; • Your family healthcare provider or lab testing location will automatically report all COVID tests to the DoH; • If the test is negative and your child(ren) is/are symptom free, the DoH will provide documentation indicating that your child(ren) may return to instruction <u>after day 7</u> of the quarantine; • Parent/Guardian will submit this release to the school nurse in your child's school. 	DOHIG	20, Bullet 5 from top
STRATEGY	GUIDANCE	PAGE
<p>Symptom confirmation during the school day:</p> <p>For students in Grades K-5, any staff member who believes a student is exhibiting COVID19- like symptoms should notify the school nurse.</p> <p>For students in 6-12, they must notify a staff member if they begin experiencing any COVID19- like symptoms.</p>	DOHIG	20, Bullet 4 from top
ISOLATION PROTOCOL:	DOHIG	20, Bullet 1 from top

<ul style="list-style-type: none"> • The student will be assessed by the school nurse and if deemed symptomatic, taken to the Isolation Room. • The school nurse will assess if the student has symptoms consistent with COVID19. 		
If the symptoms are consistent with COVID19, the school nurse will notify the parent immediately.	LOCAL	
The student will be required to be picked up by the parent/guardian. The parent/guardian will be given information on health care and testing resources if requested.	DOHIG	20, Bullet 2 from top

STRATEGY	GUIDANCE	PAGE
<ul style="list-style-type: none"> • Before returning to school, the student(s) must: Cleared by a physician to return to school with documentation, AND • Tested and found Covid19 free (negative test) <ul style="list-style-type: none"> • Been feeling well and fever free without medication for at least 24 hours • And documentation of a negative test is provided to the school • Diagnosed with Covid (positive test): <ul style="list-style-type: none"> • 10 days isolation from onset of symptoms, AND • Fever free for 24 hours without fever reducing medication, AND • Symptoms have improved, AND • Released by the DoH. Student/staff will receive release documentation to provide to the school. <p>TEST OUT OF QUARANTINE OPTION</p> <ul style="list-style-type: none"> • Request consideration for release from quarantine by sharing that request with the contact tracer who checks-in on those quarantined on a daily basis. The contact tracer will then notify the DoH that a request for release from quarantine has been made. • <u>After day 5</u> of the quarantine, your child(ren) will need to receive a Polymerase Chain Reaction (PCR) Test through your family healthcare provider, or one administered at any of the other area COVID-19 testing locations; • Your family healthcare provider or lab testing location will automatically report all COVID tests to the DoH; • If the test is negative and your child(ren) is/are symptom free, the DoH will provide documentation indicating that your child(ren) may return to instruction <u>after day 7</u> of the quarantine; • Parent/Guardian will submit this release to the school nurse in your child's school. 	DOHIG 21-22	15

COVID19 Positive Test - Asymptomatic Protocol – Staff & Students



STRATEGY	GUIDANCE	PAGE
<p>A Staff member or Student may test positive as the result of a screening:</p> <ul style="list-style-type: none"> • The parent/guardian will not send their child(ren) to school. • The parent/guardian will contact the school nurse or main office immediately. • The staff member will not come to work. • The staff member will contact the school nurse or main office immediately. 	OCSDSC	
<ul style="list-style-type: none"> • Before returning to school, the student(s/staff member) must: Isolated for 10 days isolation from onset of symptoms, AND <ul style="list-style-type: none"> • Fever free for 24 hours without fever reducing medication, AND • Symptoms have improved, AND • Released by the DoH. Student/staff will receive release documentation to provide to the school. <p>TEST OUT OF QUARANTINE OPTION</p> <ul style="list-style-type: none"> • Request consideration for release from quarantine by sharing that request with the contact tracer who checks-in on those quarantined on a daily basis. The contact tracer will then notify the DoH that a request for release from quarantine has been made. • <u>After day 5</u> of the quarantine, your child(ren) will need to receive a Polymerase Chain Reaction (PCR) Test through your family healthcare provider, or one administered at any of the other area COVID-19 testing locations; • Your family healthcare provider or lab testing location will automatically report all COVID tests to the DoH; • If the test is negative and your child(ren) is/are symptom free, the DoH will provide documentation indicating that your child(ren) may return to instruction <u>after day 7</u> of the quarantine; • Parent/Guardian will submit this release to the school nurse in your child's school. 	DOHIG	20, Bullet 5 from top

