

Board of Education
February 24, 2010
AGENDA

Location: Oneonta High School – Large Instruction Room

Time: 7:00 p.m.

I. Opening

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

Action Item

D. *Resolved*, to accept the minutes of the January 13, 2010 and January 27, 2010 Board of Education meetings as presented.

Action Item

II. Communications

A. Opportunity to Address the Board

III. Personnel

B. Approval of Personnel Memorandum 2010-03

1. Non-Certificated

Action Item

Resolved, that the reading of the Non-Certificated Personnel Memorandum #2010-03 be waived and that the action items dated February 24, 2010 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

Action Item

Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2010-03 be waived and that the action items dated February 24, 2010 be approved as recommended by the Superintendent of Schools.

IV. New Business

A. Superintendent's Report

1. *Resolved*, to approve a trip for the 4th grade students of Greater Plains to Liberty/Ellis Island on April 1, 2010. All expenses paid by the students. *Action Item*

2. *Resolved*, to accept the resignation of Paul Patterson as a member of the Board of Education effective January 31, 2010. *Action Item*

3. *Resolved*, that the Board of Education hereby appoints the following persons to serve on the Registration Board at the rate of \$7.15 per hour. *Action Item*

*Florence Delameter
Betty Tisenchek*

4. *Resolved*, that the Board of Education hereby appoint John Cunero, as the Voting Machine Technician for the May 18, 2010 vote. *Rate of pay - \$200.00 plus mileage.* *Action Item*

5. *Resolved*, that the Board of Education designates Tuesday, May 4, 2010 from 12:00 noon to 6:00 p.m. as Voter Registration Day. The site for registration is Greater Plains Elementary School. *Action Item*

6. *Resolved*, to approve a trip for the OHS Debate Club to Vermont for a competition on March 19-20, 2010. *Action Item*

7. *Resolved*, to approve a trip for the 5th grade students of Riverside to the Museum of Natural History in New York City on May 27, 2010. All expenses paid by the students. *Action Item*

8. Library Media Specialist Presentation by *Deb Dalton, Julia Ianello, Mark Parmarter, Amanda Scimeca, Mary Stalder* *Information Item*

B. Business Manager's Report

1. *Resolved*, that the reading of Financial Memorandum #2010-03 dated February 24, 2010 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

Action Item

2. 2010-2011 Budget Information

Information Item

V. Opportunity to Address the Board

VI. Roundtable

VII. Executive Session

VIII. Adjournment

ENLARGED CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2010 - 03

TO: Board of Education
FROM: Michael P. Shea, Superintendent of Schools
DATE: February 24, 2010
RE: Personnel Memorandum No. 2010-03

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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→ **Tanya Yaddow** **School Monitor** **February 9, 2010**

B. Civil Service Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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→ Thomas Burns Custodian \$24,950 pro **3/15/10 – 3/15/11***

→ **Scott Johnson** **Custodial Worker** **\$21,750 pro** **3/8/10 – 3/8/11****

Christopher Wheeler Custodial Worker \$21,750 pro 9/14/09 – 9/14/10

*note change in effective dated *pending physical examination and fingerprint clearance

3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
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5. School Monitor/Substitute School Monitor/Substitute Aide effective 09-10 school year

→ **Cameron Bailey*** **Sharon Dibble*** **Jillian Sullivan**

***pending fingerprint clearance**

6. Substitute Registered Nurse

7. Substitute Clerical 2009 – 2010

8. Substitute Custodial/Maintenance effective 2009 – 2010

→ **Lawrence Ramsey**

9. Seasonal Workers/Student Workers effective 2009-2010 as per established schedule

→ **Kara Chicorelli** **Annie Sherrill**

10. Adult Education

a. Non-Instructional Appointment

<u>Name</u>	<u>Hourly Rate</u>	<u>Effective</u>
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b. Adjustments

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Maximum Hours</u>
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c. Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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11. District Extended Day Programs Non-Instructional staff – Before/After School Programs

a. Appointments effective 2009-2010 school year

<u>Name</u>	<u>Hourly Rate</u>
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b. Adjustment

<u>Name</u>	<u>Hourly Rate From</u>	<u>To</u>
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c. Terminated

C. Other

1. Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Type Leave</u>	<u>Approximate Effective Date</u>
→ Eileen Lishansky	Secretary	Sick/FMLA	January 14 – January 29, 2010

Ms. Lishansky has returned to work, note change in (ending) effective date.

