

**Oneonta City School District  
Board of Education  
February 6, 2013  
AGENDA**

Location: Oneonta High School – Science Wing (Large Instruction Room)

Time: 7:00 p.m.

**I. Opening**

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

*Action Item*

D. *Resolved*, to accept the minutes of the January 23, 2013 Board of Education meeting as presented.

*Action Item*

**II. Communications**

A. Opportunity to Address the Board

**III. Personnel**

A. Approval of Personnel Memorandum 2013-03

1. Non-Certificated

*Action Item*

*Resolved*, that the reading of the Non-Certificated Personnel Memorandum #2013-03 be waived and that the action items dated February 6, 2013 be approved as recommended by the Superintendent of Schools.



2. Teaching and Administrative

*Action Item*

*Resolved*, that the reading of the Teaching and Administrative Personnel Memorandum #2013-03 be waived and that the action items dated February 6, 2013 be approved as recommended by the Superintendent of Schools.

**IV. New Business**

**A. Superintendent's Report**

1. 2013-2014 Budget Discussion

*Information Item*

**B. Business Manager's Report**

1. *Resolved*, that the reading of Financial Memorandum #2013-02 dated February 6, 2013 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

*Action Item*

**V. Opportunity to Address the Board**

**VI. Roundtable/Committee Reports**

**VII. Executive Session**

**VIII. Adjournment**



**Oneonta City School District**

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**Minutes of the January 23, 2013  
Board of Education Meeting**

**\*\*\* A Public Hearing for the OCSD Safety Plan was conducted 6:30 p.m. to 7:00 p.m.\*\*\***

Location: Oneonta Middle School  
Time: 7:00 p.m.  
Members Present: Bill Grau, Susan Kurkowski, Grace Larkin, Jamie Reynolds, Marilyn Rosas  
Members Absent: Darren Gaisford, Rosalie Higgins  
Others Present: David P. Rowley, Superintendent; Lisa Weeks; Business Manager, Nancy Osborn, Timothy Gracy, Tom Brindley, Bonnie Nobiling, Timothy Nobiling, public and media

Grace Larkin, President called the meeting to order at 7:00 p.m.

*Resolved*, to adopt the agenda as amended.  
*Amendments to Personnel Memo #2013-02 and Financial Memorandum #2013-02 in supplemental folder.*

*Resolved*, to accept the minutes of the January 9, 2013 Board of Education meeting as presented.

Resolution Moved: Bill Grau Resolution Passed  
Seconded by: Susan Kurkowski (5-0)

*Resolved*, that the reading of the Non-Certificated Personnel Memorandum #2013-02 be waived and that the action items dated January 23, 2013 be approved as recommended by the Superintendent of Schools.

*Personnel  
Memo  
#2013-02*

Resolution Moved: Bill Grau Resolution Passed  
Seconded by: Susan Kurkowski (5-0)



*Resolved*, that the reading of the Teaching and Administrative Personnel Memorandum #2013-02 be waived and that the action items dated January 23, 2013 be approved as recommended by the Superintendent of Schools.

Resolution Moved: Bill Grau Resolution Passed  
Seconded by: Susan Kurkowski (5-0)

*Resolved*, to approve the Second Reading of the Dignity Act Policy as presented.

*Dignity Act  
Policy*

Resolution Moved: Bill Grau Resolution Passed  
Seconded by: Susan Kurkowski (5-0)

*Resolved*, to appoint David P. Rowley as Deputy Treasurer of the Oneonta City School District effective immediately.

*Deputy Treasurer*

Resolution Moved: Bill Grau Resolution Passed  
Seconded by: Susan Kurkowski (5-0)

2013-2014 Budget Discussion – David P. Rowley, Superintendent

*Resolved*, that the reading of Financial Memorandum #2013-02 dated January 23, 2013 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

*Financial Memo  
#2013-02*

Resolution Moved: Bill Grau Resolution Passed  
Seconded by: Jamie Reynolds (4-0-1- Kurkowski, abstained)

*Resolved*, to accept the Final Tax Collection Report for 2012-2013 as presented. (included, page 397.)

*Tax Collection  
Report*

Resolution Moved: Bill Grau Resolution Passed  
Seconded by: Susan Kurkowski (5-0)

Being no further business, the Chair entertained a motion to adjourn and move to Executive Session to discuss Special Education, negotiations and a particular person (s). At 7:45 p.m. Bill Grau motioned, seconded by Susan Kurkowski.