HAND AND RESPIRATORY HYGIENE PROTOCOL



STRATEGY – HAND HYGIENE	GUIDANCE	PAGE(S)
Healthy handwashing hygiene practices will be taught and re-taught to both students and staff through the use of videos produced locally by the principal, school counselors, teachers, and students. These videos will be uploaded to the district’s website and social media platforms. The content for the videos is based on the CDC guidance for best practices in hand washing: https://www.cdc.gov/handwashing/videos.html Live links to these videos will be added to this protocol and the plan as soon as they are available in early August.	NYSED	18, Checkbox 7, 26
Teachers in grades K-5 will incorporate time for hand hygiene throughout the day.	NYSED	26
Students in grades 6-12 will be reminded to perform hygiene after all meals and use of bathrooms.	NYSED	26
Hand sanitizer will be made available throughout the buildings, near high touch surfaces for use when soap and water are not available.	NYSED	26
STRATEGY – RESPIRATORY HYGIENE	GUIDANCE	PAGE(S)
Students and staff will cover their mouths or noses with a tissue when coughing or sneezing and dispose of the tissue appropriately.	NYSED	26
If no tissue is available, the inside of the elbow (or shirtsleeve) will be used to cover the mouth or nose instead of using the hands.	NYSED	26
Students and staff should perform hand hygiene after sneezing, coughing and handling dirty tissues or other soiled material.	NYSED	26

SOCIAL DISTANCING PROTOCOLS/DECISIONS



STRATEGY	GUIDANCE	PAGE(S)
The district reopening plan has a written protocol to ensure all persons in school buildings keep a social distance of at least 3 feet. Three feet in all directions will be maintained between individuals while participating in activities requires projecting the voice (e.g., singing), aerobic activity (with masks on) and playing a wind instrument (with no mask).	NYSED ASSURANCE	18 (Checkbox 8), 28-30 HS, 11
Arrival Times for our respective schools: <ul style="list-style-type: none">• All elementary buildings will open doors to students at 8:25 am.• Oneonta Middle School/Oneonta High School buildings will open doors at 7:15 am.	NYSED	29, 30

STRATEGY	GUIDANCE	PAGE(S)
<p>LUNCHES</p> <ul style="list-style-type: none"> • Grades K-5: Lunch will be served in the cafeteria as well as other designated areas, including classrooms, in order to remain in compliance with physical distancing guidelines. • Grades 6-12: Lunches will be served at various locations within the high school building. 	<p>NYSED</p>	<p>29</p>
<p>RECESS</p> <p>In grades K-5, recess will be conducted in a manner that maximizes opportunities for students to socially distance. However, any outdoor recess with social distancing can be without masks. If three feet of physical distancing cannot be maintained while outdoors, masks will need to be worn.</p>	<p>LOCAL</p>	
<p>Students shall not congregate at classroom doors prior to a class change.</p>	<p>LOCAL</p>	
<p>Students transitioning between classes shall, to the extent practicable, remain socially distanced.</p>	<p>LOCAL</p>	
<p>Music Classes.</p> <ul style="list-style-type: none"> • Social distancing will be required at a spacing of 3 feet. • Masks will be worn except when at 3 feet, and a student is playing a wind instrument. Teachers are encouraged to use the Belden Auditorium or outdoor locations to hold classes. • During this pandemic, some full ensemble rehearsals may be replaced with lessons. 	<p>LOCAL</p>	
<p>Physical Education Classes</p> <ul style="list-style-type: none"> • Social distancing will be required at a spacing of 3 feet if there are aerobic activities. 	<p>LOCAL</p>	

STRATEGY	GUIDANCE	PAGE(S)
All large in-person gathering events will be considered on a case-by-case basis.	LOCAL	
All field trips will be evaluated on a case-by-case basis.	LOCAL	
<p data-bbox="107 217 239 245">Athletics:</p> <p data-bbox="205 289 1209 352">Athletics are fully operational as per the NY State Public High School Athletic Association (NYSPHSAA).</p>	LOCAL	

VULNERABLE/HIGH-RISK GROUP PROTOCOL



STRATEGY	GUIDANCE	PAGE(S)
The district reopening plan has written protocol detailing how the district will provide accommodations to all students deemed Medically Homebound by a licensed physician.	LOCAL	

STRATEGY - STUDENTS	GUIDANCE	PAGE(S)
All families will be surveyed to determine those medically homebound .	LOCAL	
STRATEGY - STAFF	GUIDANCE	PAGE(S)
Although not mandated, it is our hope that any adult who works in the OCSD has, or will, become vaccinated against COVID-19.	LOCAL	

FACE COVERING PROTOCOL



STRATEGY	GUIDANCE	PAGE(S)
The district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear an appropriate face covering in our respective school buildings. The wearing of masks is something that will be monitored frequently throughout the school year and this practice will be lifted as soon as deemed appropriate by the local, state, or federal health officials.	NYSED ASSURANCE	18 (Checkbox 10), 36 HS, 13
STRATEGY - STUDENTS	GUIDANCE	PAGE(S)
All students will wear appropriate face coverings at all times. An appropriate face covering is a cloth mask that covers both the nose and mouth simultaneously. <ul style="list-style-type: none"> • NO gaiter style face coverings. • NO face shields. • NO bandanas. 	NYSED	36
Parents will be asked to provide two (2), appropriately fitting face coverings for their child with their name on it.	LOCAL	
If a child does not have a face covering to board a bus or when they arrive at school by self-transport or walking, a non-surgical facemask will be given to them.	LOCAL	
Staff members may schedule breaks for students throughout the day so that they can remove their face coverings when it is safe to do so, but if and only if social distancing can be maintained.	NYSED	36

