

**Oneonta City School District
Special Meeting
of the
Board of Education
August 11, 2010**

Location: 189 Main Street, Suite 302, Oneonta, New York

Time: 8:15 a.m.

I. Opening

A. Call to Order

B. Roll Call

C. *Resolved*, to adopt the agenda as presented.

Action Item

D. *Resolved*, to accept the minutes of the July 7, 2010 Re-organizational and Regular meetings of the Board of Education as presented.

Action Item

II. Communications

Opportunity to Address the Board

III. Personnel

Approval of Personnel Memorandum 2010-12

1. Non-Certificated

Action Item

Resolved, that the reading of the Non-Certificated Personnel Memorandum #2010-12 be waived and that the action items dated August 11, 2010 be approved as recommended by the Superintendent of Schools.

2. Teaching and Administrative

Action Item

Resolved, that the reading of the Teaching and Administrative Personnel Memorandum #2010-12 be waived and that the action items dated August 11, 2010 be approved as recommended by the Superintendent of Schools.

IV. New Business

A. Superintendent's Report

Resolution required by the NYS Comptroller's Office:

Resolved, to confirm that the following persons have been approved for the following appointed positions in the Oneonta City School District for the 2010-2011 school year:

Karen Czerkies	Payroll Clerk/District Treasurer	-	Timekeeping
Eileen Lishansky	Superintendent's Secretary/ District Clerk/Records Mgt. Officer	-	Timekeeping
Jacquelyn Moore	School Secretary//Internal Claims Auditor	-	Timekeeping
Jane Pidgeon	Senior Clerk/Medicaid Processor	-	Timekeeping
Beverly Vigna	Senior Account Clerk/Tax Collector	-	Timekeeping

B. Business Official's Report

1. *Resolved*, that the reading of Financial Memorandum #2010-12 dated August 11, 2010 be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

Action Item

V. Opportunity to Address the Board

VI. Roundtable

VII. Adjournment

ENLARGED CITY SCHOOL DISTRICT
PERSONNEL MEMORANDUM NO. 2010 - 12

TO: Board of Education
FROM: Michael P. Shea, Superintendent of Schools
DATE: August 11, 2010
RE: Personnel Memorandum No. 2010-12

NON-CERTIFIED

A. Discontinuance

1. Retirement

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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2. Resignation

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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3. Termination

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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B. Civil Service Appointments

1. Provisional (Temporary)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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2. Permanent with Probationary Period

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Christopher Wheeler	Custodial Worker	\$21,750 pro	9/14/09 – 9/14/10
Scott Johnson	Custodial Worker	\$21,750 pro	3/8/10 – 3/8/11
Thomas Burns	Custodian	\$24,200 pro	3/15/10 – 3/15/11

3. Permanent

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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4. Exempt/Non-Competitive

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
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5. Additional Assignment

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
David Lembo	Co-Energy Manager*	July 1, 2010 – June 30, 2011	\$9,360.00

*release time to be scheduled with SOB&G not to exceed two full or four half days per year.

6. Substitute Registered Nurse

7. Substitute Clerical

→ **Lyla Bonnici** **Donna Conrade**

8. Substitute Custodial/Maintenance

9. Summer School 2010

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
→ Maureen Richter	Substitute RN	\$27.81	summer 2010
Candace Timm-Liberati	RN	\$23.80	July 19, 2010

10. Game Staff

11. Adult Education

a. Non-Instructional Appointment effective July 1 – August 31, 2010

<u>Name</u>	<u>Hourly Rate</u>
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b. Adjustments

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Maximum Hours</u>
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c. Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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12. District Extended Day Programs Non-Instructional staff – Before/After School Programs

a. Appointments effective 2010 - 2011

<u>Name</u>	<u>Hourly Rate</u>	<u>Initial Placement</u>
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b. Adjustment

<u>Name</u>	<u>Hourly Rate From</u>	<u>To</u>
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c. Terminated