2. Abolish Position

<u>Title</u>	<u>Effective</u>
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3. Create Position

<u>Position</u>	<u>Effective</u>
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4. Contract Salary Adjustment

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>	<u>Salary</u>
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5. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
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6. Hourly Rates/Game Fee Schedule

7. Job Title Change/Transfer

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
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8. Emergency Clearance

Cameron Bailey	Sharon Dibble	Scott Johnson	Jacqueline Kaoud	Karen Shaw
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TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Appointments

1. Tenure

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
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2a. Administrative

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>

2b. Teaching

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date of Hire</u>
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>

3. Long-term Appointment

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
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4. Substitute Teacher/Teaching Assistant

→ Danielle DePerno	Mary Anne Jones*	Danielle Rivellese	Jillian Sullivan
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*pending fingerprint clearance

5. Assignment Adjustment

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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6. Other Appointments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
→ Michelle Gardner	Choreographer – Spring Musical	Feb. 1 – Mar. 28, 10	\$1,000.00
Timothy Horne	Accompaniment – Spring Musical	Feb. 1 – Mar. 28, 10	\$1,000.00

C. Additional Assignments

1. Coaching Appointment contingent upon completion of SED regulations
(First Aid/CRP/AED completion is mandatory prior to start of season)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Step/Year</u>	<u>Stipend</u>
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2. Extra Curricular Assignment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Approx. Eff. Date</u>
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D. Adult Education - Instructional Staff

1. Appointments effective through June 30, 2010

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Hourly Rate</u>
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2. Adjustments

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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3. Resignations

<u>Name</u>	<u>Effective</u>
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E. District Extended Day Program – Instructional Staff Before/After School Program

1. Appointments effective through June 22, 2010

<u>Name</u>	<u>Hourly Rate</u>	<u>Effective</u>
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2. Adjustments

<u>Name</u>	<u>Hourly Rate</u>	<u>Effective</u>
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3. Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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→ **Jacqueline Gibson** **Site Coordinator** **February 25, 2010**

4. Contract Salary Adjustment due to change in assignment

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>	<u>Salary</u>
→ Jacqueline Gibson	Program Director/Site Coordinator	CS Site Coordinator	February 1, 2010	\$35,895 pro.

F. Continuation Administrative/Teaching

1. First Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective</u> <u>Date of Hire</u>	<u>90 Day Contractual</u> <u>Notification</u>	<u>Tenure</u> <u>Effective</u>
Carrie Hall	Music	9/1/09	6/2/12	8/31/12
Tammy May	Teaching Assistant	9/1/09	6/2/12	8/31/12
Aaron Witkowski	Spec. Ed.	9/1/09	6/2/12	8/31/12
Coleen Lewis	Principal	7/1/10	4/1/13	6/30/13

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective</u> <u>Date of Hire</u>	<u>90 Day Contractual</u> <u>Notification</u>	<u>Tenure</u> <u>Effective</u>
Teresa Burr	Art	9/1/08	6/3/11	9/1/11
Shannon Forbes	Teaching Assistant	9/1/08	6/3/11	9/1/11
Julia Iannello	School Media Spec.	9/1/08	6/3/11	9/1/11
Rachael Sarafin	Elementary	9/1/08	6/3/11	9/1/11
David Slater	Physical Education	9/1/08	6/3/11	9/1/11
Maria Vega	Teaching Assistant	9/1/08	6/3/11	9/1/11
Calli Jo Sheldon	Teaching Assistant	9/2/08	6/2/11	9/2/11
Michael Lum	Teaching Assistant	9/3/08	6/3/11	9/3/11
Suzanne Hammond-Moore	Teaching Assistant	10/9/08	7/11/11	10/9/11
Wendy Loucks	Teaching Assistant	2/13/09	11/15/11	2/13/12

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective</u> <u>Date of Hire</u>	<u>90 Day Contractual</u> <u>Notification</u>	<u>Tenure</u> <u>Effective</u>
Thomas Brindley	Associate Principal	7/1/07	4/1/10	6/30/10
June Adams	Math	9/1/07	6/2/10	8/31/10
Megan Nader	Music	9/1/07	6/2/10	8/31/10
Diana Rutherford	School Psychologist	9/1/07	6/2/10	8/31/10
Kimberly Shephard	Elementary	9/1/07	6/2/10	8/31/10
Sarah Tirado	Social Studies	9/1/07	6/2/10	8/31/10
Jessica Burr	Teaching Assistant	1/2/08	10/3/10	1/1/11