Motion passed unanimously (5-0) and the Board moved to Executive Session.





At 7:50 p.m. the Board convened in Executive Session.

*Resolved*, to approve as presented the CSE/CPSE recommendations for students as listed on Special Education Memorandums #2013-02, dated January 23, 2013.

Resolution Moved:	Bill Grau	Resolution Passed
Seconded by:	Susan Kurkowski	(5-0)

At 9:05 p.m., Bill Grau motioned, seconded by Susan Kurkowski to adjourn. Motion passed unanimously (5-0) and the meeting was adjourned at 9:05 p.m.

Respectfully Submitted,



Eileen Lishansky  
District Clerk



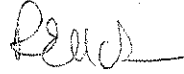
COLLECTOR'S RETURN OF UNPAID TAXES

STATE OF NEW YORK :  
CITY OF ONEONTA : SS:  
COUNTY OF OTSEGO :

I, Reggie McGuinness, Tax Collector of the City School District of the City of Oneonta, New York, being duly sworn, deposes and says:

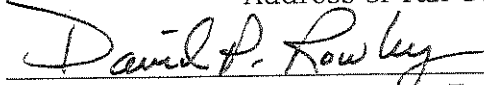
That annexed hereto is a true, accurate, and complete account of the taxes remaining due and unpaid as of the close of business on November 30, 2012 upon expiration of my warrant for the collection thereof. Said account contains a description of the lands upon which such taxes were unpaid as the same were placed upon the tax list, together with the amount of the tax so assessed.

That after diligent efforts to collect said taxes, we have been unable to collect same and they are and remain unpaid.



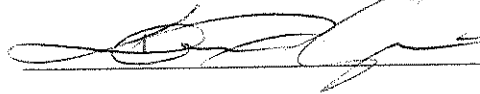
Tax Collector  
31 Center Street, Oneonta, NY 13820

Address of Tax Collector



Deputy Treasurer  
31 Center Street, Oneonta, NY 13820

Address of Deputy Treasurer

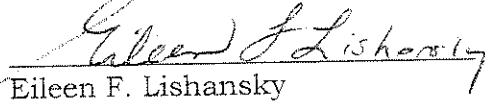


Treasurer

EILEEN F. LISHANSKY

Notary Public, State of New York  
Qualified in Otsego Co. No. 0117600477  
My Commission Expires 9/20/13

Sworn to before me this  
20<sup>th</sup> day of January, 2013



Eileen F. Lishansky  
Notary Public-Otsego County

Warrant delivered to Collector	September 17, 2012
Notice published	September 25 & September 26, 2012
Last day for payment without penalty	October 31, 2012
Warrant expired	November 30, 2012
Total Valuation of District	\$ 1,012,109,554.00
School Tax Warrant	\$ 16,781,886.10

RATES OF TAX LEVY

City of Oneonta	\$24.438339	Town of Laurens	\$18.817263
Town of Oneonta	\$18.817314	Town of Maryland	\$17.685714
Town of Davenport	\$25.897680	Town of Milford	\$34.848536



ENLARGED CITY SCHOOL DISTRICT  
PERSONNEL MEMORANDUM NO. 2013 – 03

TO: Board of Education  
 FROM: David Rowley, Superintendent of Schools  
 DATE: February 6, 2013  
 RE: Personnel Memorandum No. 2013 –03

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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→ <b>Suzanne Hile</b>	<b>Monitor</b>	<b>January 31, 2013</b>
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B. Civil Service Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Regina McGuinness	Management/Confidential Keyboard Specialist	\$24,289 pro	Jan. 10 – May 10, 2013

3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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5. Contract Salary

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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6. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
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7. Long-term Substitute

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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8. School Monitor

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
→ <b>Dominic Brent*</b>	<b>Substitute</b>	<b>\$7.25</b>
<b>Taylor Foreman</b>	<b>Substitute</b>	<b>\$9.50</b>
<b>Jennifer Sorensen</b>	<b>Substitute</b>	<b>\$9.50</b>

\*pending fingerprint clearance

9. Substitute Clerical

→ **Stephanie Koeppe**

10. Substitute Custodial/Maintenance

11. Substitute School Nurse

→ **Tiffany Carr**

12. Student Worker

13. Game Staff (Recreational Attendant)

→ **Barbara MacNaught**



14. Adult Education
- a. Non-Instructional Appointments
 

<u>Name</u>	<u>Hourly Rate</u>	
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  - b. Adjustments
 