C. Other

1. Leave of Absence

Name	Position	Type Leave	Approximate Effective Date
Tiffany Carr	School Nurse	child rearing	Mar. 19, 2010 – Jan. 31, 2011
→ Arthur Saggese	Custodial Worker	sick/fmla/unpaid	Mar. 15, 2010 – July 21, 2010**
Erwin Vega	Custodial Worker	FMLA/sick	July 8, 2010 – to be determined

All leaves will run concurrently **note change in type leave and approximate effective dates

2. Abolish Position

Title	Effective
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3. Create Position

Position	Effective
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4. Contract Salary Adjustment

Name	Position	Salary
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5. Hourly Rates/Game Fee Schedule

Position	Rates
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6. Job Title Change/Transfer

Name	From	To	Effective
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7. Emergency Clearance

TEACHING AND ADMINISTRATIVE

A. Discontinuance

1. Retirement

Name	Position	Effective
→ Renee House	Licensed Teaching Assistant	August 31, 2010
Linda Johnson	Physical Education Teacher	July 15, 2010

2. Resignation

Name	Position	Effective
→ Thomas Fralick	Science Teacher	August 31, 2010

3. Termination

Name	Position	Effective
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B. Appointments

1. Tenure

Name	Tenure Area	Effective
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2. Administrative/Teaching

Name	Position	Salary	Effective Date of Hire
→ Amy McCann	Spanish Teacher	\$38,000 (B)	September 1, 2010
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
Foreign Languages	Initial	June 2, 2013	August 31, 2013
pending fingerprint clearance			

Name	Position	Salary	Effective Date of Hire
→ Jeanine Scinta-Sass	Math	\$42,000 (M)	September 1, 2010
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
Math	permanent	June 2, 2012	August 31, 2012
pending fingerprint clearance			

Name	Position	Salary	Effective Date of Hire
→ Kristin Szerszen	School Psychologist	\$42,500 (M) prorated*	September 1, 2010
<u>Tenure Area</u>	<u>Cert. Status</u>	<u>90 Day Notif. Date</u>	<u>Tenure Date</u>
school psychologist	permanent	June 2, 2012	August 31, 2012
*salary based on 11 month position			
pending fingerprint clearance			

3. Substitute Teacher/Teaching Assistant			
→ Stacy Aruch	Lyla Bonnici	Barbara Bonebrake	Barbara Church
James Chapman*	Katherine Cherry	Daniel Colone	Donna Conrade
Colleen Gleason	James Goldmann	Erin Haight	Irene Hassard
Matthew Johnson	Lisa Kaufman	Courtney Mackey	Kaitlyn Moore
Brian Pearsall	Vicki Salisbury-Hoyle	Deborah Shader	Elizabeth Voltz
*pending fingerprint clearance and receipt of reference letters			

4. Summer 2010

<u>Name</u>	<u>Position</u>	<u>Hrly Rate</u>
→ Gary Koutnik	School Psychologist	\$66.77*
Kathleen Forbes	Substitute Teacher	\$33.05
Jean Miller	Substitute Teacher	\$48.10
Lisa O'Connor	Substitute Teacher	\$47.35
*to complete two new HS Spec. Ed. referrals.		

5. Contract Salary Adjustment

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
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C. Additional Assignments

1. Coaching Appointments 2009 – 2010 - ADJUSTMENT

<u>Name</u>	<u>Position</u>	<u>from Step/Year(Stipend)</u>	<u>to Step/Year(Stipend)</u>
→ Anna Rossi	Modified Volleyball	1/15 (\$2,967)	5/16 (\$3,527)

Coaching Appointments 2010 – 2011 contingent upon completion of SED regulations
(Completion of First Aid/CRP/AED certification is mandatory prior to start of season)