STRATEGY – STAFF AND VISISTORS	GUIDANCE	PAGE(S)
All staff and visitors (adults) MUST wear an appropriate face covering at all times: <ul style="list-style-type: none"> • Whenever they are within 3 feet of someone; • In hallways; • In restrooms; and • In other congregate settings, including break rooms (excepted when seated for lunch). 	NYSED	36
Staff are required to wear their face coverings at all times in a manner that showcases them as a role model for our students.	LOCAL	
If a staff member or visitor does not have a face covering when they arrive at school, a non-surgical face mask will be given to them.	LOCAL	
STRATEGY – SCHOOL NURSE	GUIDANCE	PAGE(S)

The district will provide enhanced PPE for the school nurse including face shields, N95 masks, face shields, and disposable or washable gowns.	NYSED	32
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RETURN TO SCHOOL AFTER COVID POSITIVE PROTOCOL



STRATEGY	GUIDANCE	PAGE(S)
<p>Before returning to school following a COVID-19 positive result, the individual must be:</p> <ul style="list-style-type: none"> • Out of school 10 days from the onset of symptoms, AND • Has been fever free without medication for at least 24 hours, AND • Symptoms have improved, AND • Released by the DoH. Student/staff will receive release documentation to provide to the school. <ul style="list-style-type: none"> • If you are unable to be evaluated by a physician or obtain test results within 48 hours of onset of symptoms student/staff will be presumed positive and unable to return to school until: <ul style="list-style-type: none"> • Out of school 10 days from the onset of symptoms, AND • Has been fever free without medication for at least 24 hours, AND • Symptoms have improved, AND • Released by the DoH. Student/staff will receive release documentation to provide to the school. <p>TEST OUT OF QUARANTINE OPTION</p> <ul style="list-style-type: none"> • Request consideration for release from quarantine by sharing that request with the contact tracer who checks-in on those quarantined on a daily basis. The contact tracer will then notify the DoH that a request for release from quarantine has been made. • <u>After day 5</u> of the quarantine, your child(ren) will need to receive a Polymerase Chain Reaction (PCR) Test through your family healthcare provider, or one administered at any of the other area COVID-19 testing locations; • Your family healthcare provider or lab testing location will automatically report all COVID tests to the DoH; • If the test is negative and your child(ren) is/are symptom free, the DoH will provide documentation indicating that your child(ren) may return to instruction <u>after day 7</u> of the quarantine; • Parent/Guardian will submit this release to the school nurse in your child's school. 	<p>H&SG 21-22</p>	<p>15</p>
<p>Return to school will be coordinated between the local health department and the school nurse.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 2), 40-41 HS, 16</p>

CLEANING AND DISINFECTING PROTOCOL



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to clean and disinfect schools following CDC guidance.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 3), 42-44 HS, 17</p>
<p>SCHOOL BUSES</p> <p>Durham Transportation Services will clean high-touch surfaces on the bus after each run with wipes and/or cloths and detergents.</p> <p>Durham Transportation Services will disinfect each bus twice a day using the electrostatic disinfectant sprayer.</p>	<p>LOCAL</p>	
<p>CLASSROOMS</p> <p>A log sheet has been developed for custodial staff to clean chairs, desks, and other high-touch surfaces.</p> <p>The electrostatic disinfectant sprayer will be used each evening in each classroom.</p>	<p>LOCAL</p> <p>LOCAL</p>	
<p>OFFICES</p> <p>All offices will be cleaned once a day by the custodial staff.</p> <p>The electrostatic disinfectant sprayer will be used each evening in each office.</p>	<p>LOCAL</p>	

STRATEGY	GUIDANCE	PAGE(S)
<p>BATHROOMS</p> <p>Common Area Bathrooms The common area bathrooms will have all high-touch surfaces cleaned often throughout the school day.</p> <p>Classroom Bathrooms: These bathrooms will be for the use of only those students in the shared classrooms. The bathrooms will be scheduled to be cleaned during the class lunch period and then at the end of the day.</p> <p>Shared Staff Bathrooms: These bathrooms will be cleaned at least once a day. The electrostatic disinfectant sprayer will be used each evening</p>	LOCAL	
<p>CAFETERIA</p> <p>Tables The cafeteria staff/custodians/lunch aides will clean all tables and desks in between lunch periods with a detergent and cloths. The tables and desks will be disinfected with the electrostatic sprayer at the end of each day.</p> <p>Keypad The keypad for registering counts of meals will not be in operation and staff will use paper copies of student enrollment to track student meals.</p> <p>Trays & Utensils The cafeteria staff will continue to follow all Department of Health guidelines for maintaining clean trays and utensils.</p>	LOCAL	