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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  - c. Resignations
 

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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15. Extended Day Programs Non-Instructional staff – Before/After School Programs
- a. Appointments
 

<u>Name</u>	<u>Initial Placement</u>	<u>Hourly Rate</u>
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  - b. Adjustment
 

<u>Name</u>	<u>Placement from</u>	<u>To</u>	<u>Hourly Rate From</u>	<u>To</u>
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  - c. Terminated

C. Other

- 1. Leave of Absence
 

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Approximate Effective Date</u>
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- 2. Abolish Position
 

<u>Title</u>	<u>Effective</u>
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- 3. Create Position
 

<u>Position</u>	<u>Effective</u>	<u>Hourly Rate</u>
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- 4. Contract Continuation
 

<u>Name</u>	<u>Position</u>	<u>Effective Through</u>
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- 5. Hourly Rates/Game Fee Schedule
 

<u>Position</u>	<u>Hourly Rate*</u>
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- 6. Job Title Change
 

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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- 7. Emergency Clearance  
→ **Dominic Brent**

TEACHING AND ADMINISTRATIVE

A. Discontinuance

- 1. Retirement
 

<u>Name</u>	<u>Position</u>	<u>Effective</u>
→ <b>Michal Ann Rizzo</b>	<b>Elementary Teacher</b>	<b>July 1, 2013</b>
- 2. Resignation
 

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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- 3. Termination
 

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

- 1. Tenure
 

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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- 2. Administrative/Teaching
 

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
- 3. Long-term Substitute
 

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
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- 4. Substitute Teacher/Teaching Assistant
- 5. Volunteers effective 2012-13
 

<u>Name</u>	<u>Building</u>
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6. Administrative Contract Adjustment	<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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7. Other	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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C. Additional Assignments

1. Coach: 2012 – 2013*	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Appointments Pending: Modified Track Assistant			
*appointments contingent upon completion of First Aid/AED/CPR certifications and other criteria as designated by NYSED			

2. Extra-Curricular Advisors	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
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D. Adult Education

1. Appointment	<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
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2. Resignation	<u>Name</u>	<u>Position</u>	<u>Effective</u>
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E. District Extended Day Program – Instructional Staff

1. Appointment	<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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2. Resignation	<u>Name</u>	<u>Position</u>	<u>Effective</u>
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F. Continuation Administrative/Teaching

1. First Year Probation	<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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2. Second Year Probation	<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
	Caitlin Moreland	Spec. Ed. Teacher	9/1/11	6/2/13	8/31/14

3. Third Year Probation	<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
	Katie (Finch) Boshart	Phys. Ed. Teacher	9/1/10	6/2/13	8/31/13
	Amy (McCann) Lamb	For. Lang. Teacher	9/1/10	6/2/13	8/31/13

4. First of Two Year Probation	<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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5. Second of Two Year Probation (Jarema Credit)	<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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6. Second of Two Year Probation (Previous Tenure)	<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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7. First of Two Year Probation (Jarema Credit)	<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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8. First of Two Year Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Jennifer Allers	For. Lang. Teacher	9/1/12	6/3/14	9/1/14
Abbe Furnari	Fam & Con. Sci. Tch	9/1/12	6/3/14	9/1/14
Nicole Gelbsman	Special Ed Teacher	9/1/12	6/3/14	9/1/14

9. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
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G. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Melissa Brockway	English Teacher	child rearing eff 4/18/12	Jan 30, 2012 – June 30, 2013
Li-Ju Chen	Music Teacher	personal	Jan 8 – June 21, 2013**
Joseph Collier	Elementary Teacher	sick/FMLA*	Nov. 13, 2012 – Feb. 22, 2013
Mary Drago	Elementary Teacher	sick/FMLA*	Jan. 2 – Feb. 22, 2013
Shannon Forbes	Teaching Assistant	personal	2012 - 2013
Melinda Gelbsman	Science Teacher	child rearing eff 11/27	Sept. 4, 2012 – to be determined
Carrie Hall	Music Teacher	personal	2012 – 2013
Megan Nader	Music Teacher	personal	2011 – 2013**
George Paulson	Social Studies Teacher	sick	Oct. 4, 2012 – to be determined
Eileen Robbins	Science Teacher	family sick/FMLA*	January 25, 2013-to be determined

\* leaves will run concurrently and be with pay as determined by a physician's note and available time.  
 \*\* as per Memo of Understanding between Superintendent and OTA.