<u>Name</u>	<u>Position</u>	<u>Step/Year</u>	<u>Stipend</u>
→ Dave Bishop	Varsity Football Assistant	10/6	\$4,495
Randy Brockway	JV Boys Soccer	10/7	\$5,255
Dennis Carr	Modified Baseball	10/9	\$3,675 pro*
Dennis Carr	JV Football	10/3	\$5,015
Peter Casola	Modified Football Assistant	5/7	\$1,805 pro**
Joe Condon	Modified Girls Basketball	10/9	\$3,675
Joe Condon	Modified Football	10/9	\$3,675
Lee Ferrara	JV Softball	5/8	\$4,315
Adam Hoover	Varsity Boys Track Assistant	1/8	\$2,615
Linda Johnson	Varsity Asst. Girls Swimming	10/3	\$4,315
Linda Johnson	Modified Girls Swimming	10/9	\$3,675
Cathy Lynch	Varsity Girls Assistant	10/3	\$4,315
Tom Marks	JV Wrestling	10/3	\$5,015
Matt Miller	JV Girls Soccer	5/11	\$4,495
George Moussa	Modified Basketball	10/9	\$3,675
John Mushtare	JV Baseball	1/3	\$3,015
John Mushtare	Varsity Football Assistant	1/17	\$3,155
Peg Pendrak	Modified Track	10/9	\$3,675
Anna Rossi	Modified Softball	5/17	\$3,655
Anna Rossi	Modified Volleyball	5/17	\$3,655
Dave Slater	Modified Cross Country	1/3	\$2,315
Kaleb Valk	Modified Baseball	10/9	\$3,675 pro*
Kaleb Valk	JV Football Assistant	1/2	\$2,255
Rob Velasco	Modified Wrestling	5/14	\$3,475
Brad Zeh	JV Boys Basketball	10/3	\$5,015
Brad Zeh	Modified Boys Soccer	5/17	\$3,655
*shared position	**remuneration reduced by ½ until completion of certification requirements		

2. Extra Curricular Assignments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Janice Pidgeon	Co-Energy Manager	July 1, 2010 – June 30, 2011	\$11,440.00*
*release time to be scheduled with building principal not to exceed two full or four half days per year.			

D. Adult Education - Instructional Staff

1. Appointments effective July 6 – August 13, 2010

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
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2. Adjustments

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Hourly Rate</u>
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3. Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
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E. District Extended Day Program – Instructional Staff Before/After School Program

1. Appointments effective 2010 – 2011

<u>Name</u>	<u>Hourly Rate</u>	<u>Initial Placement</u>
2. Adjustments		
<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
3. Resignations		
<u>Name</u>	<u>Position</u>	

F. Continuation Administrative/Teaching

1. First Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
Coleen Lewis	Principal	7/1/10	4/1/13	6/30/13
Amy McCann	Spanish Teacher	9/1/10	6/2/13	8/31/13

2. Second Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Carrie Hall	Music	9/1/09	6/2/12	8/31/12
Tammy May	Teaching Assistant	9/1/09	6/2/12	8/31/12
Aaron Witkowski	Spec. Ed.	9/1/09	6/2/12	8/31/12

3. Third Year Probation

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Jessica Burr	Teaching Assistant	1/2/08	10/3/10	1/1/11
Teresa Burr	Art	9/1/08	6/3/11	9/1/11
Shannon Forbes	Teaching Assistant	9/1/08	6/3/11	9/1/11
Julia Iannello	School Media Spec.	9/1/08	6/3/11	9/1/11
David Slater	Physical Education	9/1/08	6/3/11	9/1/11
Maria Vega	Teaching Assistant	9/1/08	6/3/11	9/1/11
Calli Jo Sheldon	Teaching Assistant	9/2/08	6/2/11	9/2/11
Michael Lum	Teaching Assistant	9/3/08	6/3/11	9/3/11
Suzanne Hammond-Moore	Teaching Assistant	10/9/08	7/11/11	10/9/11
Wendy Loucks	Teaching Assistant	2/13/09	11/15/11	2/13/12

4. Second of Two Years Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Sean Manchester	Math	9/1/09	6/2/11	9/1/11

5. Second of Two Years Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>

6. First of Two Years Probation (Jarema Credit)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Mary Stalder	School Media Spec.	9/1/10	6/2/12	8/31/12