STRATEGY	GUIDANCE	PAGE(S)
<p>HIGH TOUCH SURFACES</p> <p>Lockers Physical Education lockers will not be used in the middle and high school during this pandemic. In the elementary buildings, cubbies will be utilized as staff will coordinate use for physical distancing purposes.</p> <p>Classroom Door Handles To the extent practicable and safe, classroom doors will be kept ajar throughout the school day to minimize the number of surfaces touched. Custodial staff will clean these surfaces throughout the day when doors are closed.</p> <p>Entrance Doors The entrance doors will be held open by staff, when possible and weather permits to allow students to enter the building upon arrival without having to touch the surfaces. The custodial staff will clean the handles throughout the day.</p> <p>Drinking Fountains Students are encouraged to bring water bottles to fill. Only non-touch bottle filler fountains are to be used.</p>	<p>LOCAL</p>	

SAFETY DRILL MODIFICATION PROTOCOL



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to conduct required school safety drills with modifications ensuring social distancing between persons.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 4), 45-47 HS, 18</p>
<p>Students will be instructed that if it was an actual emergency that required evacuation or lockdown, the most imminent concern is to get to safety; maintaining social distancing in an actual emergency that requires evacuation or lockdown may not be possible and should not be the first priority.</p>	<p>NYSED</p>	<p>45</p>
<p>FIRE DRILLS</p> <p>The principal will be responsible for scheduling fire drills and ensuring that all students participate over the course of one day.</p> <p>Modifications to the standard operation procedures may include, but are not limited to:</p> <ul style="list-style-type: none"> • Conducting drills on a staggered schedule • Conducting drills by wing of the building. • Conducting drills by grade levels. 	<p>NYSED</p>	<p>45</p>
<p>LOCKDOWN DRILLS</p> <p>The principal will be responsible for scheduling lockdown drills.</p> <p>Lockdowns will be conducted without “hiding”/ “sheltering” but provide an overview of how to shelter or hide in the classroom.</p>	<p>NYSED</p>	<p>46</p>