2. Abolish Position

<u>Position</u>	<u>Effective</u>
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3. Create Position

4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Extension Through</u>
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5. Hourly/Per Diem Rate Schedule

<u>Position</u>	<u>Stipend</u>
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6. Emergency Fingerprint Clearance



ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2013-03  
February 6, 2013

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TO: David P. Rowley  
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS  
BUSINESS MANAGER

DATE: February 6, 2013

RE: FINANCIAL MEMORANDUM #2013-03

*RESOLVED, that the reading of Financial Memorandum #2013-03, dated February 6, 2013 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.*

1. Claims Audit Report Action Item (To Accept)

*Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending December 31, 2012*

2. Surplus Items Action Item (To Approve)

*Resolved, upon the recommendation of the Superintendent, to declare the following items as surplus for donation or disposal.:*

21 copies Food For Today 1994  
10 copies Food For Today 1986  
7 Copies The World of Food 1973  
3 copies The Developing Child 5<sup>th</sup> edition  
15 copies The Developing Child 7<sup>th</sup> edition  
7 copies The Developing Child 8<sup>th</sup> edition



ONEONTA CITY SCHOOL DISTRICT  
FINANCIAL MEMORANDUM #2013-3  
February 6, 2013

3. Delhi Central School District Agreement                    Action Item    (To Approve)  
Incarcerated Youth Program

*Resolved, upon the recommendation of the Superintendent, to approve the Agreement with Delhi Central School District to provide educational services for incarcerated youth in Delaware County Correctional Facility, effective 7/1/12 to 6/30/13, as presented. The District will be paid \$36,467.*

4. Cooperstown Central School District Agreement           Action Item    (To Approve)  
Incarcerated Youth Program

*Resolved, upon the recommendation of the Superintendent, to approve the Agreement with Cooperstown Central School District to provide educational services for incarcerated youth in Otsego County Correctional Facility, effective 7/1/12 to 6/30/13, as presented. The District will be paid \$54,700.*

5. Donations     Action Item    (To Accept)

*Resolved, upon the recommendation of the Superintendent, to accept the following donation:*

<i>FROM</i>	<i>FOR</i>	<i>AMOUNT</i>
<i>Bryan &amp; Molly Shaughnessy</i>	<i>Valleyview After School Program</i>	<i>\$1,000.</i>





Oneonta City School District  
 Claims Audit Report by Fund

Month of December 2012

Legend:	
<b>Fund</b>	<b>Other</b>
G - General	H- Hand Drawn
C - Cafeteria	
F - Federal	
Cpt - Capital	
S - Scholarship	
T - Trust & Agency	

Warrant Date	Audit Date	Warrant #	Total claims	Total Warrant \$	Fund	Check Sequence	Inquiry #	Warrant Item #	Inquiry Type	\$ Value	Resolved Yes/No	Resolution
12/13/2012	01/02/13	13	112	\$961,009.38	G	#54566-54676	ck#54622	PO#700327	due	\$905.00	yes	corrected
12/13/2012	01/02/13	13	112	\$961,009.38	G	#54566-54676	ck#54588	PO#700614	incorrect PO # on receipt	\$426.00	yes	PO# corrected mileage
12/13/2012	01/02/13	13	112	\$961,009.38	G	#54566-54676	ck#54666	Sports Claim	incorrect mileage	\$138.75	yes	corrected vendor address
12/13/2012	01/02/13	13	112	\$961,009.38	G	#54566-54676	ck#54579	Voucher	new vendor address	\$250.00	yes	corrected
12/13/2012	01/02/13	13	112	\$961,009.38	G	#54566-54676	ck#54566	Voucher	due	\$456,609.26	yes	corrected
12/20/2012	01/03/13	14	42	\$20,498.51	G	#54677-54718	ck#54715	Sports Claim	incorrect amount due	\$138.75	yes	amount due corrected
12/20/2012	01/03/13	14	42	\$20,498.51	G	#54677-54718	ck#54701	Voucher	business official signature missing	\$1,637.36	yes	business official signed
12/20/2012	01/02/13	6	9	\$117,147.20	C	ck#1544-1552	no findings					
12/20/2012	01/03/13	6	7	\$15,524.28	F	ck#5087-5093	no findings					
<b>TOTAL</b>										<b>\$4,963,191.12</b>		

*Jan 15/13*

\$460,105.12



## Regina McGuinness - Fwd: Re: textbooks

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**From:** Karen Rowe  
**To:** McGuinness, Regina  
**Date:** 1/24/2013 2:33 PM  
**Subject:** Fwd: Re: textbooks