7. First of Two Years Probation (Previous Tenure)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>
Heidi Bjorness	Spec. Ed.	9/1/10	6/2/12	8/31/12
Christy Frembes Boise	Foreign Language	9/1/10	6/2/12	8/31/12
Jeanine Scinta-Sass	Math	9/1/10	6/2/12	8/31/12
Kristin Szerszen	School Psychologist	9/1/10	6/2/12	8/31/12

8. Fourth Year Probation (Juul Extension)

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>90 Day Contractual</u>	<u>Tenure</u>
		<u>Date of Hire</u>	<u>Notification</u>	<u>Effective</u>

G. Other

1. Leaves of Absence

<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Approximate Effective Date</u>
Melissa Brockway	Reading Teacher	child rearing	2009 – 2010 - through first semester 2010-11
Erin Clune	Elementary Teacher	personal	2010 – 2011
Lizabeth Fink	Teaching Assistant	personal	September 1, 2010 - April 4, 2011
Melinda Gelbsman	Science Teacher	child rearing	September 1 – November 12, 2010

2. Abolish Position

<u>Position</u>	<u>Effective</u>
→ 1.0 FTE Music Teacher	September 1, 2010

3. Create Position

<u>Position</u>	<u>Effective</u>
→ .5 FTE Music Teacher	September 1, 2010

4. Contract Continuation

<u>Name</u>	<u>Position</u>	<u>Extension Through</u>
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5. Hourly/Per Diem Rates Schedule

6. Emergency Fingerprint Clearance

→ Amy McCann	Jeanine Scinta-Sass	Kristin Szerszen
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ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2010-12
AUGUST 11, 2010

TO: MICHAEL P. SHEA
SUPERINTENDENT OF SCHOOLS

FROM: LISA J. WEEKS *LW*
BUSINESS MANAGER

DATE: August 11, 2010

RE: FINANCIAL MEMORANDUM #2010-12

RESOLVED, that the reading of Financial Memorandum #2010-12, dated August 11, 2010, be waived and that the financial action items be approved as recommended by the Superintendent of Schools.

1. Shared Services Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the Resolution for Shared Services with the City of Oneonta and Otsego County, as presented.

2. Surplus Items Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to declare the following items as surplus for disposal:

<u>ITEM</u>	<u>AMT</u>	<u>LOC</u>
<i>The Human Expression: History of the World ISBN: 0-06-554301-7, Copyright 1985</i>	23	OHS
<i>Exploring the Non-Western World ISBN 0-87065-938-3, Copyright 1988</i>	23	OHS
<i>Triumph of the American Nation ISBN 0-15-375950-X, Copyright 1986</i>	13	OHS
<i>Exploring World Cultures ISBN0-663-41737-6, Copyright 1986</i>	51	OHS

3. Surplus Items Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to declare the following items as surplus for sale:

<u>ITEM</u>	<u>LOCATION</u>
<i>Building materials from Capital Project: - light fixtures, casework, used plywood</i>	<i>108 Silas Lane</i>

4. Consultant Services Contract Action Item (To Approve)

Resolved, upon the recommendation of the Superintendent, to approve the following Consultant Services Contract:

<i>Kelberman Center.</i>	<i>\$1,200.00</i>
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ONEONTA CITY SCHOOL DISTRICT
FINANCIAL MEMORANDUM #2010-12
AUGUST 11, 2010

- | | | |
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| 5. | Food Service Budget for 2010-11 | Information Item |
| 6. | Claims Audit Report | Action Item (To Accept) |

*Resolved, upon the recommendation of the Superintendent,
to accept as presented the Claims Audit Report
for the period ending June 30, 2010.*

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| 7. | Extraclassroom Activities –Final Report | Action Item (To Accept) |
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*Resolved, upon the recommendation of the Superintendent,
to accept the Final Report dated June 30, 2010 from
Extraclassroom Activities, as presented.*