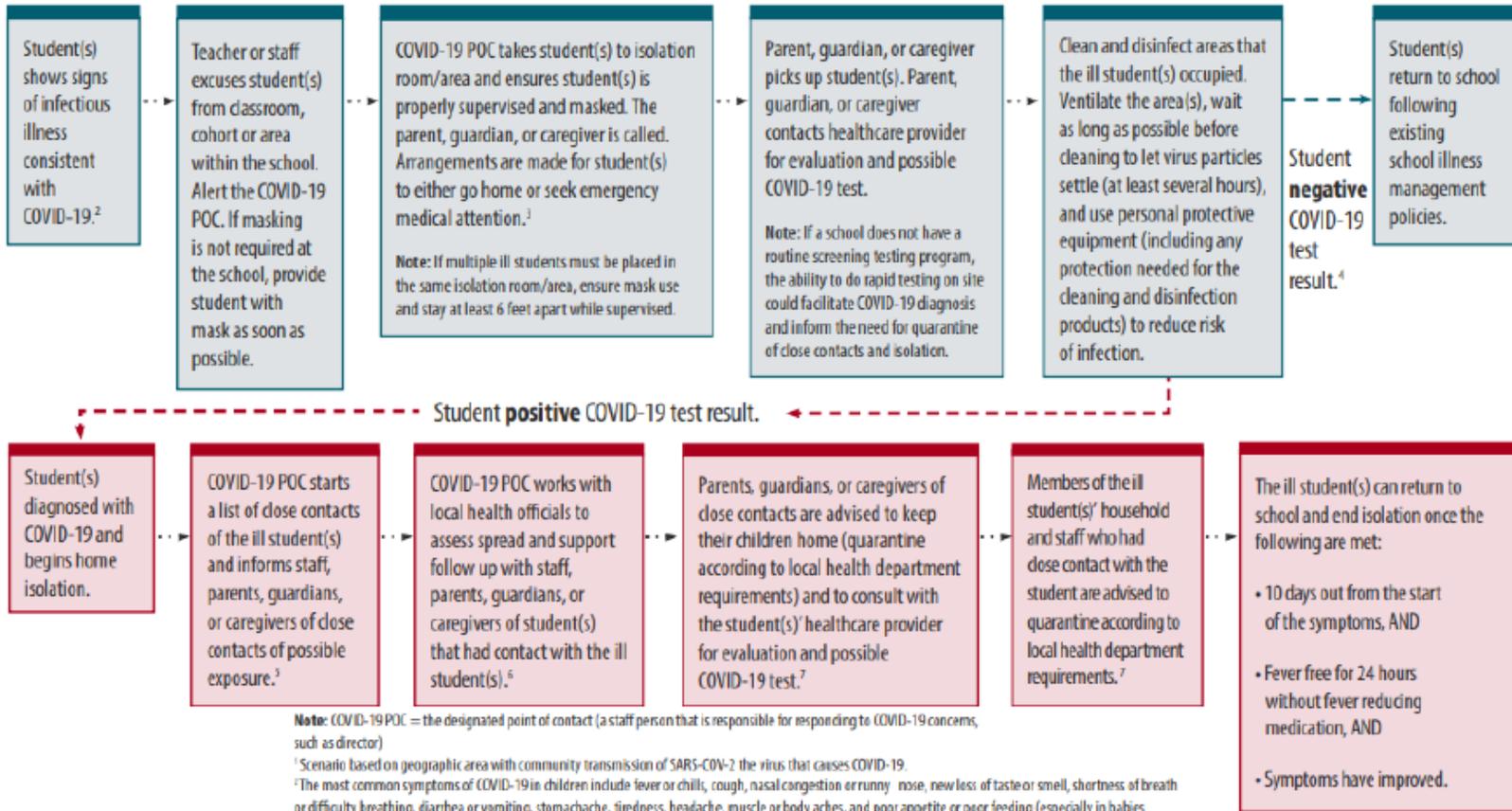


Quick Guide – COVID19 Protocols/Expectations

<p><u>Signs and symptoms of COVID-19</u></p> <ul style="list-style-type: none"> • Fever • Chills • Cough • Shortness of Breath or Difficulty Breathing • Fatigue • Muscle or Body aches • Headache • New loss of taste or smell • Sore throat • Congestion/runny nose • Nausea, vomiting • Diarrhea 	<p><u>If a student/faculty/staff presents with symptoms outside of school:</u></p> <ul style="list-style-type: none"> • Parents contact the school health office immediately and do not send child to school. • Faculty/staff contact the school nurse or building administrator • Directed to contact your health provider or one of the convenient care facilities around the Oneonta area for Covid19 testing <p><u>Return to school protocol for students and staff:</u> * May not return until he/she has been:</p> <ol style="list-style-type: none"> 1. Tested and found Covid19 free (negative test) OR note from doctor indicating test was negative * Has been fever free without medication for at least 24 hours, AND * Symptoms have improved 2. Note from healthcare provider indicating alternate diagnosis. 3. Diagnosed with Covid (positive test): <ul style="list-style-type: none"> • Released from Department of Health, AND • Has been fever free without medication for at least 24 hours, AND • Symptoms have improved 	<p><u>If a student/faculty/staff tests positive for COVID-19 through a screening process but is asymptomatic:</u></p> <ul style="list-style-type: none"> • Parents contact the school health office immediately and do not send child to school. • Faculty/staff contact the school nurse or building administrator <p><u>Daily Routine:</u> Prior to school please ensure your child is feeling well and does not present any COVID-19 symptoms. *During School</p> <ul style="list-style-type: none"> • If your child presents with symptom(s) of Covid19 they will be: <ul style="list-style-type: none"> + Immediately presented to the nurse + Isolated from students/staff + Parents will be contacted for immediate pick up + Nurse contacts Department of Health; when applicable <p><u>Best Practice:</u> If a child has symptoms - stay home</p> <p><u>TESTING OUT OF QUARANTINE – OPTION - (After 7 Days)</u></p> <ol style="list-style-type: none"> 1) Request a release from quarantine by asking the contact tracer who checks-in on those quarantined daily. 2) <u>After day 5</u> of the quarantine, receive a Polymerase Chain Reaction (PCR) Test through your family healthcare provider, or one administered at any of the other area COVID-19 testing locations; 3) Your results will be automatically sent to the DoH; 4) If the test is negative and there are no symptoms, the DoH will provide documentation indicating that you may return to work/school <u>after day 7</u> of the quarantine; 5) You must submit this Doh release your school's nurse.
<p><u>If a student presents with symptoms: inside of school:</u></p> <ul style="list-style-type: none"> • Student is presented to the school nurse for assessment and quarantine • Nurse contacts the parent for immediate pick up from school. • Nurse contacts the Otsego DOH; when applicable. <ul style="list-style-type: none"> • To assist with data collection, the following should be asked by district personnel: 	<p><u>If a faculty/staff presents with symptoms: inside of school:</u></p> <ul style="list-style-type: none"> • Faculty member will notify school nurse and administrator of symptoms • Staff will be directed to contact their health provider or one of the convenient care facilities around the Oneonta area for evaluation and Covid-19 test • Nurse contacts the Otsego DOH; when applicable <p><u>Return to school protocol for students and staff:</u> * May not return until he/she has been:</p>	<p><u>Hygiene and Safety Protocols:</u></p> <p><u>Hand Hygiene:</u></p> <ul style="list-style-type: none"> • Healthy hand washing practices will be taught. • Faculty/Staff will consistently handwash and hand sanitize throughout the day but especially: • Upon arrival to school • Before and after breakfast, lunch, and snacks • After bathroom breaks • After using playground (soap and water) • After returning from a different classroom