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Karen Rowe  
Director of Adult Education/Curriculum and Instruction/Literacy Volunteers  
31 Center Street 2nd Floor  
Oneonta, NY 13820

office: (607) 433-3645 ext 331  
cell: 607 267-0405  
Fax: (607) 433-3649  
>>> Abbe Furnari 1/24/2013 2:27 PM >>>  
This is what I have:

Food For Today 1994 21 copies ISBN# 0-02-676162-9

Food For Today 1986 10 copies ISBN# 0-02-663940-8

The World of Food 1973 7 copies ISBN# 0-663-24139-1

The Developing Child 5th edition 3 copies ISBN# 0-02-668190-0

The Developing Child 7th edition 15 copies ISBN# 0-02-647730-0

The Developing Child 8th edition 7 copies ISBN# 0-02-642708-7

I will send you one copy of each.

Thanks  
Abbe

Abbe Furnari  
Family and Consumer Science Teacher  
Oneonta High School  
607-433-8200 ext 102

>>> Karen Rowe 01/24/13 12:18 PM >>>

Please type up an inventory (ISBN # and the number of texts) If you can send me one of each, I will see if I can find a home for the texts. If not, I will submit the inventory to the BOE and have them recycled.



1/30/13

To Mr. Baskin

We wanted to show our appreciation for the After School Program & it's staff. Our two sons (Tyler & Dylan) utilize the program everyday and we feel fortunate to have such a program there for us. We feel confident that our sons are in excellent hands after school every day and are happy to see they like it as well. The \$80/month per child cost is a good value for the services provided. Enclosed is a donation for \$1000 we are making to the Valleyview After School Program (for enhancements and/or extras). I am also enclosing a check for \$600 which should cover our monthly enrollment costs through June.

Thank you

Bryan & Molly Shaughnessy



**MEMORANDUM OF UNDERSTANDING**  
**between**  
**ONEONTA CITY SCHOOL DISTRICT**  
**and**  
**COOPERSTOWN CENTRAL SCHOOL DISTRICT**  
**July 1, 2012 - June 30, 2013**

The Oneonta City School District (OCSD) agrees to oversee and provide educational services for the Incarcerated Youth (IY), ages 16-21, in the Otsego County Correctional Facility (OCCF).

Educational Service Provider (OCSD) will be responsible for the following:

1. To provide instructional staff for the IY program for the 2012-13 school year for no less than fifteen (15) hours per week. Days in session shall be based on the OCSD calendar.
2. To provide sufficient books and materials to accommodate IY student needs for the 2012-13 academic year.
3. To complete the Program Plan & TEP, AHSEP and Title I, Part D applications relative to the Correctional Facilities' population in the 2012-13 school year. These documents will be sent to the Cooperstown Central School District for approval and signature.
4. To maintain, complete and submit STAC forms to the State Education Department (SED).
5. To provide any requested student information, in addition to STAC forms.
6. To oversee curriculum development and maintenance of the IY program.
7. To supervise, train and offer staff development on a regular basis to all instructional staff for the IY program.

Process for Reimbursement & Termination:

1. The amount of \$54,700 is agreed upon to provide the above said services. This amount is to be paid to the OCSD on a quarterly basis.
2. This agreement may be terminated by thirty (30) days written notice by either party. The termination may be based on any nondiscriminatory reason and does not have to be for cause.

\_\_\_\_\_  
C. J. Hebert, Superintendent  
Cooperstown Central School District

\_\_\_\_\_  
David P. Rowley, Superintendent  
Oneonta City School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved by the Oneonta CSD Board of Education on: \_\_\_\_\_





**MEMORANDUM OF UNDERSTANDING**  
**between**  
**ONEONTA CITY SCHOOL DISTRICT**  
**and**  
**DELHI CENTRAL SCHOOL DISTRICT**  
**July 1, 2012 – June 30, 2013**

The Oneonta City School District (OCSD) agrees to oversee and provide educational services for the Incarcerated Youth (IY), ages 16–21, in the Delaware County Correctional Facility (DCCF).