- 4a. Second of Two Years Probation (Jarema Credit & Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u> <u>Date of Hire</u>	<u>90 Day Contractual</u> <u>Notification</u>	<u>Tenure</u> <u>Effective</u>
Lee Ann Myers	Art Teacher	2/1/09	6/3/2010	9/1/2010

4b. Second of Two Years Probation (Jarema Credit)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Vicki Lyall	Elementary	9/1/08	6/3/10	9/1/10

5. Second of Two Years Probation (Previous Tenure)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Nicole Cotter	Special Education	9/1/08	6/3/10	9/1/10
Kathleen Greenberg	Special Education	9/1/08	6/3/10	9/1/10
Gabriel Lane	Special Education	9/1/08	6/3/10	9/1/10
Stacy Markell	Math	9/1/08	6/3/10	9/1/10
Dawn Mushtare	Speech Lang. Path	9/1/08	6/3/10	9/1/10

6. First of Two Years Probation (Jarema Credit)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Sean Manchester	Math	9/1/09	6/2/11	9/1/11

7. First of Two Years Probation (Previous Tenure)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>
Allison Cappiello	Elementary	9/1/09	6/3/11	9/1/11

8. Fourth Year Probation (Juul Extension)				
<u>Name</u>	<u>Position</u>	<u>Effective Date of Hire</u>	<u>90 Day Contractual Notification</u>	<u>Tenure Effective</u>

G. Other

1. Leaves of Absence				
<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>	
Melissa Brockway	Reading Teacher	Child Rearing	2009-2010	
Tiffany Carr	School Nurse	sick/FMLA*/child rearing**	Jan. 4 – June 6, 2010***	
→ Adriane Cej	Science Teacher	sick/FMLA*/child rearing**	Feb. 1 - May 7, 2010***	
Erin Clune	Elementary Teacher	personal	2010 – 2011	
→ Melinda Gelbsman	Science Teacher	sick/FMLA*	May 27, 2010 – to be determined	
Timothy Gracy	Principal	administrative	July 1, 2009 – June 30, 2010	
→ Jennifer Porto	Spec. Ed. Teacher	sick/FMLA*	Nov. 25, 2009 – June 30, 2010***	

*These leaves will run concurrently, with pay as determined by available time and a physician's note.

**child rearing leave will commence at the end of sick leave and run concurrently with remaining FMLA time.

*** note change in approximate effective date

2. Abolish Position	
<u>Position</u>	<u>Effective</u>

3. Create Position	
<u>Position</u>	<u>Effective</u>

4. Administrative Contract Continuation		
<u>Name</u>	<u>Position</u>	<u>Extension Through</u>

5. Emergency Fingerprint Clearance	
→ Mary Anne Jones	

**ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2010-03
February 24, 2010**

TO: MICHAEL P. SHEA
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS *LW*
BUSINESS MANAGER

DATE: February 24, 2010

RE: FINANCIAL MEMORANDUM #2010-03

RESOLVED, that the reading of Financial Memorandum #2010-03, dated February 24, 2010, be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Treasurer's Monthly Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept as presented the Treasurer's Monthly Report for the period ending January 31, 2010.

2. Budget Monthly Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept as presented the Budget Monthly Report for the period ending January 31, 2010.

3. Budget Transfers (under \$10,000) Information Item
2009-10, #17 - #20

In accordance with Board of Education Policy No. 5330, budget transfers #17 - #20 were executed, as presented.

4. Extraclassroom Activities -Quarterly Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the Quarterly Report dated 12/31/09 from Extraclassroom Activities, as presented.

5. Consultant Services Contracts Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the following Consultant Services Contracts:

<i>Mary Knysk.</i>	\$1,900.00
<i>Rhythmic Connections</i>	
<i>OdysseyWare</i>	\$2,900.00

6. Donation Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept the following donation:

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Ricky J. Parisian Foundation	Smartboards at Valleyview ES	\$3,000.00

7. Opportunities for Otsego Head Start Collaborative Agreement Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the Head Start Collaborative Agreement with Opportunities for Otsego, as presented.

8. NYS GIS Cooperative Data Sharing Agreement Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the Cooperative Data Sharing Agreement with New York State Geographic Information Systems to access and/or share cyber maps for use in Transfinder bus routing system, as presented.

9. Claims Audit Report Action Item (To Accept)

Resolved, upon the recommendation of the Superintendent, to accept as presented the Claims Audit Report for the period ending December 31, 2009.

10. Budget Adjustment for 2009-10 Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, that the 2009-10 Budget be adjusted in the amount of \$4,785, as presented.