<ul style="list-style-type: none"> • Seating charts • Complete Internal Contact Tracing form. • Parents will be directed to contact child's health provider or one of the convenient care facilities around the Oneonta area for evaluation and Covid-19 test. • Follow the return to school protocol for students and staff. 	<ol style="list-style-type: none"> 1. Tested and found Covid19 free (negative test) OR note from doctor indicating test was negative <ul style="list-style-type: none"> * Has been fever free without medication for at least 24 hours, AND * Symptoms have improved 2. Note from healthcare provider indicating alternate diagnosis. 3. Diagnosed with Covid (positive test): <ul style="list-style-type: none"> • Released from Department of Health, AND • Has been fever free without medication for at least 24 hours, AND • Symptoms have improved <p>If you are unable to be evaluated by a physician or obtain test results within 48 hours of onset of symptoms student/staff will be presumed positive and unable to return to school until:</p> <ul style="list-style-type: none"> • negative test result received, feeling well, and fever free for 24 hours without use of medication • positive test result received and released from isolation by DOH 	<ul style="list-style-type: none"> • Before and after mask breaks • MS/HS students at the beginning of class periods. <p>Respiratory Hygiene:</p> <ul style="list-style-type: none"> • Healthy respiratory hygiene practices will be taught. • Faculty/staff will do their best to provide friendly reminders to students that they should cough/sneeze into a tissue or into an arm • Faculty/staff/students will also perform hand washing/sanitization upon coughing or sneezing and after disposing of dirty tissues or soiled material.
<p><u>Arrival HS/MS:</u></p> <ul style="list-style-type: none"> • No student may enter the Oneonta High School or Oneonta Middle School before 7:15 a.m. <p><u>Arrival Elementary:</u></p> <ul style="list-style-type: none"> • No morning program students may enter the elementary buildings before 7:15 a.m. • No walkers or drop offs before 8:25 a.m. 	<p><u>Visitor Protocols - What you can expect:</u></p> <ul style="list-style-type: none"> • Non-scheduled visitors will NOT be allowed entry into our school buildings. <ul style="list-style-type: none"> • Make an appointment prior to asking admittance. • Request virtual meetings when possible 	<p><u>TESTING OUT OF QUARANTINE – OPTION - (After 7 Days)</u></p> <ol style="list-style-type: none"> 1) Request a release from quarantine by asking the contact tracer who checks-in on those quarantined daily. 2) <u>After day 5</u> of the quarantine, receive a Polymerase Chain Reaction (PCR) Test through your family healthcare provider, or one administered at any of the other area COVID-19 testing locations; 3) Your results will be automatically sent to the DoH; 4) If the test is negative and there are no symptoms, the DoH will provide documentation indicating that you may return to work/school <u>after day 7</u> of the quarantine; 5) You must submit this Doh release your school's nurse. <p><u>Critical Contact Information:</u></p> <p>School Nurses: Greater Plains: 607-433-8272 ext 4402 Riverside: 607-433-8273 ext 5402 Valleyview: 607-433-8252 ext 6402 Middle School: 607-433-8262 ext 3427 High School: 607-433-8243 ext 2124 <u>Otsego Co. DOH:</u> 607-547-4230 <u>Delaware Co. DOH:</u> 607-832-5200</p> <p>Detailed information found at: <u>oneontacsd.org</u></p> <p><i>The complete reopening plan with accompanying detailed protocols is posted on our school website.</i></p>

WHAT TO DO IF A STUDENT BECOMES SICK OR REPORTS A NEW COVID-19 DIAGNOSIS AT SCHOOL¹



Note: COVID-19 POC = the designated point of contact (a staff person that is responsible for responding to COVID-19 concerns, such as director)

¹ Scenario based on geographic area with community transmission of SARS-CoV-2 the virus that causes COVID-19.

² The most common symptoms of COVID-19 in children include fever or chills, cough, nasal congestion or runny nose, new loss of taste or smell, shortness of breath or difficulty breathing, diarrhea or vomiting, stomachache, tiredness, headache, muscle or body aches, and poor appetite or poor feeding (especially in babies under 1 year old).

³ Schools that do not have a universal mask requirement could require masking by students, teachers, and staff if they are experiencing onset of upper respiratory infection symptoms at school while waiting to be picked up or leave the school.

⁴ With no known close contact.

⁵ Close contact is defined as someone who was within 6 feet for a total of 15 minutes or more within 2 days prior to illness onset, regardless of whether the contact was wearing a mask. See exception in the definition for the exclusion of students in the K-12 in-classroom: <https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact>

⁶ To the extent allowable by applicable laws regarding privacy.

⁷ CDC guidance provides that people who are fully vaccinated and do not have COVID-19 symptoms do not need to quarantine, but should get tested after an exposure to someone with COVID-19.



cdc.gov/coronavirus

Mandatory Assurances

NOTE: Mandatory Assurances are contained as part of the original requirements issued by the State.