Educational Service Provider (OCSD) will be responsible for the following:

1. To provide instructional staff for the IY program for the 2012-13 school year for no less than fifteen (15) hours per week. Days in session shall be based on the OCSD calendar.
2. To provide sufficient books and materials to accommodate IY student needs for the 2012-13 academic year.
3. To complete the Program Plan & TEP, AHSEP and Title I, Part D applications relative to the Correctional Facilities' population in the 2012-13 school year. These documents will be sent to the Delhi Central School District for approval and signature.
4. To assist in completion and submission of STAC forms, if necessary, to the State Education Department (SED).
5. To provide any requested student information, in addition to STAC forms.
6. To oversee curriculum development and maintenance of the IY program.
7. To supervise, train and offer staff development on a regular basis to all instructional staff for the IY program.

Process for Reimbursement & Termination:

1. The amount of \$36,467 is agreed upon to provide the above said services. This amount is to be paid to the OCSD on a quarterly basis.
2. This agreement may be terminated by thirty (30) days written notice by either party. The termination may be based on any nondiscriminatory reason and does not have to be for cause.

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Roger Adams, Interim Superintendent  
Delhi Central School District

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David P. Rowley, Superintendent  
Oneonta City School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved by the Oneonta CSD Board of Education on: \_\_\_\_\_



**ONEONTA CITY SCHOOL DISTRICT  
Special Education Department**

**Memorandum 2013- #3**

**TO:** Board of Education  
**FROM:** Timothy A. Gracy  
**DATE:** February 6, 2013  
**RE:** Committee on Special Education / Committee on Preschool Special Education

Resolved, that the special programs and services required by the recommendations in the Special Education **Memorandum #3**, dated **February 6, 2013**, shall be implemented by the Board of Education within the time period provided by law, and

Be it further resolved, that the proposed appointments set forth below to the CSE and CPSE are hereby confirmed.

1. **COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS REACHED AT THE FOLLOWING MEETING(S):** 01/03/13, 01/04/13, 01/07/13, 01/08/13 and 01/18/13
2. **COMMITTEE ON PRESCHOOL RECOMMENDATIONS REACHED AT THE FOLLOWING MEETING(S):**
3. **APPOINTMENTS TO COMMITTEE ON SPECIAL EDUCATION:**  

<u>MEMBER NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
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4. **APPOINTMENTS TO COMMITTEE ON PRESCHOOL SPECIAL EDUCATION:**  

<u>MEMBER NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
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5. **APPOINTMENTS OF SURROGATE PARENTS:**  

<u>MEMBER NAME</u>	<u>EFFECTIVE</u>
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6. **APPOINTMENTS OF IMPARTIAL HEARING OFFICERS:**
7. **PROGRAM MODIFICATION/IEP AMENDMENT(S):** 01/23/13



Board Date: February 6, 2013

Student ID#

Student's confidential files can be found in the Special Education office during office hours. Please feel free to ask about details of program or placement of any student on this Board Action Sheet during the discussion in Executive Session.

#	Student ID	Meeting Date	Committee
1	190104741	01/04/2013	Greater Plains
Sub count for CSE/CPSE: <b>Greater Plains = 1</b>			
2	149603004	01/18/2013	Oneonta High School
3	149603004	01/18/2013	Oneonta High School
Sub count for CSE/CPSE: <b>Oneonta High School = 2</b>			
4	180006310	01/08/2013	Oneonta Middle School
5	000010521	01/08/2013	Oneonta Middle School
Sub count for CSE/CPSE: <b>Oneonta Middle School = 2</b>			
6	000011318	01/08/2013	Oneonta Middle School - Gracy
Sub count for CSE/CPSE: <b>Oneonta Middle School - Gracy = 1</b>			
7	000011283	01/23/2013	CPSE
8	000011337	01/23/2013	CPSE
Sub count for CSE/CPSE: <b>CPSE = 2</b>			
9	179903037	01/08/2013	Oneonta Middle School - Sub
10	000010331	01/08/2013	Oneonta Middle School - Sub
Sub count for CSE/CPSE: <b>Oneonta Middle School - Sub = 2</b>			
11	077730050	01/07/2013	Valleyview School - Sub
12	000010679	01/03/2013	Valleyview School - Sub
13	000010678	01/03/2013	Valleyview School - Sub
14	088800053	01/07/2013	Valleyview School - Sub



15	190106701	01/07/2013	Valleyview School - Sub
16	000001625	01/03/2013	Valleyview School - Sub
17	000001624	01/07/2013	Valleyview School - Sub
18	066600801	01/03/2013	Valleyview School - Sub
Sub count for CSE/CPSE: <b>Valleyview School - Sub = 8</b>			
			<b>Grand Total = 18</b>