Many of the below are no longer required but will remain as a part of this document for historical purposes and reference only.



COMMUNICATION/FAMILY & COMMUNITY ENGAGEMENT		
ASSURANCE	PAGE	NOTES
1. The school and/or district engaged with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) when developing reopening plans. Plans for reopening should identify the groups of people involved and engaged throughout the planning process	8-10	
2. The school and/or district developed a communications plan for students, parents or legal guardians of students, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information. Responsible Parties may consider developing webpages, text and email groups, and/or social media groups or posts.	8-10	
3. The school and/or district will ensure all students are taught or trained how to follow new COVID19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.	8-10	
4. The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained.	8-10	
5. The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. Written plans must be accessible to those with visual and/or hearing impairments.	8-10	

Mandatory Assurances



HEALTH AND SAFETY		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must review and consider the number of students and staff allowed to return in person. These factors should be considered when determining resumption of in person instruction: (1) Ability to maintain appropriate social distancing or face coverings; (2) PPE and face covering availability; (3) Availability of safe transportation; and (4) Local hospital capacity – consult your local department of health.	10-17	
2. Each school and/or district reopening plan must engage with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) in developing their reopening plan and identify those that participated in the reopening plans.	10-17	
3. Each school and/or district reopening plan must include a communications plan for students, parents/guardians, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information.	10-17	
4. Each school and/or district reopening plan has a written protocol developed in collaboration with the district or school’s director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.	10-17	COVID19 Signs Of Illness Protocol
5. Each school and/or district reopening plan has a written protocol for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.	10-17	Screening Protocol – Visitors, Staff, Students
6. Each school and/or district reopening plan requires that ill students and staff be assessed by the school nurse (registered professional nurse, RN) or medical director and that if a school nurse or medical director is not available, ill students and staff will be sent home for follow up with a healthcare provider.	10-17	
7. Each school and/or district reopening plan has written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.	10-17	COVID19 Symptom Confirmation Protocol – Visitors, Staff, Students

ASSURANCE	PAGE	NOTES
8. Each school and/or district reopening plan has written protocol to address visitors, guests, contractors, and vendors to the school which includes health screening.	10-17	COVID19 Health Screening Questionnaires – Visitors, Staff, Students
9. Each school and/or district reopening plan has a written protocol to instruct parents/guardians to observe for signs of illness in their child that require staying home from school.	10-17	Screening Protocol - Students
10. Each school and/or district reopening plan has written protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.	10-17	Hand and Respiratory Hygiene Protocol
11. Each school and/or district reopening plan has written protocol to ensure all persons in school buildings keep social distance of at least 3 or 6 feet whenever possible.	10-17	Social Distancing Protocol
12. Each school and/or district reopening plan has written protocol detailing how the district/school will provide accommodations to all students and staff who are at high risk or live with a person at high risk.	10-17	
13. Each school and/or district reopening plan has written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.	10-17	
14. Each school and/or district reopening plan has plan for obtaining and maintaining adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.	10-17	
15. Each school and/or district reopening plan has written protocol for actions to be taken if there is a confirmed case of COVID19 in the school.	10-17	
16. Each school and/or district reopening plan has written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID19 symptoms, illness or diagnosis of confirmed case of COVID19 or following quarantine due to contact with a confirmed case of COVID19. Return to school will be coordinated with the local health department.	10-17	
17. Each school and/or district reopening plan has written protocol to clean and disinfect schools following CDC guidance.	10-17	
18. Each school and/or district reopening plan has written protocol to conduct required school safety drills with modifications ensuring social distancing between persons	10-17	
19. Each school and/or district reopening plan has written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school’s charter)	10-17	

ASSURANCE	PAGE	NOTES
20. Each school and/or district reopening plan designates a COVID19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school’s reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or “new normal” levels.	10-17	

Mandatory Assurances



FACILITIES		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan which include changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.	19-21	
2. Each school and/or district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.	19-21	
3. Each school and/or district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.	19-21	
4. Each school and/or district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations is in accordance with FCNYS 2020 Section 5705.5.	19-21	
5. Each school and/or district reopening plan which include the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.	19-21	
6. Each school and/or district reopening plan must ensure that all new building construction and temporary quarter project will be submitted to OFP for a full code review.	19-21	
7. Each school and/or district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation	19-21	
8. Each school and/or district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.	19-21	
9. Each school and/or district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.	19-21	
10. Each school and/or district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water	19-21	
11. Each school and/or district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.	19-21	

ASSURANCE	PAGE	NOTES
12. Each school and/or district reopening plan must ensure that all project submissions only dedicated to “COVID19 Reopening” will be labeled as such.	19-21	
13. Each school and/or district reopening plan which include the use of plastic separators must comply with the 2020 BCNYS Section 2606.	19-21	

Mandatory Assurances



CHILD NUTRITION		
ASSURANCE	PAGE	
1. Each school and/or district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.	22-24	
2. Each school and/or district reopening plan must address all applicable health and safety guidelines.	22-24	
3. Each school and/or district reopening plan include measures to protect students with food allergies if providing meals in spaces outside the cafeteria.	22-24	
4. Each school and/or district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.	22-24	
5. Each school and/or district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.	22-24	
6. Each school and/or district reopening plan must ensure compliance with Child Nutrition Program requirements (if the school is its own SFA – for charter schools that are part of a district’s SFA, the plan must ensure communication with the district regarding food serve requirements).	22-24	
7. Each school and/or district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.	22-24	
8. Each school and/or district reopening plan must require that students must social distance (six feet separation) while consuming meals in school unless a physical barrier is provided.	22-24	

Mandatory Assurances



TRANSPORTATION		
ASSURANCE	PAGE	
1. Each school and/or district reopening plan must ensure all buses (conforming and non-conforming to Federal Motor Carrier Safety Standards, as well as type A, C or D) which are used every day by districts and contract carriers will be cleaned/disinfected once a day.	25-28	
2. Each school and/or district reopening plan ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.	25-28	
3. Each school and/or district reopening plan must ensure school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district.	25-28	
4. Each school and/or district reopening plan must ensure that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses.	25-28	
5. Each school and/or district reopening plan will require that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.	25-28	
6. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID19.	25-28	
7. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.	25-28	
8. Each school and/or district reopening plan requires that transportation departments/carriers will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.	25-28	
9. Each school and/or district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.	25-28	
10. Each school and/or district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.	25-28	

ASSURANCE	PAGE	
11. Each school and/or district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.	25-28	
12. Each school and/or district reopening plan requires that students must wear a mask on a school bus if they are physically able.	25-28	
13. Each school and/or district reopening plan ensures that students who do not have a mask will NOT be denied transportation.	25-28	
14. Each school and/or district reopening plan requires that students who do not have masks must be provided one by the district.	25-28	
15. Each school and/or district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation.	25-28	
16. Each school and/or district reopening plan requires students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID19.	25-28	
17. Each school and/or district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.	25-28	
18. Each school and/or district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in-person session education when/if the district is not.	25-28	

Mandatory Assurances



SOCIAL-EMOTIONAL WELL-BEING		
ASSURANCE	PAGE	NOTES
1. Each school and district ensures that district-wide and building-level comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.	29-31	
2. Each school and/or district establishes an advisory council, shared decision-making, school climate team, or other collaborative working group comprised of families, students, members of the board of education, or school's board, school building and/or district/charter leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers including school social workers and/or school psychologists, to inform the comprehensive developmental school counseling program plan.	29-31	
3. Each school and/or district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.	29-31	
4. Each school and/or district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.	29-31	

Mandatory Assurances



SCHOOL SCHEDULES		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.	32-34	

Mandatory Assurances



ATTENDANCE AND CHRONIC ABSENTEEISM		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.	35-36	

Mandatory Assurances



TECHNOLOGY AND CONNECTIVITY		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.	37-38	
2. Each school and/or district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.	37-38	
3. Each school and/or district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.	37-38	

Mandatory Assurances



TEACHING AND LEARNING		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan includes a continuity of learning plan for the 2020-2021 school year. Such plan must prepare for in-person, remote, and hybrid models of instruction.	39-43	
2. Each school and/or district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school's charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.	39-43	
3. Each school and/or district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in-person, remotely or through a hybrid model of instruction	39-43	
4. Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are/clear/opportunities for instruction that/are/accessible to all students./Such opportunities must be/aligned with State standards (or, for charter schools, the standards set forth in the school's charter) and include routine scheduled times for students to/interact and seek feedback and support/from their teachers.	39-43	
5. Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).	39-43	
6. Districts that contract with eligible agencies, including CBOs, to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.	39-43	

Mandatory Assurances



SPECIAL EDUCATION		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.	44-46	
2. Each school and/or district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.	44-46	
3. Each school and/or district reopening plan addresses meaningful parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.	44-46	
4. Each school and/or district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.	44-46	
5. Each school and/or district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.	44-46	

Mandatory Assurances



BILINGUAL EDUCATION AND WORLD LANGUAGES		
ASSURANCE	PAGE	NOTES
1. Each qualifying school and/or district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner's Regulations Part 154.	47-48	
2. Each school and/or district reopening plan must provide required instructional Units of Study (or, for charter schools, the applicable program outlined in the school's charter) to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.	47-48	
3. Each school and/or district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children's education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.	47-48	

Mandatory Assurances



TEACHER AND PRINCIPAL EVALUATION SYSTEM

ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.	49	

Mandatory Assurances



CERTIFICATION, INCIDENTAL TEACHING, AND SUBSTITUTE TEACHING		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.	50	